



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
AGENDA**

6:30 P.M. MAY 11, 2017
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. CONVENE THE REGULAR MEETING OF THE MT. VIEW SANITARY DISTRICT BOARD OF DIRECTORS
2. ROLL CALL OF DIRECTORS
3. PUBLIC COMMENT
4. ADJOURN TO A MEETING OF THE BOARD OF DIRECTORS OF THE DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND NONPROFIT PUBLIC BENEFIT CORPORATION ([SEE SEPARATE AGENDA](#))
5. RECONVENE THE REGULAR MT. VIEW SANITARY DISTRICT BOARD MEETING

6. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

- A. [RECEIVE THE MINUTES OF THE APRIL 13, 2017, PERSONNEL COMMITTEE MEETING](#)
- B. [RECEIVE THE MINUTES OF THE APRIL 18, 2017, FINANCE COMMITTEE MEETING](#)
- C. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 52288 THROUGH 52365 DATED APRIL 14, 2017](#)
(See Purchase Journal following this item for details.)
- D. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBER 52366 THROUGH 52372 DATED APRIL 14, 2017](#)
- E. [RATIFY APPROVAL OF FACILITIES REHABILITATION FUND 3410 PAYMENT ORDER NUMBERS 542 THROUGH 546 DATED APRIL 14, 2017](#)
(See Purchase Journal following this item for details.)
- F. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2615 THROUGH 2623 DATED APRIL 14, 2017](#)
(See Purchase Journal following this item in packet for details.)
- G. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 52373 THROUGH 52382 DATED APRIL 28, 2017](#)
(See Purchase Journal following this item in packet for details.)
- H. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 52383 THROUGH 52384 DATED MAY 1, 2017](#)
(See Purchase Journal following this item in packet for details.)

7. NEW BUSINESS

- A. [PROPOSED FISCAL YEAR 2017-2018 BUDGETS FOR FUNDS 3409, 3410 AND 3412](#)
 - 1. REPORT FROM STAFF
 - 2. PROVIDE DIRECTION ON THE PROPOSED FISCAL YEAR 2017-2018 (FY 17-18) BUDGETS FOR FUNDS 3409, 3410 AND 3412

B. COST OF LIVING ADJUSTMENT (COLA) AND EMPLOYER PAID MEMBER CONTRIBUTIONS (EPMC) FOR DISTRICT CLASSIC EMPLOYEES

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING A 3.000 % COST OF LIVING ADJUSTMENT (COLA)FOR ALL DISTRICT STAFF TO BE EFFECTIVE JULY 1, 2017 AND DIRECT THE DISTRICT MANAGER TO REVISE AND PRESENT DISTRICT POLICY AND PROCEDURE 2305 – SALARY AND WAGE SCHEDULE FOR BOARD CONSIDERATION AT THE JUNE REGULAR MEETING
3. CONSIDER ADOPTION OF A MOTION DIRECTING THE DISTRICT MANAGER TO TAKE ALL ACTION NECESSARY TO CONTINUE THE TRANSITION TO DISCONTINUANCE OF EMPLOYER PAID MEMBER CONTRIBUTIONS (“EPMC”) BY DECREASING THE DISTRICT PAID EPMC TO 6% OF PENSION ELIGIBLE PAYROLL
4. CONSIDER ADOPTION OF RESOLUTION NO. _____-2017 FOR EMPLOYER PAID MEMBER CONTRIBUTIONS

C. AWARD OF CONTRACT FOR U V BEAM REPLACEMENT AND IPS JIB CRANE INSTALLATION CONTRACT NO. 2--16

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING A TOTAL PROJECT BUDGET OF \$156,500 FOR THE UV BEAM REPLACEMENT AND IPS JIB CRANE INSTALLATION
3. CONSIDER ADOPTION OF RESOLUTION NO. _____ -2017, AWARDING CONTRACT FOR “UV BEAM REPLACEMENT AND IPS JIB CRANE INSTALLATION CONTRACT NO. 2--16” TO MATHEWS MECHANICAL IN THE AMOUNT OF \$105,000

D. APPROVAL OF AGREEMENT WITH WEST YOST ASSOCIATES, INC. FOR PROFESSIONAL CONSTRUCTION MANAGEMENT SERVICES FOR THE WESTERN POND TURTLE HABITAT ENHANCEMENT PROJECT

1. REPORT FROM STAFF

2. CONSIDER ADOPTION OF A MOTION APPROVING AGREEMENT 17-0008 WITH WEST YOST ASSOCIATES, INC. TO PROVIDE PROFESSIONAL CONSTRUCTION MANAGEMENT SERVICES FOR THE WESTERN POND TURTLE HABITAT ENHANCEMENT PROJECT AND AUTHORIZING THE BOARD CHAIR TO EXECUTE AGREEMENT 17-0008 NOT-TO-EXCEED \$900,000.00
3. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDER NO. 1 TO AGREEMENT 17-0008 FOR CONSTRUCTION MANAGEMENT SERVICES FOR PHASE A OF THE WESTERN POND TURTLE HABITAT ENHANCEMENT PROJECT AND AUTHORIZING THE BOARD CHAIR TO EXECUTE TASK ORDER NO. 1 NOT TO EXCEED \$440,000

E. [FISCAL YEAR 2016-2017 THIRD QUARTER BUDGET REVIEW](#)

1. REPORT FROM STAFF
2. PROVIDE DIRECTION

F. [INTERFUND TRANSFER FROM FUND 3409 TO FUND 3410](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF RESOLUTION NO. _____ -2017, AUTHORIZING THE TRANSFER OF \$137,032.19 FROM FUND 3409 TO FUND 3410

G. [TASK ORDER NO. 03 FOR CLEARY BROS. LANDSCAPE, INC. SERVICE AGREEMENT NO. 16-0004](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION AUTHORIZING THE BOARD CHAIR TO EXECUTE TASK ORDER NO. 03 IN AN AMOUNT NOT TO EXCEED \$21,880 TO CLEARY BROS. LANDSCAPE, INC. (CBL) AGREEMENT NO. 16-0004

H. [THE WILDLIFE PROJECT CONSULTING SERVICES AGREEMENT](#)

1. REPORT FROM STAFF

2. CONSIDER ADOPTION OF A MOTION APPROVING AGREEMENT 17-0005 AND TASK ORDER NO. 1 WITH THE WILDLIFE PROJECT AND AUTHORIZING THE BOARD CHAIR TO EXECUTE AGREEMENT 17-0005 WITH A NOT-TO-EXCEED LIMIT OF \$190,000 AND TASK ORDER NO. 01 WITH A NOT-TO-EXCEED LIMIT OF \$60,000 FOR FISCAL YEAR 2017-2018
- I. [APPROVAL OF AGREEMENT WITH DUCKS UNLIMITED, INC. FOR PERMITTING AND DESIGN OF MCNABNEY MARSH ENHANCEMENT PROJECT](#)
 1. REPORT FROM STAFF
 2. CONSIDER ADOPTION OF A MOTION APPROVING AGREEMENT 17-0009 WITH DUCKS UNLIMITED, INC. TO PROVIDE PERMITTING AND DESIGN SERVICES OF THE MCNABNEY MARSH ENHANCEMENT PROJECT AND AUTHORIZING THE BOARD CHAIR TO EXECUTE AGREEMENT 17-0009 NOT-TO-EXCEED \$280,000.00 AND TASK ORDER NO. 1 NOT-TO-EXCEED \$260,000.00
 - J. [CALL FOR PUBLIC HEARING AND APPROVE NOTICE OF INTENT TO ADOPT CAPACITY CHARGES AND A SCHEDULE OF FEES AND CHARGES OF OTHER DISTRICT SERVICES FOR FISCAL YEARS 2017-18 THROUGH 2021-22](#)
 1. REPORT FROM STAFF
 2. CONSIDER ADOPTION OF RESOLUTION NO. ____ - 2017 CALLING FOR A PUBLIC HEARING TO BE HELD JUNE 8, 2017 AND PROVIDING NOTICE OF INTENT TO ADOPT CAPACITY CHARGES AND A SCHEDULE OF FEES AND CHARGES OF OTHER DISTRICT SERVICES FOR FISCAL YEARS 2017-18 THROUGH 2021-2022
 - K. [CALL FOR PUBLIC HEARING, AND APPROVE NOTICE OF INTENT TO ADOPT DISTRICT CODE REVISIONS](#)
 1. REPORT FROM STAFF
 2. CONSIDER ADOPTION OF RESOLUTION NO. ____ - 2017 CALLING FOR A PUBLIC HEARING TO BE HELD JUNE 8, 2017 AND PROVIDING NOTICE OF INTENT TO ADOPT A DISTRICT CODE INCORPORATING EXISTING GENERAL REGULATIONS AND ORDINANCES OF THE DISTRICT REVISING CERTAIN EXISTING PROVISIONS AND ADDING NEW PROVISIONS

8. REPORTS

R-1. [DISTRICT MANAGER](#)

R-2. [ASSISTANT DISTRICT MANAGER](#)

R-3. [DISTRICT ENGINEER](#)

R-4. DISTRICT LEGAL COUNSEL

R-5. BOARD SECRETARY

R-6. DIRECTORS

R 6.01 DIRECTOR STANLEY R. CALDWELL

R 6.02 DIRECTOR GREGORY T. PYKA

R 6.03 DIRECTOR ELMER J. SCHAAL

R 6.04 DIRECTOR BRIAN A. DANLEY

R 6.05 DIRECTOR DAVID P. MAGGI

9. COMMUNICATIONS

A. [LOCAL AGENCY INVESTMENT FUND – MARCH 31, 2017 – QUARTERLY STATEMENT](#)

B. [LOCAL AGENCY INVESTMENT FUND – APRIL 30, 2017 – MONTHLY STATEMENT](#)

C. [CALPERS CERBT MARCH 31, 2017 – QUARTERLY STATEMENT](#)

10. FUTURE BOARD ITEMS

A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

11. CLOSED SESSION

A. PUBLIC EMPLOYMENT CALIFORNIA GOVERNMENT CODE 54957
TITLE: DISTRICT MANAGER EMPLOYMENT CONTRACT

B. REPORT OUT OF CLOSED SESSION

12. [ADJOURNMENT](#)

- A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, JUNE 8, 2017, AT 6:30 P.M.