



**MT. VIEW SANITARY DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING AGENDA**

6:30 P.M., THURSDAY, SEPTEMBER 10, 2009  
MEETING ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

**NOTICE:**

Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 72 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

**ROLL CALL OF DIRECTORS**

**PUBLIC COMMENT**

**CONSIDER ADOPTION OF MOTIONS APPROVING MINUTES, CHECKS, AND  
PAYMENT ORDERS**

1. CONSIDER ADOPTION OF A MOTION APPROVING MINUTES
  - A. JUNE 11, 2009, REGULAR BOARD MEETING
  - B. JULY 9, 2009, REGULAR BOARD MEETING
  - C. JULY 9, 2009, SPECIAL BOARD MEETING
  - D. JULY 30, 2009, ADJOURNED REGULAR BOARD MEETING
  - E. AUGUST 13, 2009, REGULAR BOARD MEETING
  - F. AUGUST 27, 2009, SPECIAL BOARD MEETING
2. GENERAL FUND NO. 3409
  - A. CONSIDER ADOPTION OF A MOTION APPROVING THE VOIDING OF CHECK NUMBER 42896

- B. CONSIDER ADOPTION OF A MOTION APPROVING AND RATIFYING THE ISSUANCE OF CHECK NUMBER 43007 DATED AUGUST 31, 2009
  - C. CONSIDER ADOPTION OF A MOTION APPROVING CHECKS DATED SEPTEMBER 10, 2009  
(See Payroll Journal and Purchase Journal following this item in packet for details.)
- 3. FACILITIES REHABILITATION FUND 3410 – CONSIDER ADOPTION OF A MOTION APPROVING PAYMENT ORDERS NUMBERS 290  
(See Purchase Journal following this item in packet for details.)
  - 4. CAPITAL OUTLAY FUND 3412 – CONSIDER ADOPTION OF A MOTION APPROVING PAYMENT ORDER NUMBERS 2147-2150  
(See Purchase Journal following this item in packet for details.)

#### PUBLIC HEARING

- 5. APPLICATION OF AT&T FOR SITE LEASE
  - A. REPORT FROM STAFF
  - B. CONDUCT PUBLIC HEARING
    - 1) OPEN PUBLIC HEARING
    - 2) RECEIVE PUBLIC TESTIMONY
    - 3) CLOSE PUBLIC HEARING
  - C. CONSIDER ADOPTION OF RESOLUTION \_\_\_\_-2009 APPROVING AT&T MICROCELL SITE LEASE AND AUTHORIZING PRESIDENT TO EXECUTE THE LEASE

#### OLD BUSINESS

- 6. STRATEGIC PLAN UPDATE
  - A. REPORT FROM STAFF
  - B. CONSIDER MOTION ADOPTING 2009 STRATEGIC PLAN REVISIONS

7. REVISED - GOVERNMENT ACCOUNTING STANDARDS BOARD (GASB) - STATEMENT 45 ACTUARIAL VALUATION OF "OTHER POST EMPLOYMENT BENEFITS" (OPEB) – PREFUNDING RECOMMENDATION
  - A. REPORT FROM STAFF
  - B. CONSIDER ADOPTION OF A MOTION ACCEPTING THE SEPTEMBER 3, 2009 REVISED GASB 45 VALUATION FOR OPEB
  - C. CONSIDER ADOPTION OF A MOTION TO SCHEDULE A MEETING OF THE FINANCE COMMITTEE. ALTERNATIVELY, PROVIDE OTHER DIRECTION TO STAFF AS THE BOARD DEEMS APPROPRIATE

NEW BUSINESS

8. AMENDMENTS TO THE POSITION OF ASSISTANT DISTRICT MANAGER AND ITS JOB DESCRIPTION (MT. VIEW SANITARY DISTRICT POLICY AND PROCEDURE MANUAL POLICY NO. 2315)
  - A. REPORT FROM STAFF
  - B. CONSIDER ADOPTION OF A MOTION AMENDING THE POSITION OF THE ASSISTANT DISTRICT MANAGER AND ITS JOB DESCRIPTION, (MT. VIEW SANITARY DISTRICT POLICY AND PROCEDURE MANUAL POLICY NUMBER 2315) AND DIRECTING STAFF TO INCORPORATE THE AMENDED JOB DESCRIPTION INTO THE DISTRICT'S POLICY AND PROCEDURE MANUAL
9. ENVIRONMENTAL EDUCATION CONTRACT
  - A. REPORT FROM STAFF
  - B. CONSIDER ADOPTION OF MOTION APPROVING SCOPE OF SERVICES AND BUDGET FOR CONSULTING SERVICES AGREEMENT WITH KELLY DAVIDSON CHOU DBA EPONA ENVIRONMENTAL CONSULTING FOR FY 2009-10 AND AUTHORIZING BOARD PRESIDENT TO EXECUTE CONSULTING SERVICES AGREEMENT AS APPROVED BY DISTRICT COUNSEL
10. ADVANCEMENT OF OPERATOR I RODNEY L. ENGLISH FROM LEVEL II TO LEVEL III
  - A. REPORT FROM STAFF

- B. CONSIDER ADOPTION OF A MOTION AUTHORIZING ADVANCEMENT OF OPERATOR I RODNEY L. ENGLISH FROM LEVEL II TO LEVEL III AT A MONTHLY SALARY OF \$4,515.20 EFFECTIVE OCTOBER 1, 2009
11. ADVANCEMENT OF OPERATOR IN TRAINING ROBERT J. MARTIN FROM START LEVEL I TO LEVEL II
- A. REPORT FROM STAFF
  - C. CONSIDER ADOPTION OF A MOTION AUTHORIZING ADVANCEMENT OF OPERATOR IN TRAINING ROBERT J. MARTIN FROM START LEVEL I TO LEVEL II AT A MONTHLY SALARY OF \$3,561.26 EFFECTIVE SEPTEMBER 16, 2009
12. TREATMENT PLANT PAVEMENT REPAIR PROJECT
- A. REPORT FROM STAFF
  - B. CONSIDER ADOPTION OF RESOLUTION NO. \_\_\_\_\_-2009 AWARDED CONTRACT FOR CIP PROJECT NO. P4, "TREATMENT PLANT PAVEMENT REPAIRS, PHASE I, CONTRACT NO. 02-09," TO THE LOWEST RESPONSIBLE, RESPONSIVE BIDDER AND AUTHORIZING PRESIDENT TO EXECUTE AGREEMENT
13. CONSIDER CHANGING REGULAR BOARD MEETING STARTING TIME FROM 6:30 P.M. TO AN EARLIER TIME
- A. REPORT FROM STAFF
  - B. PROVIDE DIRECTION TO STAFF
14. 2010 CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) COMMITTEE PARTICIPATION REQUEST
- A. REPORT FROM STAFF
  - B. CONSIDER REQUEST FROM CSDA FOR COMMITTEE PARTICIPATION, DETERMINE BOARD MEMBER/STAFF INTEREST AND CONSIDER ADOPTION OF A MOTION AUTHORIZING THE BOARD PRESIDENT TO EXECUTE THE CSDA 2010 COMMITTEE AND VOLUNTEER INTEREST FORM AND DIRECTING STAFF TO FORWARD THE DOCUMENT TO CSDA

15. DISCUSSION OF LAFCO RELATED ITEMS
  - A. SEPTEMBER 9, 2009, NOTICE AND AGENDA FOR LAFCO MEETING
  - B. REPORT FROM DISTRICT'S LAFCO REPRESENTATIVE

CLOSED SESSION

16. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE 54957.6  
INSTRUCTIONS TO DISTRICT DESIGNATED NEGOTIATOR: DISTRICT  
COUNSEL  
UNREPRESENTED EMPLOYEE: DISTRICT MANAGER

REPORT OUT OF CLOSED SESSION

REPORTS

17. DISTRICT MANAGER
18. ENGINEER
19. ATTORNEY
20. SECRETARY
21. DIRECTORS
  - A. STANLEY R. CALDWELL – CSDA FISCAL COMMITTEE MEETING –  
JULY 28, 2009
  - B. AL SCHAAL – CSDA LEADERSHIP ACADEMY – MODULE 4 –  
BOARD'S ROLE IN HUMAN RESOURCES TRAINING

22. BOARD ITEMS – LIMITED TO REQUESTS AND DIRECTIVES FOR FUTURE  
MEETINGS

COMMUNICATIONS – INFORMATION ONLY – NO ACTION NECESSARY

23. EMAIL FROM SUSAN HURL, MUNICIPAL BUSINESS MANAGER, ALLIED  
WASTE SERVICES – 3<sup>RD</sup> QUARTER SOLID WASTE AND RECYCLE REPORT
24. OBITUARY – DOROTHY M. SAKAZAKI – MARTINEZ NEWS GAZETTE –  
AUGUST 15-16, 2009
25. LOCAL AGENCY INVESTMENT FUND – INTEREST EARNED – QUARTER  
ENDING JUNE 30, 2009

26. INVITATION FROM ALLIED WASTE SERVICES TO JOIN IN THE DEDICATION OF CALIFORNIA'S NEWEST RENEWABLE ENERGY PROJECT – OCTOBER 1, 2009 – KELLER CANYON LANDFILL
27. INVITATION FROM THE CONTRA COSTA COUNTY HISTORICAL AND CENTRAL CONTRA COSTA SANITARY DISTRICT TO THE OPENING OF AN EXHIBIT ON THE 60-PLUS YEAR HISTORY OF CENTRAL CONTRA COSTA SANITARY DISTRICT AND A CELEBRATION OF THE COMPLETED ALHAMBRA VALLEY TRUNK SEWER PROJECT – SEPTEMBER 13, 2009
28. COLETTE CURTIS-BROWN – AUGUST 6, 2009 – COVER LETTER AND INVOICE FOR HOUSEHOLD HAZARDOUS WASTE COLLECTION SERVICES

ADJOURNMENT – THE NEXT SCHEDULED MEETING IS A SPECIAL MEETING ON THURSDAY , SEPTEMBER 17, 2009 AT 6:30 P.M.