



**MINUTES OF THE REGULAR MEETING  
OF THE DISTRICT BOARD  
MT. VIEW SANITARY DISTRICT**

December 12, 2024

The District Board of the Mt. View Sanitary District convened in a regular session at its regular place of meeting, Mt. View Sanitary District Board Room, 3800 Arthur Road, Martinez, County of Contra Costa, State of California, on December 12, 2024, at 3:30 p.m.

1. ROLL CALL OF DIRECTORS

PRESENT: Directors Brian A. Danley, Jared Ruddell, Vice President Gregory T. Pyka, and President Julia R. Halsne

ABSENT: Director Marjan Javadi

Also Present: STAFF – General Manager Lilia M. Corona, Deputy General Manager Stacey Ambrose, District Engineer Chris D. Elliott, CFO/ Administrative Services Manager Denise D. Gray, Board Secretary Stephanie Seregin, Public Outreach Coordinator Robin Mitchell and District Legal Counsel J. Daniel Adams.

PUBLIC: Representatives of Central Contra Costa Sanitary District (CCCSD): David Wyatt, HHW Program Supervisor, Lori Schectel, Environmental and Regulatory Compliance Division Manager, Geoff Niswander, Senior Household Hazardous Waste Technician, Tad Pilecki, CCCSD Board Member, and Bryce Rojas of Cropper Accountancy Corporation.

2. PUBLIC COMMENT

None

3. REORGANIZATION OF THE BOARD

A. REPORT FROM STAFF

General Manager Corona reported.

B. NOMINATE AND ELECT THE BOARD PRESIDENT FOR THE PERIOD COMMENCING DECEMBER 12, 2024 (CONDUCTED BY PRESIDENT HALSNE)

President Halsne moved to nominate and elect Vice President Pyka as Board President.

Motion carried by the following vote:

AYES: Directors Danley, Ruddell, Vice President Pyka, and President Halsne  
NOES: None  
ABSENT: Director Javadi  
ABSTAIN: None

The gavel was passed to newly elected President Pyka, who assumed the Presidency.

C. NOMINATE AND ELECT THE BOARD VICE PRESIDENT FOR THE PERIOD COMMENCING DECEMBER 12, 2024 (CONDUCTED BY THE NEWLY ELECTED BOARD PRESIDENT)

Director Danley moved to nominate and elect Director Ruddell as Board Vice President.

Motion carried by the following vote:

AYES: Directors Danley, Halsne, Ruddell, and President Pyka  
NOES: None  
ABSENT: Director Javadi  
ABSTAIN: None

General Manager Corona requested the Board take New Business Items 6A and 6B out of turn to accommodate representatives of Central Contra Costa Sanitary District and Cropper Accountancy. The Board agreed and proceeded to Items 6A and 6B.

6. NEW BUSINESS

**A. HOUSEHOLD HAZARDOUS WASTE COLLECTION FACILITY (HHWCF) ANNUAL REPORT PRESENTATION BY CENTRAL CONTRA COSTA SANITARY DISTRICT (CCCSD)**

1. RECEIVE REPORT FROM STAFF

Deputy General Manager Ambrose introduced Central Contra Costa Sanitary District (CCCSD) Household Hazardous Waste representatives David Wyatt, HHW Program Supervisor, Lori Schectel, Environmental and Regulatory Compliance Division Manager, Geoff Niswander, Senior Household Hazardous Waste Technician, and Tad Pilecki, CCCSD Board Member.

Geoff Niswander, Senior Household Hazardous Waste Technician, provided a presentation on the operations of the CCCSD/MVSD Household Hazardous Waste Collection Facility Annual Report for Fiscal Year 2023-2024.

The Board thanked Mr. Niswander for the presentation, and the CCCSD representatives left the meeting.

2. PROVIDE DIRECTION AS NECESSARY

**B. FISCAL YEAR 2023-2024 FINANCIAL AUDIT**

1. RECEIVE REPORT FROM STAFF

CFO/Administrative Services Manager Gray introduced Bryce Rojas of Cropper Accountancy Corporation, who presented the Fiscal Year 2023-2024 Financial Audit to the Board of Directors.

Mr. Rojas was thanked for his presentation and then left the meeting.

2. CONSIDER ADOPTION OF A MOTION ACCEPTING THE FISCAL YEAR 2023-2024 FINANCIAL AUDIT REPORT; AND
3. DIRECT THE GENERAL MANAGER TO MAKE THE REPORT AVAILABLE TO THE PUBLIC ON THE DISTRICT WEBSITE.

It was moved by Director Halsne, seconded by Director Danley, to adopt a motion accepting the Fiscal Year 2023-2024 Financial Audit report; and, directing the General Manager to make the report available to the public on the district website.

Motion carried by the following vote:



AYES: Directors Danley, Halsne, Vice President Ruddell, and  
President Pyka  
NOES: None  
ABSENT: Director Javadi  
ABSTAIN: None

#### 4. CONSENT CALENDAR

- A. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 62440 THROUGH 62489 DATED OCTOBER 30, 2024
- B. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 62491 THROUGH 62529 DATED NOVEMBER 12, 2024
- C. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 62531 THROUGH 62571 DATED NOVEMBER 21, 2024
- D. RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBER 722, DATED NOVEMBER 12, 2024
- E. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDERS NUMBER 3240 THROUGH 3243 DATED OCTOBER 30, 2024
- F. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBER 3244 DATED NOVEMBER 21, 2024

It was moved by Director Danley, seconded by Director Halsne, to approve Consent Calendar Items 4A to 4F.

Motion carried by the following vote:

AYES: Directors Danley, Halsne, Vice President Ruddell, and  
President Pyka  
NOES: None  
ABSENT: Director Javadi  
ABSTAIN: None

#### 5. CONTINUED PUBLIC HEARINGS

##### **A. CONFLICT OF INTEREST CODE – AMENDMENT**

##### 1. RECEIVE REPORT FROM STAFF

General Manager Corona reported.

2. CONDUCT CONTINUED PUBLIC HEARING

a. OPEN CONTINUED PUBLIC HEARING

President Halsne resumed the Public Hearing.

b. RECEIVE PUBLIC TESTIMONY

There was no public testimony.

c. CLOSE THE PUBLIC HEARING

President Halsne closed the Public Hearing.

3. CONSIDER ADOPTION OF RESOLUTION 1613-2024

It was moved by Vice President Pyka, seconded by Director Danley, to adopt Resolution No. 1613-2024. The resolution was adopted.

Motion carried by the following vote:

AYES:	Directors Danley, Halsne, Vice President Ruddell, and President Pyka
NOES:	None
ABSENT:	Director Javadi
ABSTAIN:	None

**B. FINALIZE THE SALE OF THE BILLBOARD LEASES AND ASSIGN EASEMENT TO ACCELERATE**

1. RECEIVE REPORT FROM STAFF

General Manager Corona reported.

2. CONDUCT CONTINUED PUBLIC HEARING

a. OPEN CONTINUED PUBLIC HEARING

President Pyka opened the Public Hearing.

b. RECEIVE PUBLIC TESTIMONY

There was no public testimony.

- c. CLOSE THE PUBLIC HEARING OR CONTINUE PUBLIC HEARING TO JANUARY 9, 2025.

President Pyka continued the Public Hearing to the January 9, 2025 Regular Board Meeting.

- 3. CONSIDER ADOPTION OF RESOLUTION \_\_\_\_-2024 APPROVING AND AUTHORIZING PRESIDENT TO EXECUTE THE PURCHASE AND SALE AGREEMENT OF NEW EASEMENT AND LEASE ASSIGNMENT

No action was taken on Item 5B 3.

6. NEW BUSINESS (CONTINUED)

**C. AWARD OF CONSTRUCTION CONTRACT FOR THE PIPELINE CLEANING & TELEVISIONING PHASE 3**

- 1. RECEIVE REPORT FROM STAFF

District Engineer Elliott reported.

- 2. CONSIDER ADOPTION OF RESOLUTION NO. 1614-2024, AWARDED CONTRACT 24-1 FOR THE PIPELINE CLEANING & TELEVISIONING PHASE 3 (PROJECT) TO SUBTRONIC CORPORATION IN THE AMOUNT OF \$355,254.40 AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE THE CONTRACT.

It was moved by Director Danley, seconded by Vice President Ruddell, to adopt Resolution No. 1614-2024, awarding Contract 24-1 for the Pipeline Cleaning & Televisioning Phase 3 (Project) to Subtronic Corporation in the amount of \$355,254.40, and authorizing the Board President to execute the contract.

Motion carried by the following vote:

AYES:	Directors Danley, Halsne, Vice President Ruddell, and President Pyka
NOES:	None
ABSENT:	Director Javadi
ABSTAIN:	None

**D. HYDRO-VAC VEHICLE REPLACEMENT**

1. RECEIVE REPORT FROM STAFF

Deputy General Manager Ambrose reported.

2. CONSIDER ADOPTION OF A MOTION APPROVING THE PURCHASE OF A REPLACEMENT HYDRO-VAC VEHICLE

It was moved by President Pyka, seconded by Director Halsne, to adopt a motion approving the purchase of a replacement hydro-vac vehicle.

Motion carried by the following vote:

AYES:	Directors Danley, Halsne, Vice President Ruddell, and President Pyka
NOES:	None
ABSENT:	Director Javadi
ABSTAIN:	None

**E. RESOLUTION RECOGNIZING DAVID P. MAGGI FOR TWENTY-FOUR YEARS OF SERVICE TO MT. VIEW SANITARY DISTRICT**

1. RECEIVE REPORT FROM STAFF

General Manager Corona reported.

2. CONSIDER ADOPTION OF RESOLUTION NO. 1615–2024 RECOGNIZING DAVID P. MAGGI FOR TWENTY-FOUR YEARS OF SERVICE TO MT. VIEW SANITARY DISTRICT.

It was moved by Director Halsne, seconded by Director Danley, to adopt Resolution No. 1615–2024, recognizing David P. Maggi for twenty-four years of service to Mt. View Sanitary District.

Motion carried by the following vote:

AYES:	Directors Danley, Halsne, Vice President Ruddell, and President Pyka
NOES:	None
ABSENT:	Director Javadi
ABSTAIN:	None

## 7. REPORTS

### R-1. GENERAL MANAGER

General Manager Corona provided updates on the following items:

- Feasibility Study
- Not Attending January Board Meeting Due to Vacation
- Pushing Cash Flow and Rate Increase Items to February Meeting

### R-2. DEPUTY GENERAL MANAGER

Deputy General Manager Ambrose reported on the following item:

- Bird Count Check List

### R-3. DISTRICT ENGINEER

His written report was referenced, and Engineer Elliott responded to questions from the Board.

### R-4. CFO/ADMINISTRATIVE SERVICES MANAGER

Her written report was referenced, and there were no questions.

### R-5. WASTEWATER OPERATIONS MANAGER

His written report was referenced, and there were no questions.

### R-6. DISTRICT LEGAL COUNSEL

None

### R-7. BOARD SECRETARY

Secretary Seregin advised the Board she had items for them to sign before leaving the meeting.

### R-8. DIRECTORS

R 8.01 PRESIDENT JULIA HALSNE

None



R 8.02 DIRECTOR BRIAN A. DANLEY

None

R 8.03 DIRECTOR GREGORY T. PYKA

President Pyka advised the Board that he would not be attending the January Board meeting.

R 8.04 DIRECTOR JARED RUDDLELL

None

8. COMMUNICATIONS

A. BMO MONTHLY STATEMENTS

B. LAIF MONTHLY STATEMENTS

C. UPCOMING AGENDA ITEMS AND SCHEDULE OF EVENTS

9. FUTURE BOARD ITEMS

A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

None

10. ADJOURN TO A MEETING OF THE BOARD OF DIRECTORS OF THE DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND NONPROFIT PUBLIC BENEFIT CORPORATION (SEE SEPARATE AGENDA)

The Board adjourned to a meeting of the Board of Directors of the Dorothy M. Sakazaki Environmental Endowment Fund at 4:24 p.m.

11. RECONVENE THE REGULAR MT. VIEW SANITARY DISTRICT BOARD MEETING

The Board reconvened the regular Mt. View Sanitary District Board Meeting at 4:28 p.m.

12. ADJOURNMENT

A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, JANUARY 9, 2025, AT 3:30 P.M.

President Pyka adjourned the meeting at 4:28 p.m. The next scheduled Board meeting is a regular board meeting on Thursday, January 9, 2024, at 3:30 p.m.

  
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Stephanie L. Seregin, Board Secretary