



**MT. VIEW SANITARY DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
AGENDA**

6:30 P.M. FEBRUARY 14, 2019  
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

3. CONSENT CALENDAR

*Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President*

A. APPROVE THE MINUTES OF THE JANUARY 10, 2019, REGULAR BOARD MEETING

B. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 54454 THROUGH 54528 DATED JANUARY 15, 2019  
(See Purchase Journal following this item for details.)

C. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 54529 THROUGH 54533 DATED JANUARY 15, 2019

D. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2823 THROUGH 2829 DATED JANUARY 15, 2019  
(See Purchase Journal following this item in packet for details.)

E. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 54534 THROUGH 54541 DATED JANUARY 31, 2019  
(See Purchase Journal following this item for details.)

4. NEW BUSINESS

A. AMENDMENT OF AGREEMENT WITH WEST YOST ASSOCIATES AND TASK ORDER FOR ADDITIONAL CONSTRUCTION MANAGEMENT SERVICES FOR THE MOORHEN MARSH WESTERN POND TURTLE HABITAT ENHANCEMENT PROJECT PHASE B (PROJECT)

1. REPORT FROM STAFF

2. CONSIDER ADOPTION OF A MOTION APPROVING AMENDMENT NO. 1 TO CONTRACT NO. 17-0008 WITH WEST YOST INCREASING THE TOTAL CONTRACT AMOUNT BY \$106,482.00 FROM \$900,000.00 TO \$1,006,482.00

3. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDER NO. 3 TO CONTRACT NO. 17-0008 IN THE NOT-TO-EXCEED AMOUNT OF \$106,482.00 AUTHORIZING WEST YOST TO PROVIDE ADDITIONAL CONSTRUCTION MANAGEMENT SERVICES

B. ANNUAL REVIEW OF BOARD MEMBER COMPENSATION AND PARTICIPATION ON OTHER BOARDS

1. RECEIVE REPORT FROM STAFF AND REVIEW AND DETERMINE THE FOLLOWING:

a) WHETHER THE DISTRICT'S CURRENT BOARD MEMBER COMPENSATION FOR EACH DAY'S ATTENDANCE AT MEETINGS AND/OR SERVICES RENDERED, BOARD MEMBER HEALTH CARE INSURANCE COSTS AND BENEFITS, BOARD MEMBER PENSION/DEFERRED COMPENSATION BENEFITS, AND BOARD MEMBER EXPENSE REIMBURSEMENTS ARE REASONABLE, IN LINE WITH THOSE OF OTHER SPECIAL DISTRICTS, AND WHETHER ANY CHANGES SHOULD BE MADE; AND,

- b) WHETHER THE DISTRICT'S CURRENT POLICY ON BOARD MEMBER PARTICIPATION ON "OTHER" BOARDS REQUIRES ANY CHANGE
  2. PROVIDE DIRECTION AS NECESSARY OR CONSIDER ADOPTION OF A MOTION DECLARING THAT THE BOARD HAS CONDUCTED ITS ANNUAL REVIEW AND DETERMINED THAT THE CURRENT BOARD MEMBER COMPENSATION FOR EACH DAY'S ATTENDANCE AT MEETINGS AND/OR SERVICES RENDERED IS REASONABLE
  3. PROVIDE DIRECTION AS NECESSARY OR CONSIDER ADOPTION OF A MOTION DECLARING THAT THE BOARD HAS CONDUCTED ITS ANNUAL REVIEW AND DETERMINED THAT THE CURRENT BOARD MEMBER HEALTH CARE INSURANCES COSTS AND BENEFITS ARE REASONABLE
  4. PROVIDE DIRECTION AS NECESSARY OR CONSIDER ADOPTION OF A MOTION DECLARING THAT THE BOARD HAS CONDUCTED ITS ANNUAL REVIEW AND DETERMINED THAT THE CURRENT BOARD MEMBER PENSION/DEFERRED COMPENSATION BENEFITS ARE REASONABLE
  5. PROVIDE DIRECTION AS NECESSARY OR CONSIDER ADOPTION OF A MOTION DECLARING THAT THE BOARD HAS CONDUCTED ITS ANNUAL REVIEW AND DETERMINED THAT THE CURRENT BOARD MEMBER EXPENSE REIMBURSEMENT STANDARDS ARE REASONABLE.
  6. PROVIDE DIRECTION AS NECESSARY OR CONSIDER ADOPTION OF A MOTION CONTINUING THE DISTRICT'S CURRENT POLICY ON BOARD MEMBER PARTICIPATION ON "OTHER" BOARDS.
- C. ADVANCEMENT OF DISTRICT ENGINEER CHRIS ELLIOTT
1. REPORT FROM STAFF
  2. CONSIDER ADOPTION OF A MOTION AUTHORIZING THE ACCELERATED ADVANCEMENT OF DISTRICT ENGINEER CHRIS ELLIOTT FROM SALARY STEP 1 TO STEP 3 TO BE EFFECTIVE MARCH 16, 2019, AND GRANTING MR. ELLIOTT REGULAR EMPLOYEE STATUS
- D. MOORHEN MARSH PHASE B CHANGE ORDER NOS. 19 THROUGH 22
1. REPORT FROM STAFF

2. CONSIDER ADOPTION OF A MOTION APPROVING CHANGE ORDER NOS. 19 THROUGH 22 FOR PHASE B OF THE MOORHEN MARSH WESTERN POND TURTLE HABITAT ENHANCEMENT PROJECT (PROJECT) AUTHORIZING A TOTAL \$53,230.00 INCREASE TO THE CONTRACT AMOUNT
- E. FISCAL YEAR 2018-2019 SECOND QUARTER BUDGET REVIEW
1. REPORT FROM STAFF
  2. PROVIDE DIRECTION AS APPROPRIATE
- F. EXECUTIVE RECRUITMENT SERVICES FOR DISTRICT MANAGER – BHI MANAGEMENT CONSULTING
1. REPORT FROM STAFF
  2. CONSIDER ADOPTION OF A MOTION APPROVING PROFESSIONAL SERVICES AGREEMENT 19-0004 WITH BHI MANAGEMENT CONSULTING AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE THE AGREEMENT
  3. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDER NO. 1 TO AGREEMENT 19-0004 WITH BHI MANAGEMENT CONSULTING FOR EXECUTIVE RECRUITMENT SERVICES FOR THE MVSD DISTRICT MANAGER POSITION AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE TASK ORDER NO. 1 WITH A TOTAL NOT-TO-EXCEED AMOUNT OF \$30,880.00
- G. WEST YOST ASSOCIATES PROFESSIONAL SERVICES AGREEMENT 19-0003 AND TASK ORDER NO. 1 – DISINFECTION DECISION STUDY
1. REPORT FROM STAFF
  2. CONSIDER ADOPTION OF A MOTION APPROVING PROFESSIONAL SERVICES AGREEMENT 19-0003 WITH WEST YOST ASSOCIATES AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE THE AGREEMENT
  3. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDER NO. 1 TO AGREEMENT 19-0003 WITH WEST YOST ASSOCIATES FOR PROFESSIONAL ENGINEERING SERVICES FOR MVSD DISINFECTION DECISION STUDY AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE TASK ORDER NO. 1 WITH A TOTAL NOT-TO-EXCEED AMOUNT OF \$83,379.00

5. REPORTS

R-1. DISTRICT MANAGER

R-2. ASSISTANT DISTRICT MANAGER

R-3. DISTRICT ENGINEER

R-4. DISTRICT LEGAL COUNSEL

R-5. BOARD SECRETARY

R-6. DIRECTORS

R 6.01 DIRECTOR STANLEY R. CALDWELL

R 6.02 DIRECTOR BRIAN A. DANLEY

R 6.03 DIRECTOR DAVID P. MAGGI

R 6.04 DIRECTOR GREGORY T. PYKA

R 6.05 DIRECTOR ELMER J. SCHAAL

6. COMMUNICATIONS

A. LAIF – DECEMBER 31, 2018, QUARTERLY STATEMENT

B. CERBT – DECEMBER 31, 2018, QUARTERLY STATEMENT

C. LAIF – JANUARY 31, 2019, MONTHLY STATEMENT

7. FUTURE BOARD ITEMS

A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

8. CLOSED SESSION

A. PUBLIC EMPLOYMENT CALIFORNIA GOVERNMENT CODE 54957  
TITLE: DISTRICT MANAGER EMPLOYMENT CONTRACT

B. REPORT OUT OF CLOSED SESSION

9. ADJOURNMENT

- A. THE NEXT SCHEDULED MEETING IS A REGULAR BOARD MEETING ON THURSDAY, MARCH 14, 2019 AT 6:30 P.M.