



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
AGENDA**

6:30 P.M. SEPTEMBER 8, 2016
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

3. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

A. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBER 51 457 THROUGH 51464 DATED JULY 29, 2016](#)

B. [RECEIVE THE MINUTES OF THE JULY 27, 2016, PLANNING COMMITTEE MEETING](#)

- C. APPROVE THE MINUTES OF THE AUGUST 4, 2016, ADJOURNED REGULAR BOARD MEETING
- D. RECEIVE THE MINUTES OF THE APRIL 8, 2016, PUBLIC INFORMATION COMMITTEE MEETING
- E. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 51465 THROUGH 51551 DATED AUGUST 15, 2016
(See Purchase Journal following this item for details.)
- F. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBER 51552 THROUGH 51558 DATED AUGUST 15, 2016
- G. RATIFY APPROVAL OF FACILITIES REHABILITATION FUND 3410 PAYMENT ORDER NUMBERS 521 THROUGH 522 DATED AUGUST 15, 2016
(See Purchase Journal following this item for details.)
- H. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2543 THROUGH 2548 DATED AUGUST 15, 2016
(See Purchase Journal following this item in packet for details.)
- I. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 51559 THROUGH 51567 DATED AUGUST 31, 2016
(See Purchase Journal following this item in packet for details.)

4. CLOSED SESSION

- A. PERSONNEL MATTERS – PUBLIC EMPLOYMENT– GOVERNMENT CODE SECTION 54957
TITLE: DISTRICT MANAGER EMPLOYMENT CONTRACT
- B. REPORT OUT OF CLOSED SESSION

5. NEW BUSINESS

- A. SECOND AMENDMENT TO DISTRICT MANAGER EMPLOYMENT AGREEMENT
 - 1. RECEIVE REPORT FROM BOARD PRESIDENT
 - 2. CONSIDER ADOPTION OF A MOTION AUTHORIZING THE BOARD PRESIDENT TO EXECUTE THE SECOND AMENDMENT TO DISTRICT MANAGER EMPLOYMENT AGREEMENT INCREASING HIS ANNUAL SALARY BY 5% TO \$197,364, EFFECTIVE _____ (TO BE FILLED IN) _____

3. CONSIDER ADOPTION OF A MOTION FINDING THAT THE NEGOTIATORS HAVE FULLY PERFORMED THEIR PURPOSE AND MAY BE RELIEVED FROM THEIR DUTIES
- B. [TASK ORDER NO. 02 FOR LARRY WALKER ASSOCIATES SERVICE AGREEMENT 14-0010](#)
1. REPORT FROM STAFF
 2. CONSIDER ADOPTION OF A MOTION TO AUTHORIZE THE BOARD PRESIDENT TO EXECUTE TASK ORDER NO. 02 TO LARRY WALKER ASSOCIATES SERVICES AGREEMENT NO. 14-0010 NOT TO EXCEED \$10,000
- C. [TASK ORDER NO. 05 TO ENVIRONMENTAL HEALTH AND SAFETY SERVICES AGREEMENT 13-0009 WITH DU-ALL SAFETY, LLC](#)
1. REPORT FROM STAFF
 2. CONSIDER ADOPTION OF A MOTION AUTHORIZING THE BOARD PRESIDENT TO EXECUTE TASK ORDER NO. 05 TO DU-ALL SAFETY, LLC ENVIRONMENTAL HEALTH AND SAFETY SERVICES AGREEMENT NO. 13-0009 NOT TO EXCEED \$30,000
- D. [APPROVAL OF AGREEMENT WITH WEST YOST ASSOCIATES, INC. FOR PROFESSIONAL SERVICES RELATED TO THE MVSD TREATMENT PROCESS FEASIBILITY STUDIES](#)
1. REPORT FROM STAFF
 2. CONSIDER ADOPTION OF A MOTION APPROVING AGREEMENT 16-0014 WITH WEST YOST ASSOCIATES, INC. TO PROVIDE PROFESSIONAL SERVICES RELATED TO THE MVSD TREATMENT PROCESS FEASIBILITY STUDIES AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE AGREEMENT 16-0014 NOT-TO-EXCEED \$80,000.00
 3. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDER NO. 1 TO AGREEMENT 16-0014 FOR THE PREPARATION OF THE MVSD REFINERY RECYCLED WATER FEASIBILITY STUDY AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE TASK ORDER NO. 1 NOT TO EXCEED \$28,511.00

4. CONSIDER ADOPTION OF A MOTION APPROVING THE AMENDMENT OF THE FISCAL YEAR 2016-2017 BUDGET TO ADD \$45,000 TO FUND 3412 – CAPITAL FACILITIES BUDGET UNDER PROFESSIONAL SERVICES FOR THE CO-DIGESTION FEASIBILITY STUDY AND APPROVING TASK ORDER NO. 2 TO AGREEMENT 16-0014 FOR THE PREPARATION OF THE MVSD CO-DIGESTION FEASIBILITY STUDY AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE TASK ORDER NO. 2 NOT TO EXCEED \$40,806.00
- E. [APPROVAL OF AGREEMENT WITH LINDSAY WILDLIFE EXPERIENCE FOR PROFESSIONAL SERVICES RELATED TO THE MVSD WETLANDS FIELD TRIP PROGRAM](#)
1. REPORT FROM STAFF
 2. CONSIDER ADOPTION A MOTION APPROVING AGREEMENT 16-0017 WITH LINDSAY WILDLIFE EXPERIENCE TO PROVIDE PROFESSIONAL SERVICES RELATED TO THE MVSD WETLANDS FIELD TRIP PROGRAM FOR FISCAL YEARS 2016-2017 THROUGH 2019-2020 AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE AGREEMENT 16-0017 NOT-TO-EXCEED \$120,000.00
 3. CONSIDER ADOPTION A MOTION APPROVING TASK ORDER NO. 1 TO AGREEMENT 16-0017 FOR CONDUCTING THE WETLANDS FIELDTRIP PROGRAM FOR FISCAL YEAR 2016-2017 AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE TASK ORDER NO. 1 NOT TO EXCEED \$30,00.00
- F. [FISCAL YEAR 2015-2016 FOURTH QUARTER BUDGET REVIEW](#)
1. REPORT FROM STAFF
 2. PROVIDE DIRECTION AS NECESSARY
- G. [2017 CSDA COMMITTEE & EXPERT FEEDBACK TEAM PARTICIPATION](#)
1. REPORT FROM STAFF
 2. CONSIDER REQUEST FROM CSDA FOR COMMITTEE AND EXPERT FEEDBACK TEAM PARTICIPATION, DETERMINE BOARD MEMBER/STAFF INTEREST AND CONSIDER ADOPTION OF A MOTION AUTHORIZING THE BOARD PRESIDENT TO EXECUTE THE CSDA 2017 COMMITTEE AND EXPERT FEEDBACK TEAM INTEREST FORM AND DIRECTING STAFF TO FORWARD THE DOCUMENT TO CSDA

6. REPORTS

R-1. [DISTRICT MANAGER](#)

R-2. [ASSISTANT DISTRICT MANAGER](#)

R-3. [DISTRICT ENGINEER](#)

R-4. DISTRICT LEGAL COUNSEL

R-5. BOARD SECRETARY

R-6. DIRECTORS

R 6.01 DIRECTOR STANLEY R. CALDWELL

R 6.02 DIRECTOR BRIAN A. DANLEY

R 6.03 DIRECTOR GREGORY T. PYKA

R 6.04 VICE PRESIDENT DAVID P. MAGGI

R 6.05 PRESIDENT ELMER J. SCHAAL

7. COMMUNICATIONS

A. [LOCAL AGENCY INVESTMENT FUND – JULY 31, 2016 – MONTHLY STATEMENT](#)

B. [CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM -CALIFORNIA EMPLOYERS' RETIREE BENEFIT TRUST CERBT \(OPEB\) – JUNE 30, 2016](#)

C. [MICHAEL R. MCGILL, BOARD MEMBER, CENTRAL CONTRA COSTA SANITARY DISTRICT, AUGUST 15, 2016 LETTER TO MVSD BOARD OF DIRECTORS REGARDING LAFCO SPECIAL DISTRICT COMMISSIONER NOMINATION](#)

8. FUTURE BOARD ITEMS

A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

9. ADJOURNMENT

A. ADJOURNMENT TO AN ADJOURNED REGULAR BOARD MEETING ON TUESDAY, OCTOBER 4, 2016, AT 6:30 P.M.