



A Friend to the Environment

**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
AGENDA**

6:30 P.M. APRIL 14, 2016
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. CONVENE THE REGULAR MEETING OF THE MT. VIEW SANITARY DISTRICT BOARD OF DIRECTORS
2. ROLL CALL OF DIRECTORS
3. PUBLIC COMMENT
3. ADJOURN TO A MEETING OF THE BOARD OF DIRECTORS OF THE DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND NONPROFIT PUBLIC BENEFIT CORPORATION (SEE SEPARATE AGENDA)
4. RECONVENE THE REGULAR MT. VIEW SANITARY DISTRICT BOARD MEETING

5. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

- A. APPROVE THE MINUTES OF THE FEBRUARY 27, 2016, ADJOURNED REGULAR BOARD MEETING
- B. RECEIVE MINUTES OF THE MARCH 3, 2016, PERSONNEL COMMITTEE MEETING
- C. APPROVE THE MINUTES OF THE MARCH 10, 2016, REGULAR BOARD MEETING
- D. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 50917 THROUGH 50990 DATED MARCH 15, 2016
(See Purchase Journal following this item for details.)
- E. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBER 50991 THROUGH 50998 DATED MARCH 15, 2016
- F. RATIFY APPROVAL OF FACILITIES REHABILITATION FUND 3410 PAYMENT ORDER NUMBERS 505 THROUGH 507 DATED MARCH 15, 2016
(See Purchase Journal following this item for details.)
- G. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2502 THROUGH 2511 DATED MARCH 15, 2016
(See Purchase Journal following this item in packet for details.)
- H. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBER 2512 DATED MARCH 17, 2016
(See Purchase Journal following this item in packet for details.)
- I. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 50999 THROUGH 51002 DATED MARCH 22, 2016
(See Purchase Journal following this item in packet for details.)
- J. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 51003 THROUGH 51010 DATED MARCH 31, 2016
(See Purchase Journal following this item in packet for details.)
- K. RATIFY DISTRICT LETTER DATED MARCH 7, 2016, TO US CONGRESSMAN MIKE THOMPSON REQUESTING REINSTATEMENT OF FUNDING TO THE CLEAN WATER ACT STATE REVOLVING FUND PROGRAM
- L. RATIFY DISTRICT LETTER DATED MARCH 17, 2016 TO SENATE JUDICIARY COMMITTEE CHAIR, SENATOR HANNAH-BETH JACKSON OPPOSING SENATE BILL 885 (WOLK)

6. NEW BUSINESS

A. ANNUAL EMPLOYEE APPRECIATION EVENT

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION TO HOLD THE 2016 ANNUAL EMPLOYEE APPRECIATION EVENT DURING THE THIRD WEEK IN APRIL 2016

B. APPROVAL OF CHANGE ORDERS NO. 1, 2 & 3 TO FERROUS CHLORIDE TANK REPLACEMENT, CONTRACT NO. 3-15

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING CHANGE ORDERS NO. 1, 2 & 3 TO "FERROUS CHLORIDE TANK REPLACEMENT, CONTRACT NO. 3 -15"

C. DISTRICT CHARGES AND FEES FOR FISCAL YEAR 2016-2017

1. REPORT FROM STAFF ON POTENTIAL RATE AND FEE ADJUSTMENTS BASED ON DISTRICT INFLATION INDEX
2. IF IT IS DETERMINED THAT RATE AND FEE ADJUSTMENTS ARE APPROPRIATE, DIRECT STAFF TO PREPARE THE DOCUMENTATION, CALL FOR A PUBLIC HEARING, AND FOLLOW THE REQUIRED PROCEDURES NECESSARY FOR THE BOARD OF DIRECTORS TO CONSIDER A 2.614% INCREASE TO DISTRICT RATES AND FEES TO BE EFFECTIVE JULY 1, 2016

D. BOARD MEETING AND CONFERENCE SCHEDULES

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION CANCELLING THE AUGUST 11, 2016 REGULAR BOARD MEETING AND DIRECTING THE BOARD PRESIDENT TO ADJOURN THE JULY 14, 2016 REGULAR BOARD MEETING TO AN ADJOURNED REGULAR BOARD MEETING TO BE HELD AT 6:30 P.M. ON AUGUST 4, 2016

3. CONSIDER ADOPTION OF A MOTION CANCELLING THE OCTOBER 13, 2016 REGULAR BOARD MEETING AND DIRECTING THE BOARD PRESIDENT TO ADJOURN THE SEPTEMBER 8, 2016 REGULAR BOARD MEETING TO AN ADJOURNED REGULAR BOARD MEETING TO BE HELD AT 6:30 P.M. ON OCTOBER 4, 2016

E. [CSDA - SPECIAL DISTRICTS LEGISLATIVE DAYS](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION DETERMINING WHETHER ATTENDANCE AT THE CSDA LEGISLATIVE DAYS ON MAY 17-18, 2016, IN SACRAMENTO, CALIFORNIA, IS A SIGNIFICANT BENEFIT TO THE DISTRICT AND DIRECTING DISTRICT REPRESENTATIVE(S) TO ATTEND

F. [CONTRA COSTA SPECIAL DISTRICTS ASSOCIATION AND INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE \(ISDSC\) MEETINGS ON APRIL 18, 2016](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION DETERMINING ATTENDANCE AT THE CONTRA COSTA SPECIAL DISTRICTS ASSOCIATION QUARTERLY MEETING AND THE INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE (ISDSC) MEETING ON APRIL 18, 2016 ARE OF A SIGNIFICANT BENEFIT TO THE DISTRICT AND THEREFORE ITS OFFICIAL BUSINESS AND DIRECTING DISTRICT REPRESENTATIVE(S) TO ATTEND
3. CONSIDER ADOPTION OF A MOTION AUTHORIZING THE MVSD INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE (ISDSC) REPRESENTATIVE, STANLEY R. CALDWELL, OR IN HIS ABSENCE, THE ALTERNATE REPRESENTATIVE, ELMER J. SCHAAL, TO VOTE FOR ONE SPECIAL DISTRICT LAFCO (REGULAR SEAT) CANDIDATE AT THE ISDSC MEETING ON APRIL 18, 2016

G. [CLEARY BROS. LANDSCAPE – SERVICE AGREEMENT 16-0004 AND TASK ORDER NO. 01](#)

1. REPORT FROM STAFF

2. CONSIDER ADOPTION OF A MOTION APPROVING AGREEMENT 16-0004 AND TASK ORDER NO. 01 WITH CLEARLY BROS. LANDSCAPE, INC. TO PROVIDE LANDSCAPE MANAGEMENT SERVICES TO THE DISTRICT AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE AGREEMENT 16-0004 NOT-TO-EXCEED \$66,000 AND TASK ORDER NO. 1 NOT-TO-EXCEED \$21,880

H. [DRAFT FISCAL YEAR 2016-2017 BUDGETS FOR FUNDS 3409, 3410 AND 3412](#)

1. REPORT FROM STAFF
2. PROVIDE DIRECTION

I. [McNABNEY MARSH REGULATORY ISSUES](#)

1. REPORT FROM STAFF
2. PROVIDE DIRECTION

J. [CALIFORNIA SPECIAL DISTRICT ASSOCIATION \(CSDA\) SPECIAL DISTRICT LEADERSHIP ACADEMY CONFERENCE – JULY 10-13, 2016](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION DETERMINING ATTENDANCE AT THE CSDA SPECIAL DISTRICT LEADERSHIP ACADEMY (SDLA) IN NAPA, CALIFORNIA; JULY 10-13, 2016, IS A SIGNIFICANT BENEFIT TO THE DISTRICT AND THEREFORE ITS OFFICIAL BUSINESS AND DIRECTING DISTRICT REPRESENTATIVE(S) TO ATTEND

7. [REPORTS](#)

- R-1. [DISTRICT MANAGER](#)
- R-2. [ASSISTANT DISTRICT MANAGER](#)
- R-3. [DISTRICT ENGINEER](#)
- R-4. DISTRICT LEGAL COUNSEL
- R-5. BOARD SECRETARY

R-6. DIRECTORS

- R 6.01 DIRECTOR STANLEY R. CALDWELL
- R 6.02 DIRECTOR BRIAN A. DANLEY
- R 6.03 DIRECTOR GREGORY T. PYKA
- R 6.04 VICE PRESIDENT DAVID P. MAGGI
- R 6.05 PRESIDENT ELMER J. SCHAAL

8. COMMUNICATIONS

- A. [LOCAL AGENCY INVESTMENT FUND – MONTHLY INVESTMENT REPORT – MARCH 31, 2016](#)
- B. [CALIFORNIA STATE SENATOR LOIS WOLK, MARCH 10, 2016, LETTER TO PRESIDENT SCHAAL CONGRATULATING MVSD FOR RECEIPT OF DISTRICT TRANSPARENCY CERTIFICATE OF EXCELLENCE FROM THE SPECIAL DISTRICT LEADERSHIP FOUNDATION](#)
- C. [PAUL BUSHEE, PRESIDENT, CSRMA, MARCH 15, 2016, LETTER TO DISTRICT MANAGER NEAL ALLEN REGARDING POOLED LIABILITY PROGRAM TWENTY-SECOND DIVIDEND DECLARATION](#)

9. FUTURE BOARD ITEMS

- A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

10. CLOSED SESSIONS

- A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION INITIATION OF LITIGATION PURSUANT TO SUBDIVISION (d)(4) of GOVERNMENT CODE SECTION 54956.9 (one case)
- B. PERSONNEL MATTERS – PUBLIC EMPLOYMENT– GOVERNMENT CODE SECTION 54957
TITLE: DISTRICT LEGAL COUNSEL – ANNUAL REVIEW
- C. PERSONNEL MATTERS – PUBLIC EMPLOYMENT– GOVERNMENT CODE SECTION 54957
TITLE: DISTRICT ENGINEER – ANNUAL REVIEW

11. REPORTS OUT OF CLOSED SESSION

12. ADJOURNMENT – THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, MAY 12, 2016, AT 6:30 P.M.