



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING AGENDA**

6:30 P.M., THURSDAY, AUGUST 12, 2010
MEETING ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE:

Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 72 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

ROLL CALL OF DIRECTORS

PUBLIC COMMENT

CONSIDER ADOPTION OF MOTIONS APPROVING MINUTES, CHECKS, AND
PAYMENT ORDERS AND VERIFYING POSTING AND PUBLISHING OF ORDINANCES

1. CONSIDER ADOPTION OF A MOTION APPROVING MINUTES
 - A. JULY 8, 2010, REGULAR BOARD MEETING
 - B. JULY 15, 2010, PERSONNEL COMMITTEE MEETING
 - C. JULY 22, 2010, ORDINANCE COMMITTEE MEETING
2. GENERAL FUND NO. 3409 – CONSIDER ADOPTION OF A MOTION APPROVING CHECKS DATED AUGUST 13, 2010
(See Purchase Journal following this item in packet for details.)
3. FACILITIES REHABILITATION FUND 3410 – CONSIDER ADOPTION OF A MOTION APPROVING FACILITIES REHABILITATION FUND 3410 PAYMENT ORDERS DATED AUGUST 13, 2010
(See Purchase Journal following this item in packet for details.)

4. CAPITAL OUTLAY FUND 3412
 - A. CONSIDER ADOPTION OF A MOTION RATIFYING CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBER 2185 DATED JULY 9, 2010
 - B. CONSIDER ADOPTION OF A MOTION APPROVING CAPITAL OUTLAY FUND 3412 PAYMENT ORDERS DATED AUGUST 13, 2010
(See Purchase Journal following this item in packet for details.)
5. CONSTRUCTION FUND 3415 – CONSIDER ADOPTION OF A MOTION APPROVING CONSTRUCTION FUND 3415 PAYMENT ORDERS DATED AUGUST 13, 2010
(See Purchase Journal following this item in packet for details.)
6. CONSIDER ADOPTION OF A MOTION ACKNOWLEDGING WRITTEN REPORT FROM SECRETARY VERIFYING POSTING AND PUBLICATION OF ORDINANCE NO. 2010-102 (GENERAL REGULATION NO. 102) AND FINDING THAT THE PUBLICATION AND POSTING WERE PROPERLY MADE

OLD BUSINESS

7. SPHERE OF INFLUENCE CHANGE
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION AUTHORIZING BOARD PRESIDENT TO EXECUTE INDEMNIFICATION AGREEMENT BETWEEN LAFCO AND MVSD REGARDING SPHERE OF INFLUENCE AND BOUNDARY CHANGES PREVIOUSLY AUTHORIZED IN RESOLUTION NO. 1253-2010 AND RESOLUTION NO. 1257-2010
8. EAST BAY RV
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF RESOLUTION NO. ____-2010 AUTHORIZING BOARD PRESIDENT TO EXECUTE AGREEMENT WITH JDF HOLDINGS
9. ALIGNED ORGANIZATION
 - A. REPORT FROM PERSONNEL COMMITTEE ON JULY 15, 2010 PERSONNEL COMMITTEE MEETING

- B. REPORT FROM STAFF
- C. CONSIDER ADOPTION OF RESOLUTION NO. _____ - 2010 ADOPTING A NEW ORGANIZATIONAL CHART, REVISING POLICIES AND PROCEDURES, AND AUTHORIZING NEW POSITIONS AND JOB DESCRIPTIONS, AND DIRECT THE DISTRICT MANAGER TO IMPLEMENT THE ALIGNED ORGANIZATION.

NEW BUSINESS

- 10. DRAFT DISTRICT CODE
 - A. REPORT FROM ORDINANCE COMMITTEE ON JULY 21, 2010 ORDINANCE COMMITTEE MEETING
 - B. REPORT FROM STAFF
 - C. PROVIDE DIRECTION TO STAFF AND SET PUBLIC HEARING FOR SEPTEMBER 9, 2010
- 11. DISTRICT MANAGER'S PERFORMANCE GOALS AND OBJECTIVES
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION ADOPTION FY 2010-2011 DISTRICT MANAGER'S GOALS AND OBJECTIVES
- 12. DISTRICT MANAGER EVALUATION
 - A. REPORT FROM BOARD PRESIDENT REGARDING DISTRICT MANAGER'S PERFORMANCE EVALUATION
 - B. CONSIDER MERIT INCREASE OF 1% TO BE RETROACTIVELY EFFECTIVE JULY 1, 2010
 - C. CONSIDER AUTO ALLOWANCE ADJUSTMENT OF \$50 A MONTH TO BE RETROACTIVELY EFFECTIVE JULY 1, 2010
- 13. RESOLUTION AMENDING DISTRICT MANAGER'S EMPLOYMENT AGREEMENT
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF RESOLUTION NO. ____-2010 AUTHORIZING AMENDMENT OF THE EMPLOYMENT AGREEMENT WITH THE DISTRICT

MANAGER REGARDING RETIREE HEALTH CARE VSTIG AND DIRECTING
THE BOARD PRESIDENT TO EXECUTE THE AGREEMENT

14. SELECTION OF DISTRICT AUDITOR
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION TO APPROVING SCOPE OF SERVICES AND BUDGET FOR CONSULTING SERVICES AGREEMENT WITH CROPPER ACCOUNTANCY CORPORATION TO PERFORM DISTRICT ANNUAL AUDIT FOR FY 2009-10 THROUGH FY 2013-14 AND AUTHORIZING BOARD PRESIDENT TO EXECUTE CONSULTING SERVICES AGREEMENT AS APPROVED BY DISTRICT COUNSEL
15. ADVANCEMENT OF ASSISTANT DISTRICT MANAGER NEAL B. ALLEN
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION AUTHORIZING ADVANCEMENT OF ASSISTANT DISTRICT MANAGER NEAL B. ALLEN FROM START LEVEL TO LEVEL II AT A MONTHLY SALARY OF \$11,680.70 EFFECTIVE SEPTEMBER 1, 2010
16. FISCAL YEAR 2009/2010 4TH QUARTER BUDGET COMPARISON
 - A. REPORT FROM STAFF
 - B. PROVIDE DIRECTION TO STAFF, IF NECESSARY
17. PROPOSED NORTH PACHECO ANNEXATION
 - A. REPORT FROM STAFF
 - B. PROVIDE DIRECTION TO STAFF
18. GEOGRAPHIC INFORMATION SYSTEM (GIS) HOSTING AGREEMENT
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION APPROVING BOARD PRESIDENT TO EXECUTE CONSULTING SERVICE AGREEMENT WITH WEBSOFT DEVELOPMENT FOR HOSTING GIS

REPORTS

19. DISTRICT MANAGER
20. ASSISTANT DISTRICT MANAGER
21. ENGINEER
22. ATTORNEY
23. SECRETARY
24. DIRECTORS
 - A. STANLEY R. CALDWELL
 - 1) CSDA BOARD OF DIRECTORS MEETING, JULY 16, 2010
 - 2) QUARTERLY CONTRA COSTA CALIFORNIA SPECIAL DISTRICT'S ASSOCIATION (CCSDA) MEETING ON, JULY 19, 2010
 - B. ELMER J. "AL" SCHAAL - QUARTERLY CONTRA COSTA CALIFORNIA SPECIAL DISTRICT'S ASSOCIATION (CCSDA) MEETING ON, JULY 19, 2010
25. BOARD ITEMS – LIMITED TO REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

COMMUNICATIONS – INFORMATION ONLY – NO ACTION NECESSARY

26. CALIFORNIA DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY – JULY 1, 2010 NOTICE – MIDYEAR ADJUSTMENT TO 2010 REFUND VALUE PER SEGREGATED POUND, REFUND VALUE PER COMMINGLED POUND AND CONTAINERS PER SEGREGATED POUND RATES
27. CALIFORNIA DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY – JULY 19, 2010 NOTICE – CURBSIDE DROPOFF OR COLLECTION AND COMMUNITY SERVICE PROGRAMS
28. CALIFORNIA DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY – STATEWIDE COMMINGLED RATE STUDY PUBLIC WORKSHOP
29. LAFCO NOTICE AND AGENDA FOR REGULAR MEETING – JULY 14, 2010
30. LAFCO NOTICE OF RECEIPT OF APPLICATION MATERIAL – JUNE 30, 2010
31. EMAIL FROM SUSAN HURL, ALLIED WASTE (REPUBLIC SERVICES) – QUARTERLY RECYCLE REPORT
32. LAFCO – NOTICE OF MEETING AND AGENDA – AUGUST 11, 2010 REGULAR MEETING
33. MVSD POLICY AND PROCEDURES MANUAL OF THE BOARD OF DIRECTORS – JULY 8, 2010

CLOSED SESSION

34. PERSONNEL MATTERS – PUBLIC EMPLOYMENT– GOVERNMENT CODE
SECTION 54957
TITLE: DISTRICT ENGINEER – ANNUAL EVALUATION

REPORT OUT OF CLOSED SESSION

ADJOURNMENT – THE NEXT SCHEDULED MEETING IS A REGULAR MEETING ON
THURSDAY, SEPTEMBER 9, 2010 AT 6:30 P.M.

MT. VIEW SANITARY DISTRICT
PLANNED REGULARLY SCHEDULED BOARD MEETINGS
AND PLANNED AGENDA ITEMS FOR THE NEXT YEAR

September 9, 2010	District Counsel Evaluation
October 21, 2010	Results of System Reliability Evaluation
November 10, 2010	First Quarter FY 2010-2011 Budget Comparison
December 9, 2010	Approve Annual Audit Election of Officers, if needed Affirm Offices of District Engineer, District Legal Counsel and Board Secretary
January 13, 2011	Appointments to Board Committees Review Board Member Compensation (Board Policy B-30) Capital Improvement Plan Update
February 10, 2011	Second Quarter FY 2010-2011 Budget Comparison
March 10, 2011	Capital Improvement Plan Financing Plan Review of District staff positions and compensation Review of District Cost of Living Adjustments, if needed
April 14, 2011	FY 2011-2012 Budget Workshop, if needed
May 12, 2011	Third Quarter FY 2010-2011 Budget Comparison FY 2011-2012 Budget Workshop, if needed Consideration of new staff positions, if needed Consideration of District Cost of Living Adjustments, if needed Review of District Fees and Charges
June 9, 2011	Adoption of FY 2011-2012 Budget, if needed
July 14, 2011	Public Hearing Collection of Sewer User Service Charges for FY 2011-2012 on the County Tax Roll District Manager Evaluation
August 11, 2011	District Engineer Evaluation FY 2010-2011 Fourth Quarter Budget Comparison