



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
ADJOURNED REGULAR
BOARD MEETING
AGENDA**

6:30 P.M. DECEMBER 15, 2016
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS
2. [SWEARING IN CEREMONY- Director Danley, Director Maggi, & Director Schaal](#)
(Conducted by Director Pyka)
3. PUBLIC COMMENT
4. REORGANIZATION OF THE BOARD
 - A. NOMINATE AND ELECT THE BOARD PRESIDENT FOR THE PERIOD
COMMENCING DECEMBER 15, 2016
(Conducted by President Schaal)

- B. NOMINATE AND ELECT THE BOARD VICE PRESIDENT FOR THE PERIOD COMMENCING DECEMBER 15, 2016
(Conducted by the newly elected Board President)

5. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

- A. [APPROVE THE MINUTES OF THE NOVEMBER 10, 2016, REGULAR BOARD MEETING](#)
- B. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 51790 THROUGH 51877 DATED NOVEMBER 15, 2016](#)
(See Purchase Journal following this item for details.)
- C. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBER 51878 THROUGH 51886 DATED NOVEMBER 15, 2016](#)
- D. [RATIFY APPROVAL OF FACILITIES REHABILITATION FUND 3410 PAYMENT ORDER NUMBERS 527 THROUGH 531 DATED NOVEMBER 15, 2016](#)
(See Purchase Journal following this item for details.)
- E. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2569 THROUGH 2576 DATED NOVEMBER 15, 2016](#)
(See Purchase Journal following this item in packet for details.)
- F. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 51887 THROUGH 51894 DATED NOVEMBER 30, 2016](#)
(See Purchase Journal following this item in packet for details.)
- G. [ADOPT A MOTION CALLING FOR PUBLIC HEARING TO CONSIDER THE PLACEMENT OF UNCOLLECTED SEWER SERVICE CHARGES FOR THE PROPERTY AT 116 CLIPPER LANE ON THE COUNTY TAX ROLL](#)

6. PUBLIC HEARING

- A. [APPLICATION OF CLEAR CHANNEL OUTDOOR, INC. TO LEASE A PORTION OF MT. VIEW SANITARY DISTRICT'S REAL PROPERTY FOR TWO OUTDOOR ADVERTISING SIGNS](#)

- 1. REPORT FROM STAFF

2. PUBLIC HEARING

- a) CONDUCT PUBLIC HEARING
- b) RECEIVE PUBLIC TESTIMONY
- c) CONTINUE PUBLIC HEARING TO JANUARY 12, 2017

7. NEW BUSINESS

A. HOUSEHOLD HAZARDOUS WASTE COLLECTION FACILITY ANNUAL REPORT

- 1. REPORT FROM STAFF
- 2. PRESENTATION BY CENTRAL CONTRA COSTA SANITARY DISTRICT
[\(Presentation\)](#)
- 3. PROVIDE DIRECTION AS NECESSARY

B. 2017 CALIFORNIA ASSOCIATION OF SANITATION AGENCIES (CASA) WINTER CONFERENCE – JANUARY 18 THROUGH 20, 2017

- 1. REPORT FROM STAFF
- 2. CONSIDER ADOPTION OF A MOTION DETERMINING ATTENDANCE AT THE 2017 CASA WINTER CONFERENCE IN PALM SPRINGS, CALIFORNIA; JANUARY 18 THROUGH 20, 2017, IS A SIGNIFICANT BENEFIT TO THE DISTRICT AND THEREFORE ITS OFFICIAL BUSINESS AND DIRECTING DISTRICT REPRESENTATIVE(S) TO ATTEND

C. ADVANCEMENT OF LABORATORY ANALYST JANE RACHAPAETAYAKOM

- 1. REPORT FROM STAFF
- 2. CONSIDER ADOPTION OF A MOTION AUTHORIZING THE ADVANCEMENT OF LABORATORY ANALYST JANE RACHAPAETAYAKOM FROM SALARY STEP 2 TO STEP 3 TO BE EFFECTIVE RETROACTIVELY TO OCTOBER 16, 2016

D. SPECIAL DISTRICT LEADERSHIP FOUNDATION – DISTRICT OF DISTINCTION ACCREDITATION

1. REPORT FROM STAFF
2. CONSIDER WHETHER THE DISTRICT WISHES TO APPLY FOR THE SPECIAL DISTRICT LEADERSHIP FOUNDATION (SDLF) DISTRICT OF DISTINCTION ACCREDITATION, AND IF SO, ADOPT A MOTION AUTHORIZING NECESSARY ATTENDANCE AT THE SDLF LEADERSHIP ACADEMY AND DIRECTING THE DISTRICT MANAGER TO TAKE ALL APPROPRIATE ACTION NECESSARY TO COMPLETE AND SUBMIT THE APPLICATION ON BEHALF OF THE DISTRICT

E. REVISION TO POLICY AND PROCEDURE 2305 – SALARY AND WAGE SCHEDULE TO REFLECT DISTRICT MANAGER'S CURRENT SALARY

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING MVSD POLICY AND PROCEDURE 2305 – SALARY & WAGE SCHEDULES, EFFECTIVE JULY 1, 2016 (REVISED) TO REFLECT THE DISTRICT MANAGER'S CURRENT SALARY
3. PROVIDE DIRECTION TO MAKE THE DISTRICT SALARY WAGE SCHEDULE AVAILABLE ON THE DISTRICT'S WEBPAGE

F. ANNUAL STRATEGIC PLANNING WORKSHOP - 2017

1. REPORT FROM STAFF
2. ADOPT A MOTION SCHEDULING THE ANNUAL STRATEGIC PLANNING WORKSHOP FOR FEBRUARY 18, 2017; OR IN THE ALTERNATIVE ADOPT A MOTION SCHEDULING THE ANNUAL STRATEGIC PLANNING WORKSHOP FOR FEBRUARY 25, 2017 OR ANOTHER DATE ACCEPTABLE TO THE BOARD

G. FINAL ACCEPTANCE OF MAINLINE SANITARY SEWER IMPROVEMENTS AND EASEMENT IN SUBDIVISION 9025, THE VILLAGE AT ARNOLD, CONDOMINIUM HOMES

1. REPORT FROM STAFF

2. CONSIDER ADOPTION OF RESOLUTION NO. _____-2016 FINALLY APPROVING AND ACCEPTING SANITARY SEWER MAIN LINE IN SUBDIVISION 9025, THE VILLAGE AT ARNOLD, CONDOMINIUM HOMES
 3. CONSIDER ADOPTION OF RESOLUTION NO. _____-2016 APPROVING AND ACCEPTING OFFER OF DEDICATION OF PERMANENT SANITARY SEWER EASEMENT IN SUBDIVISION 9025, THE VILLAGE AT ARNOLD, CONDOMINIUM HOMES
- H. [WEBSOFT DEVELOPERS, INC. AGREEMENT 16-0022 AND TASK ORDERS NO. 01 AND 02 FOR HOSTING AND TECHNICAL SUPPORT OF GEOGRAPHIC INFORMATION SYSTEM \(GIS\) AND MOBILEMMS \(MMS\)](#)
1. REPORT FROM STAFF
 2. ADOPT A MOTION APPROVING AGREEMENT 16-0022 AND TASK ORDERS NO. 01 AND 02 WITH WEBSOFT DEVELOPERS, INC. (WEBSOFT) TO PROVIDE PROFESSIONAL SERVICES RELATED TO HOSTING SERVICES AND TECHNICAL SUPPORT FOR DEVELOPMENT OF GIS AND MMS AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE AGREEMENT 16-0022 NOT-TO-EXCEED \$202,000 OVER A FIVE-YEAR TERM, TASK ORDER NO. 01 NOT-TO-EXCEED \$28,000 AND TASK ORDER NO. 02 NOT-TO-EXCEED \$10,000.
- I. [RATIFICATION OF DISTRICT MANAGER'S DECISION TO SIGN JOINT WATER AGENCY LETTER DATED DECEMBER 2, 2016 SUPPORTING AND COMMENTING ON CONTRA COSTA COUNTY PROPOSED SAFE DRUG DISPOSAL ORDINANCE](#)
1. REPORT FROM STAFF
 2. ADOPT A MOTION RATIFYING DISTRICT MANAGER'S DECISION TO SIGN JOINT WATER AGENCY LETTER DATED DECEMBER 2, 2016, SUPPORTING AND COMMENTING ON CONTRA COSTA COUNTY PROPOSED SAFE DRUG DISPOSAL ORDINANCE.
- J. [AMENDMENT OF AGREEMENT WITH NUTE ENGINEERING FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO THE DESIGN AND IMPLEMENTATION OF THE DIGESTER CLEANING AND REPAIR PROJECT](#)
1. REPORT FROM STAFF

2. ADOPT MOTION APPROVING AMENDMENT NO. 4 TO CONTRACT NO. 14-0002 WITH NUTE ENGINEERING INCREASING THE TOTAL AMOUNT OF THE CONTRACT BY \$18,750 TO \$156,750 AND EXTENDING THE CONTRACT TIME TO APRIL 30, 2017
3. ADOPT MOTION APPROVING TASK ORDER NO. 7 TO CONTRACT NO. 14-0002 WITH NUTE ENGINEERING FOR ADDITIONAL CONSTRUCTION MANAGEMENT SERVICES RELATING TO THE COMPLETION OF THE PROJECT, NOT TO EXCEED \$18,750

K. [AMENDMENT OF AGREEMENT WITH HDR ENGINEERING, INC. FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO THE DESIGN AND ENVIRONMENTAL PERMITTING OF THE PEYTON SLOUGH HYDRAULIC RELIEF PROJECT](#)

1. REPORT FROM STAFF
2. ADOPT MOTION APPROVING AMENDMENT NO. 1 TO CONTRACT NO. 13-0005 WITH HDR ENGINEERING, INC. EXTENDING THE EXPIRATION DATE TO JUNE 30, 2018

8. [REPORTS](#)

R-1. [DISTRICT MANAGER](#)

R-2. [ASSISTANT DISTRICT MANAGER](#)

R-3. [DISTRICT ENGINEER](#)

R-4. [DISTRICT LEGAL COUNSEL](#)

R-5. BOARD SECRETARY

R-6. DIRECTORS

R 6.01 DIRECTOR STANLEY R. CALDWELL

R 6.02 DIRECTOR BRIAN A. DANLEY

R 6.03 DIRECTOR DAVID P. MAGGI

R 6.04 DIRECTOR GREGORY T. PYKA

R 6.05 DIRECTOR ELMER J. SCHAAL

9. COMMUNICATIONS

- A. LOCAL AGENCY INVESTMENT FUND – NOVEMBER 30, 2016 – MONTHLY STATEMENT
- B. NOTICE OF 3.6% CPI INCREASE FROM REPUBLIC SERVICES - CORRESPONDENCE DATED NOVEMBER 21, 2016

10. FUTURE BOARD ITEMS

- A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

11. ADJOURNMENT

- A. ADJOURNMENT TO A REGULAR BOARD MEETING ON THURSDAY, JANUARY 12, 2017, AT 6:30 P.M.