



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
AGENDA**

6:30 P.M. NOVEMBER 9, 2017
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

3. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

A. [RECEIVE THE MINUTES OF THE SEPTEMBER 28, 2017, ORDINANCE COMMITTEE MEETING](#)

B. [APPROVE THE MINUTES OF THE SEPTEMBER 28, 2017, ADJOURNED REGULAR BOARD MEETING](#)

C. [APPROVE THE MINUTES OF THE OCTOBER 12, 2017, REGULAR BOARD MEETING](#)

D. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 52880 THROUGH 52969 DATED OCTOBER 13, 2017](#)

(See Purchase Journal following this item for details.)

- E. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBER 52970 THROUGH 52972 DATED OCTOBER 13, 2017](#)
- F. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBER 52973 OCTOBER 13, 2017](#)
(See Purchase Journal following item 3D for details.)
- G. [RATIFY APPROVAL OF FACILITIES REHABILITATION FUND 3410 PAYMENT ORDER NUMBERS 561 THROUGH 564 DATED OCTOBER 13, 2017](#)
(See Purchase Journal following this item for details.)
- H. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2675 THROUGH 2681 DATED OCTOBER 13, 2017](#)
(See Purchase Journal following this item in packet for details.)
- I. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBER 52974 THROUGH 52982 DATED OCTOBER 31, 2017](#)
(See Purchase Journal following this item for details.)

4. [NEW BUSINESS](#)

- A. [FISCAL YEAR 2017-2018 FIRST QUARTER BUDGET REVIEW](#)
 - 1. REPORT FROM STAFF
 - 2. PROVIDE DIRECTION
- B. [AMENDMENTS TO POLICIES & PROCEDURES MANUAL OF THE BOARD OF DIRECTORS](#)
 - 1. REPORT FROM STAFF
 - 2. CONSIDER ADOPTION OF MOTIONS APPROVING AMENDMENTS TO POLICIES B-10, B-30 AND/OR B-60. IN THE ALTERNATIVE, PROVIDE DIRECTION
- C. [CONTRA COSTA SPECIAL DISTRICT ASSOCIATION – VICE PRESIDENT NOMINATION](#)
 - 1. REPORT FROM STAFF
 - 2. CONSIDER ADOPTION OF RESOLUTION NO. ____-2017 OF THE BOARD OF DIRECTORS OF THE MT. VIEW SANITARY DISTRICT IN SUPPORT OF THE

NOMINATION OF MVSD DIRECTOR STANLEY R. CALDWELL AS VICE PRESIDENT FOR THE CONTRA COSTA SPECIAL DISTRICTS ASSOCIATION

D. [LARRY WALKER ASSOCIATES SERVICE AGREEMENT 17-0010 AND TASK ORDER NO. 01](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION AUTHORIZING THE BOARD PRESIDENT TO EXECUTE LARRY WALKER ASSOCIATES PROFESSIONAL SERVICES AGREEMENT NO. 17-0010, NOT TO EXCEED \$30,000, AND TASK ORDER NO. 01, NOT TO EXCEED \$10,000

E. [ENGINEERING SERVICES DURING CONSTRUCTION FOR THE BIOTOWER AND BIOFILTER EQUIPMENT REPLACEMENT PROJECT, CONTRACT NO. 3-17](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING AMENDMENT NO. 3 TO CONTRACT NO. 15-0004 WITH NUTE ENGINEERING INCREASING THE TOTAL AMOUNT OF THE CONTRACT BY \$113,000 FOR ENGINEERING SERVICES DURING CONSTRUCTION FOR THE BIOTOWER AND BIOFILTER EQUIPMENT REPLACEMENT PROJECT
3. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDER NO. 5 TO CONTRACT NO. 15-004 IDENTIFYING THE SCOPE AND COST OF ENGINEERING SERVICES FOR ENGINEERING SERVICES DURING CONSTRUCTION FOR THE BIOTOWER AND BIOFILTER EQUIPMENT REPLACEMENT PROJECT

F. [AMENDMENT OF AGREEMENT WITH HDR ENGINEERING, INC. FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO THE DESIGN AND ENVIRONMENTAL PERMITTING OF THE PEYTON SLOUGH HYDRAULIC RELIEF PROJECT](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING AN AMENDMENT TO CONTRACT NO. 13-0005 WITH HDR ENGINEERING, INC. TO COMPLETE THE DESIGN AND ENVIRONMENTAL PERMITTING OF THE PEYTON SLOUGH HYDRAULIC RELIEF PROJECT

G. DISTRICT SUBSTANCE ABUSE POLICY

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING DISTRICT POLICY AND PROCEDURE 2720 ON A DRUG AND ALCOHOL FREE WORKPLACE

5. REPORTS

- R-1. DISTRICT MANAGER
- R-2. ASSISTANT DISTRICT MANAGER
- R-3. DISTRICT ENGINEER
- R-4. DISTRICT LEGAL COUNSEL
- R-5. BOARD SECRETARY
- R-6. DIRECTORS
 - R 6.01 DIRECTOR STANLEY R. CALDWELL
 - R 6.02 DIRECTOR GREGORY T. PYKA
 - R 6.03 DIRECTOR ELMER J. SCHAAL
 - R 6.04 DIRECTOR BRIAN A. DANLEY
 - R 6.05 DIRECTOR DAVID P. MAGGI

6. COMMUNICATIONS

- A. LOCAL AGENCY INVESTMENT FUND – SEPTEMBER 30, 2017 – QUARTERLY STATEMENT
- B. CERBT – SEPTEMBER 30, 2017 – QUARTERLY STATEMENT

7. FUTURE BOARD ITEMS

- A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

8. ADJOURNMENT

- A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, DECEMBER 14, 2017 AT 6:30 P.M.