

MINUTES OF THE SPECIAL MEETING
OF THE ORDINANCE COMMITTEE OF THE
MT. VIEW SANITARY DISTRICT

NOVEMBER 21, 2017

The Ordinance Committee of the Mt. View Sanitary District convened a duly Noticed Committee Meeting at the Mt. View Sanitary District Conference Room, 3800 Arthur Road, Martinez, County of Contra Costa, and State of California on November 21, 2017 at 8:00 a.m.

1. ROLL CALL OF DIRECTORS

PRESENT: Committee Chair David P. Maggi and Director Brian A. Danley

Also Present: STAFF - District Manager Neal B Allen, Assistant District Manager Lilia M. Corona, District Engineer Randolph W. Leptien and District Legal Counsel Jonathan Daniel Adams

PUBLIC: None

2. PUBLIC COMMENT

None

3. OLD BUSINESS

A. CAPACITY AND OTHER DISTRICT FEES AND RELATED ORDINANCE
AMENDING DISTRICT CODE

1. RECEIVE REPORT FROM STAFF

District Counsel Adams gave a brief overview of the packet organization.

District Engineer Leptien explained that the District contracted with Municipal Financial Services (MFS) to perform the Rate Study used to develop the current District Sewer Service Charge and then to perform a Capacity Fee/Charge Study ("Capacity Study"). The Capacity Study provides justification for a change in the basis for connection fees from "growth" to "equity buy in." The information provided to the Committee included a revised Code and a redlined copy incorporating the changes resulting from the Capacity Study as well as a draft Ordinance. These materials are intended to be presented to the Board on December 14, 2017.

District Engineer Leptien further explained that the new Fee Schedule provides minimum fees plus a basis for estimating the cost of engineering review of plans. The former Table 7-1 will be split into three tables:

- 7-1 will reflect the Sewer Service Charges (collected on the tax roll)
- 7-2 will reflect the connection capacity fees (not collected on the tax roll)
- 7-3 will reflect the cost of other services (also not collected on the tax roll)

District Engineer Leptien stated that the cost to the District for plan review was used to establish the minimum entry-level fee. Responding to Assistant District Manager Corona's question about the plan review fee for a future in-house District Engineer, District Engineer Leptien indicated that the in-house Engineer must track time and establish an in-house rate.

District Legal Counsel Adams indicated that there are a few changes that will be made to the Code. He stated that the Capacity Study is silent on the secondary residential unit (SRU) issue raised by SB229. The current SRU connection fee is 50% of full residential connection fee.

District Manager Allen indicated that MFS has budget remaining and so he will seek to have the Code reviewed by Tommy Pavletic and ask that he weigh in on the SRU concern.

2. PROVIDE DIRECTION

The Committee directed staff to bring the matter before the Board at the December 2017 Regular Board Meeting. Chair Maggi suggested that if time allows, MFS should review the Code revisions.

4. ADJOURNMENT

Business having been concluded, Chair Maggi adjourned the meeting at 8:52 a.m.



Lilia M. Corona
Assistant District Manager