



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
AMENDED
AGENDA**

6:30 P.M. DECEMBER 14, 2017
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

2.5 REORGANIZATION OF THE BOARD

- A. NOMINATE AND ELECT THE BOARD PRESIDENT FOR THE PERIOD COMMENCING DECEMBER 14, 2017
(Conducted by President Maggi)
- B. NOMINATE AND ELECT THE BOARD VICE PRESIDENT FOR THE PERIOD COMMENCING DECEMBER 14, 2017
(Conducted by the newly elected Board President)

3. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

- A. [RECEIVE THE MINUTES OF THE JUNE 6, 2017 FINANCE COMMITTEE MEETING](#)
- B. [RECEIVE THE MINUTES OF THE AUGUST 31 2017 PERSONNEL COMMITTEE MEETING](#)
- C. [RECEIVE THE MINUTES OF THE OCTOBER 26, 2017 PLANNING COMMITTEE MEETING](#)
- D. [RECEIVE THE MINUTES OF THE OCTOBER 31, 2017 PUBLIC INFORMATION COMMITTEE MEETING](#)
- E. [RECEIVE THE MINUTES OF THE NOVEMBER 2, 2017 PERSONNEL COMMITTEE MEETING](#)
- F. [APPROVE THE MINUTES OF THE NOVEMBER 2, 2017 SPECIAL BOARD MEETING](#)
- G. [APPROVE THE MINUTES OF THE NOVEMBER 9, 2017 ADJOURNED REGULAR BOARD MEETING](#)
- H. [RECEIVE THE MINUTES OF THE NOVEMBER 21, 2017 ORDINANCE COMMITTEE MEETING](#)
- I. [RECEIVE THE MINUTES OF THE NOVEMBER 30, 2017 PERSONNEL COMMITTEE MEETING](#)
- J. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 52983 THROUGH 53062 DATED NOVEMBER 15, 2017](#)
(See Purchase Journal following this item for details.)
- K. [RATIFY APPROVAL OF FACILITIES REHABILITATION FUND 3410 PAYMENT ORDER NUMBERS 565 THROUGH 567 DATED NOVEMBER 15, 2017](#)
(See Purchase Journal following this item for details.)
- L. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2682 THROUGH 2688 DATED NOVEMBER 15, 2017](#)
(See Purchase Journal following this item in packet for details.)

4. COMBINED PUBLIC HEARING

A. PUBLIC HEARINGS ON INTENT TO ADOPT CAPACITY FEES AND ADOPTION OF A SCHEDULE OF DISTRICT FEES NOT COLLECTED ON THE PROPERTY TAX ROLL FOR FISCAL YEARS 2017-18 THROUGH 2021 AND ON APPROVAL OF DISTRICT CODE AMENDMENTS INCORPORATING EXISTING GENERAL REGULATIONS AND ORDINANCE OF THE DISTRICT, REVISING CERTAIN EXISTING PROVISION AND ADDING NEW PROVISIONS

1. REPORT FROM STAFF

2. COMBINED PUBLIC HEARINGS

- a) RESUME PUBLIC HEARINGS
- b) RECEIVE PUBLIC TESTIMONY
- c) CLOSE PUBLIC HEARINGS

3. CONSIDER ADOPTION OF ORDINANCE 2017-121 PROMULGATING GENERAL REGULATION 121 AMENDING THE MT. VIEW SANITARY DISTRICT CODE AND REVISING CERTAIN EXISTING PROVISIONS AND ADDING NEW PROVISIONS TO THE DISTRICT CODE RELATED TO WASTEWATER CAPACITY FEES AND OTHER DISTRICT SERVICES (NOT INCLUDING SEWER SERVICE CHARGES).

5. NEW BUSINESS

A. HOUSEHOLD HAZARDOUS WASTE COLLECTION FACILITY ANNUAL REPORT PRESENTATION BY CENTRAL CONTRA COSTA SANITARY DISTRICT

1. REPORT FROM STAFF

2. PRESENTATION BY CENTRAL CONTRA COSTA SANITARY DISTRICT

3. PROVIDE DIRECTION AS NECESSARY

B. BIOTOWER / BIOFILTER PROJECT PRESENTATION

1. REPORT FROM STAFF

2. PRESENTATION BY NUTE ENGINEERING
3. PROVIDE DIRECTION AS NECESSARY

C. APPROVAL AND ACCEPTANCE OF UV BEAM REPLACEMENT AND IPS JIB CRANE INSTALLATION, CONTRACT NO. 2016

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF RESOLUTION NO. ____-2017 APPROVING AND ACCEPTING AS COMPLETE UV BEAM REPLACEMENT AND IPS JIB CRANE INSTALLATION, CONTRACT NO. 2-16 AND DIRECTING BOARD SECRETARY TO RECORD NOTICE OF COMPLETION

D. EMPLOYEE COMPENSATION – OPERATIONS STANDBY/ON-CALL PAY

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING REVISIONS TO POLICY AND PROCEDURE 2010 – OVERTIME ESTABLISHING NEW STANDBY AND CALL BACK REQUIREMENTS AND COMPENSATION

E. FY 2016/2017 PUBLIC NOTIFICATIONS OF PRETREATMENT STANDARD VIOLATIONS

1. REPORT FROM STAFF
2. ACCEPT REPORT AND PROVIDE DIRECTION AS NECESSARY

F. CONTRA COSTA SPECIAL DISTRICT ASSOCIATION –PRESIDENTIAL NOMINATION

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF RESOLUTION NO. ____-2017 OF THE BOARD OF DIRECTORS OF THE MT. VIEW SANITARY DISTRICT IN SUPPORT OF THE NOMINATION OF MVSD DIRECTOR STANLEY R. CALDWELL AS PRESIDENT FOR THE CONTRA COSTA SPECIAL DISTRICTS ASSOCIATION

G. [AMENDMENTS TO POLICIES & PROCEDURES POLICY B-30](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF MOTION APPROVING AMENDMENTS TO POLICY B-30. IN THE ALTERNATIVE, PROVIDE DIRECTION

H. [APPROVAL OF AGREEMENT WITH WEST YOST ASSOCIATES, INC. FOR PROFESSIONAL SERVICES RELATED TO THE MVSD BIOSOLIDS DRYING AND HEAT USE STUDY](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF RESOLUTION ____-2017 AMENDING THE FISCAL YEAR 2017-2018 FUND 3412 – CAPITAL FACILITIES BUDGET, AN INCREASE OF \$50,000
3. CONSIDER ADOPTION OF A MOTION APPROVING AGREEMENT 17-0018 WITH WEST YOST ASSOCIATES, INC. TO PROVIDE PROFESSIONAL SERVICES RELATED TO THE MVSD BIOSOLIDS DRYING AND HEAT USE STUDY AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE AGREEMENT 17-0018 NOT-TO-EXCEED \$50,000.00
4. CONSIDER ADOPTION A MOTION APPROVING TASK ORDER NO. 1 TO AGREEMENT 17-0018 FOR THE PREPARATION OF THE MVSD BIOSOLIDS DRYING AND HEAT USE STUDY AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE TASK ORDER NO. 1 NOT TO EXCEED \$38,921.00

I. [2018 CALIFORNIA ASSOCIATION OF SANITATION AGENCIES \(CASA\) WINTER CONFERENCE – JANUARY 24 THROUGH 26, 2018](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION DETERMINING ATTENDANCE AT THE 2018 CASA WINTER CONFERENCE IN PALM SPRINGS, CALIFORNIA; JANUARY 24 THROUGH 26, 2018, IS A SIGNIFICANT BENEFIT TO THE DISTRICT AND THEREFORE ITS OFFICIAL BUSINESS AND DIRECTING DISTRICT REPRESENTATIVE(S) TO ATTEND

J. [CALIFORNIA CONSERVATION CORPS CONTRACT \(CCC WORK CODE R-17-2660-2454\)](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING STATE CONTRACT (CCC WORK CODE R-17-2660-2454) WITH THE CALIFORNIA CONSERVATION CORPS FOR \$54,500 TO PERFORM PRE-CONSTRUCTION ACTIVITIES FOR PHASE B OF THE MOORHEN MARSH WESTERN POND TURTLE HABITAT ENHANCEMENT PROJECT AND AUTHORIZE THE BOARD PRESIDENT TO EXECUTE CONTRACT

K. [MOORHEN MARSH PROJECT CHANGE ORDER - WATER ROCK CONSTRUCTION](#)

1. STAFF REPORT
2. ADOPT A MOTION APPROVING CHANGE ORDER NO. 6 TO CONTRACT NO. 2-17, PHASE A OF THE MOORHEN MARSH WESTERN POND TURTLE HABITAT ENHANCEMENT PROJECT, WITH A NOT TO EXCEED INCREASE OF \$1,076.09 WITH NO ADDITIONAL DAYS OF CONTRACT TIME

6. [REPORTS](#)

R-1. [DISTRICT MANAGER](#)

R-2. [ASSISTANT DISTRICT MANAGER](#)

R-3. [DISTRICT ENGINEER](#)

R-4. DISTRICT LEGAL COUNSEL

R-5. BOARD SECRETARY

R-6. DIRECTORS

R 6.01 DIRECTOR STANLEY R. CALDWELL

R 6.02 DIRECTOR GREGORY T. PYKA

R 6.03 DIRECTOR ELMER J. SCHAAL

R 6.04 DIRECTOR BRIAN A. DANLEY

R 6.05 DIRECTOR DAVID P. MAGGI

7. COMMUNICATIONS

- A. REPUBLIC SERVICES RESIDENTIAL AND COMMERCIAL RATE ADJUSTMENT LETTER
- B. CSRMA POOLIED LIABILITY RETROACTIVE ADJUSTMENT NOTICE
- C. LOCAL AGENCY INVESTMENT FUND – OCTOBER 30, 2017 STATEMENT

8. FUTURE BOARD ITEMS

- A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

9. ADJOURNMENT

- A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, JANUARY 11, 2018 AT 6:30 P.M.