



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING AGENDA**

6:30 P.M., THURSDAY, DECEMBER 10, 2009
MEETING ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE:

Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 72 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

ROLL CALL OF DIRECTORS

PUBLIC COMMENT

REORGANIZATION OF THE BOARD

1. NOMINATE AND ELECT THE BOARD PRESIDENT FOR THE PERIOD COMMENCING DECEMBER 10, 2009
(Conducted by President Pyka)
2. NOMINATE AND ELECT THE BOARD VICE PRESIDENT FOR THE PERIOD COMMENCING DECEMBER 10, 2009
(Conducted by the newly elected Board President)

CONSIDER ADOPTION OF MOTIONS APPROVING MINUTES, CHECKS, AND PAYMENT ORDERS

3. CONSIDER ADOPTION OF A MOTION APPROVING CORRECTION TO PAGE 16 OF THE MINUTES OF THE SEPTEMBER 10, 2009, REGULAR BOARD MEETING
4. CONSIDER ADOPTION OF A MOTION APPROVING MINUTES OF THE NOVEMBER 12, 2009, REGULAR BOARD MEETING

5. GENERAL FUND NO. 3409 – CONSIDER ADOPTION OF A MOTION APPROVING CHECKS DATED DECEMBER 11, 2009
(See Payroll Journal and Purchase Journal following this item in packet for details.)
6. CAPITAL OUTLAY FUND 3412 – CONSIDER ADOPTION OF A MOTION APPROVING PAYMENT ORDER NUMBERS 2157 THROUGH 2159
(See Purchase Journal following this item in packet for details.)
7. CONSTRUCTION FUND 3415 – CONSIDER ADOPTION OF A MOTION APPROVING PAYMENT ORDER NUMBERS 589 THROUGH 591
(See Purchase Journal following this item in packet for details.)

NEW BUSINESS

8. AUTHORIZATION TO OFFER EMPLOYMENT – ASSISTANT DISTRICT MANAGER POSITION
 - A. REPORT FROM STAFF
 - B. CONSIDER A MOTION AUTHORIZING AN OFFER OF EMPLOYMENT – ASSISTANT DISTRICT MANAGER (SUBJECT TO SUCCESSFUL COMPLETION OF PRE-EMPLOYMENT REQUIREMENTS)
9. HOUSEHOLD HAZARDOUS WASTE COLLECTION FACILITY ANNUAL REPORT FOR FISCAL YEAR 2008-2009
 - A. PRESENTATION BY CENTRAL CONTRA COSTA SANITARY DISTRICT REPRESENTATIVES
10. CALIFORNIA EMPLOYER'S RETIREE BENEFIT TRUST PROGRAM – OTHER POST EMPLOYMENT BENEFITS (OPEB) FUNDING
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF RESOLUTION NO. ____-2009, A RESOLUTION OF THE BOARD OF DIRECTORS AUTHORIZING AND DIRECTING PARTICIPATION IN THE CALPERS OTHER POST EMPLOYMENT PREFUNDING PLAN
11. RETIREE HEALTHCARE BENEFITS
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF MOTIONS:
 - 1) CONFIRMING BOARD INTENT TO PROVIDE VESTED RETIREE HEALTHCARE BENEFITS TO EXISTING RETIREES AND

CERTAIN ACTIVE DISTRICT EMPLOYEES HIRED BEFORE
OCTOBER 1, 2002 AND THEIR SPOUSES

- 2) CLARIFYING BOARD INTENT REGARDING THE PROVISION OF THESE BENEFITS TO RETIREE DEPENDENTS
 - 3) CLARIFYING BOARD INTENT REGARDING RETIREE HEALTHCARE VESTING REQUIREMENTS FOR EMPLOYEES HIRED AFTER OCTOBER 1, 2002
 - 4) DIRECTING STAFF TO PREPARE A RESOLUTION FOR PRESENTATION TO THE BOARD MEMORIALIZING THIS CLARIFICATION OF THE BOARD'S INTENT AND REVISING DISTRICT POLICY 2015 TO EXPRESSLY REFLECT THE BOARD'S INTENT
12. CASA MID-YEAR CONFERENCE – JANUARY 13 - 15, 2010 – DESERT SPRINGS JW MARRIOTT, PALM DESERT, CALIFORNIA
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION DIRECTING DISTRICT REPRESENTATIVES TO ATTEND CASA MID-YEAR CONFERENCE
 13. CONSIDER RESCHEDULING THE JANUARY 2010 REGULAR BOARD MEETING AND NOTICED PUBLIC HEARING
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF MOTION CANCELLING JANUARY 14, 2010, REGULAR BOARD MEETING AND IN LIEU THEREOF SCHEDULING AN ADJOURNED REGULAR MEETING FOR THURSDAY, JANUARY 21, 2010 OR SUCH OTHER TIME AS THE BOARD MAY DESIRE
 - C. CONSIDER ADOPTION OF MOTION CANCELLING THE JANUARY 14, 2010 PUBLIC HEARING ON THE APPLICATION OF AT&T TO LEASE A PORTION OF DISTRICT REAL PROPERTY, AND DIRECTING STAFF TO NOTICE A NEW PUBLIC HEARING WHEN THE APPLICATION IS READY FOR PRESENTATION
 14. CONSIDER RESCHEDULING THE NOVEMBER 2010 REGULAR BOARD MEETING
 - A. REPORT FROM STAFF

- B. CONSIDER ADOPTION OF A MOTION RESCHEDULING THE NOVEMBER 2010 REGULAR BOARD MEETING TO WEDNESDAY NOVEMBER 10, 2010 OR SUCH OTHER TIME AS THE BOARD MAY DESIRE
15. CONSIDER ADVANCEMENT OF UTILITY LABORER STEVEN P. THOMPSON
- A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION AUTHORIZING ADVANCEMENT OF UTILITY LABORER STEVEN P. THOMPSON FROM LEVEL III TO LEVEL IV AT A MONTHLY SALARY OF \$4,571.16 EFFECTIVE JANUARY 1, 2010
16. CONSIDER BOARD POLICIES AND PROCEDURES
- A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF RESOLUTION NO. ____-2009 APPROVING POLICIES AND PROCEDURES FOR THE BOARD OF DIRECTORS OF THE MT. VIEW SANITARY DISTRICT
17. CONSIDER AMENDMENTS TO LEAD LABORATORY ANALYST AND AQUATIC BIOLOGIST POLICY JOB DESCRIPTIONS
- A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION AMENDING LEAD LABORATORY ANALYST POLICY JOB DESCRIPTION (POLICY NO. 2385) AND DIRECTING STAFF TO INCORPORATE THE AMENDED JOB DESCRIPTION INTO THE DISTRICT'S POLICY AND PROCEDURE MANUAL
 - C. CONSIDER ADOPTION OF A MOTION AMENDING AQUATIC BIOLOGIST POLICY JOB DESCRIPTION (POLICY NO. 2380) AND DIRECTING STAFF TO INCORPORATE THE AMENDED JOB DESCRIPTION INTO THE DISTRICT'S POLICY AND PROCEDURE MANUAL
18. INSTALLATION OF SMART COVERS
- A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF MOTION AUTHORIZING DISTRICT MANAGER TO PURCHASE AND INSTALL SIX SMART COVERS ON SELECT MANHOLES WITHIN DISTRICT

REPORTS

19. DISTRICT MANAGER
20. ENGINEER
21. ATTORNEY
22. SECRETARY
23. DIRECTORS

24. BOARD ITEMS – LIMITED TO REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

COMMUNICATIONS – INFORMATION ONLY – NO ACTION NECESSARY

25. LAFCO NOTICE AND MEETING AGENDA FOR REGULAR MEETING – WEDNESDAY, NOVEMBER 18, 2009
26. LAFCO – NOTICE OF CANCELLATION OF DECEMBER 9, 2009 LAFCO MEETING
27. CATHRINE LEMAIR NOVEMBER 9, 2009 MEMBERSHIP RENEWAL LETTER, CSDA 2009 MAJOR ACCOMPLISHMENTS, AND CSDA VALUE-ADDED BENEFITS LIST
28. TIMOTHY M. ARGENTI, GENERAL MANAGER, ALLIED WASTE SERVICES – NOVEMBER 24, 2009, LETTER TO DISTRICT MANAGER ROE NOTIFYING DISTRICT OF CPI INCREASE AS PER FRANCHISE AGREEMENT
29. MYRON LEAVELL, PROGRAM ADMINISTRATORS, ALLIED INSURANCE SERVICES, INC. – NOVEMBER 18, 2009 LETTER TO DISTRICT MANAGER ROE REGARDING CSRMA WORKERS COMPENSATION PROGRAM FINAL AUDIT – PROGRAM YEAR 19 – 7/1/08 TO 7/1/09
30. LOCAL AGENCY INVESTMENT FUND – QUARTERLY INTEREST EARNED – QUARTER ENDED SEPTEMBER 30, 2009

ADJOURNMENT TO JANUARY 21, 2010 AT 6:30 P.M. – THE NEXT SCHEDULED MEETING IS AN ADJOURNED REGULAR MEETING ON THURSDAY, JANUARY 21, 2010 AT 6:30 P.M.