

**SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
DOROTHY M. SAKAZAKI
ENVIRONMENTAL ENDOWMENT FUND**

AGENDA FOR ANNUAL MEETING

6:30 A.M. APRIL 14, 2016
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the MVSD Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. CONVENE THE ANNUAL MEETING OF THE DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND BOARD OF DIRECTORS

2. ROLL CALL OF DIRECTORS

3. PUBLIC COMMENT

4. NEW BUSINESS
 - A. MINUTES OF THE FEBRUARY 27, 2016, MEETING OF THE BOARD OF DIRECTORS OF THE DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND
 1. REPORT FROM STAFF

2. CONSIDER ADOPTION OF A MOTION APPROVING THE FEBRUARY 27, 2016, MINUTES

B. [ANNUAL REPORT](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION ACCEPTING THE ANNUAL REPORT

C. [DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND – AUDIT COMMITTEE APPOINTMENT](#)

1. REPORT FROM STAFF
2. APPOINT A DIRECTOR TO THE DMSEEF AUDIT COMMITTEE

D. [CONFLICT OF INTEREST CODE](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION SCHEDULING THE PERIODIC REVIEW OF THE CONFLICT OF INTEREST POLICY FOR THE ANNUAL MEETING OF THE DMSEEF
3. CONSIDER ADOPTION OF A MOTION FINDING AS FOLLOWS:
 - A. BASED UPON THE FACT THAT DIRECTORS AND STAFF DONATE THEIR TIME WITHOUT ANY COMPENSATION, CURRENT COMPENSATION ARRANGEMENTS AND BENEFITS ARE REASONABLE; AND
 - B. CURRENT OPERATIONS CONFORM TO THE ORGANIZATION'S WRITTEN POLICIES, ARE PROPERLY RECORDED, REFLECT REASONABLE INVESTMENT OR PAYMENTS FOR GOODS AND SERVICES, FURTHER CHARITABLE PURPOSES AND DO NOT RESULT IN INUREMENT, IMPERMISSIBLE PRIVATE BENEFIT OR IN AN EXCESS BENEFIT TRANSACTION.
4. UPON COMPLETION OF THEIR RESPECTIVE ANNUAL REVIEW EACH DIRECTOR SHOULD ARRANGE WITH THE BOARD SECRETARY TO EXECUTE THE ANNUAL STATEMENT

E. AUTHORIZATION FOR TAX FILINGS

1. REPORT FROM STAFF

2. CONSIDER ADOPTION OF A MOTION AUTHORIZING PAUL SASSE TO
TIMELY FILE ALL NECESSARY TAX DOCUMENTS FOR FISCAL YEAR 2015

5. COMMUNICATIONS

6. FUTURE BOARD ITEMS

A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

7. ADJOURNMENT TO THE MVSD REGULAR BOARD MEETING