

MINUTES OF THE PERSONNEL COMMITTEE
OF MT. VIEW SANITARY DISTRICT
April 13, 2017

The Personnel Committee of the Mt. View Sanitary District convened a duly Noticed Committee Meeting at the Mt. View Sanitary District Conference Room, 3800 Arthur Road, Martinez, County of Contra Costa, State of California on April 13, 2017 at 2:00 p.m.

1. ROLL CALL OF DIRECTORS

PRESENT: Director Elmer "Al" J. Schaal, Chair Gregory T. Pyka

ABSENT: None

Also Present: STAFF – District Manager Neal B. Allen and Assistant District Manager Lilia M. Corona

2. PUBLIC COMMENT

None

3. NEW BUSINESS

A. EMPLOYEE COMPENSATION – CONSIDERATION OF COST OF LIVING
ADJUSTMENTS FOR ALL STAFF FOR FISCAL YEAR 2017-2018

1. RECEIVE REPORT FROM STAFF

Assistant District Manager Corona presented a staff report for both Items 3A and 3B.

2. GENERAL DISCUSSION

Discussion ensued. The Committee members asked questions and staff provided responses.

3. PROVIDE DIRECTION

The Committee provided direction to proceed with the Budget using the reported COLA and EPMC recommended adjustments and to bring it back for consideration by the Board.

B. DISTRICT PROVIDED PENSION BENEFITS - CONSIDERATION OF DISTRICT EMPLOYER PAID MEMBER CONTRIBUTION FOR "CLASSIC" MEMBERS FOR FISCAL YEAR 2017-2018

1. RECEIVE REPORT FROM STAFF

See Item 3A above.

2. GENERAL DISCUSSION

See Item 3A above.

3. PROVIDE DIRECTION

See Item 3A above.

C. SUCCESSION PLANNING

1. RECEIVE REPORT FROM STAFF

District Manager Allen presented the staff report with proposed Organizational Charts.

2. GENERAL DISCUSSION

Discussion ensued.

3. PROVIDE DIRECTION

The Committee provided direction to move forward with the staffing plans and present to the Board of Directors at a Regular Board Meeting.

D. EMPLOYEE BENEFITS – LIFE INSURANCE, SHORT AND LONG TERM DISABILITY

1. RECEIVE REPORT FROM STAFF

District Manager Allen presented the staff report

2. GENERAL DISCUSSION

Discussion ensued.

3. PROVIDE DIRECTION

The Committee asked staff to research CSRMA Disability alternatives and additional voluntary short term disability opportunities. They requested staff bring more options and quotes back to the Committee.

5. ADJOURNMENT – THE NEXT SCHEDULED MEETING IS A FINANCE COMMITTEE MEETING ON APRIL 18, 2017, AT 10:00 A.M.

Business having been concluded, the meeting was adjourned at 4:02 p.m.



Lilia M. Corona, Assistant District Manager