



**MT. VIEW SANITARY DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
AGENDA**

6:30 P.M. OCTOBER 12, 2017  
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

**NOTICE:** Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

3. CONSENT CALENDAR

*Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President*

A. [APPROVE THE MINUTES OF THE SEPTEMBER 14, 2017, REGULAR BOARD MEETING](#)

B. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 52785 THROUGH 52866 DATED SEPTEMBER 15, 2017](#)

(See Purchase Journal following this item for details.)

C. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBER 52867 THROUGH 52870 DATED SEPTEMBER 15, 2017](#)

- D. [RATIFY APPROVAL OF FACILITIES REHABILITATION FUND 3410 PAYMENT ORDER NUMBER 560 DATED SEPTEMBER 15, 2017](#)  
(See Purchase Journal following this item for details.)
  - E. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2668 THROUGH 2674 DATED SEPTEMBER 15, 2017](#)  
(See Purchase Journal following this item in packet for details.)
  - F. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBER 52871 THROUGH 52879 DATED SEPTEMBER 29, 2017](#)  
(See Purchase Journal following this item for details.)
4. [COMBINED PUBLIC HEARINGS – CONTINUED FROM SEPTEMBER 14, 2017](#)
- A. [PUBLIC HEARINGS ON INTENT TO ADOPT CAPACITY FEES AND ADOPTION OF A SCHEDULE OF DISTRICT FEES NOT COLLECTED ON THE PROPERTY TAX ROLL FOR FISCAL YEARS 2017-18 THROUGH 2021-2022 AND ON APPROVAL OF DISTRICT CODE AMENDMENTS INCORPORATING EXISTING GENERAL REGULATIONS AND ORDINANCE OF THE DISTRICT, REVISING CERTAIN EXISTING PROVISION AND ADDING NEW PROVISIONS](#)
    - 1. REPORT FROM STAFF
    - 2. COMBINED PUBLIC HEARINGS
      - a) OPEN COMBINED PUBLIC HEARINGS
      - b) RECEIVE PUBLIC TESTIMONY
      - c) BY MOTION, CONTINUE COMBINED PUBLIC HEARINGS TO THE DECEMBER 14, 2017 BOARD MEETING
5. [OLD BUSINESS](#)
- A. [AWARD OF CONTRACT FOR BIOTOWER AND BIOFILTER REPLACEMENT PROJECT CONTRACT NO. 3-17](#)
    - 1. REPORT FROM STAFF
    - 2. CONSIDER ADOPTION OF RESOLUTION NO. \_\_\_\_\_ -2017, AWARDING CONTRACT FOR “BIOTOWER AND BIOFILTER REPLACEMENT PROJECT CONTRACT NO. 3--17” TO C. OVERAA & CO. IN THE AMOUNT OF \$1,243,309.00

B. CONTRACT NO. 2-17 FOR PHASE A OF THE MOORHEN MARSH WESTERN POND TURTLE HABITAT ENHANCEMENT PROJECT APPROVAL OF CHANGE ORDER NO. 3, WITH A NOT TO EXCEED INCREASE OF \$10,275.80 WITH NO EXTENSION OF CONTRACT TIME

1. REPORT FROM STAFF
2. CONSIDER ADOPTION A MOTION APPROVING CHANGE ORDER NO. 3 TO CONTRACT NO. 2-17, PHASE A OF THE MOORHEN MARSH WESTERN POND TURTLE HABITAT ENHANCEMENT PROJECT, WITH AN INCREASE OF \$10,275.80 WITH NO EXTENSION OF CONTRACT TIME

6. NEW BUSINESS

A. ADVANCEMENT OF LABORATORY ANALYST JANE RACHAPAETAYAKOM

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION AUTHORIZING THE ADVANCEMENT OF LABORATORY ANALYST JANE RACHAPAETAYAKOM FROM SALARY STEP 3 TO STEP 4 TO BE EFFECTIVE OCTOBER 16, 2017

B. CONTRA COSTA SPECIAL DISTRICTS ASSOCIATION QUARTERLY MEETING – OCTOBER 16, 2017

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION DETERMINING ATTENDANCE AT THE OCTOBER 16, 2017, CONTRA COSTA SPECIAL DISTRICTS ASSOCIATION (CCSDA) QUARTERLY MEETING IS OF SIGNIFICANT BENEFIT TO THE DISTRICT AND THEREFORE ITS OFFICIAL BUSINESS AND DIRECTING DISTRICT REPRESENTATIVE(S) TO ATTEND

C. CONTRACT NO. 2-17 FOR PHASE A OF THE MOORHEN MARSH WESTERN POND TURTLE HABITAT ENHANCEMENT PROJECT APPROVAL OF CHANGE ORDERS NO. 4 AND 5, WITH A TOTAL INCREASE OF \$50,141.52 AND TWENTY TWO (22) ADDITIONAL DAYS OF CONTRACT TIME

1. REPORT FROM STAFF

2. CONSIDER ADOPTION OF A MOTION APPROVING CHANGE ORDERS NO. 4 AND 5 TO CONTRACT NO. 2-17, PHASE A OF THE MOORHEN MARSH WESTERN POND TURTLE HABITAT ENHANCEMENT PROJECT, WITH A TOTAL INCREASE OF \$50,141.52 AND TWENTY TWO (22) ADDITIONAL DAYS OF CONTRACT TIME

7. REPORTS

R-1. [DISTRICT MANAGER](#)

R-2. [ASSISTANT DISTRICT MANAGER](#)

R-3. [DISTRICT ENGINEER](#)

R-4. DISTRICT LEGAL COUNSEL

R-5. BOARD SECRETARY

R-6. DIRECTORS

R 6.01 DIRECTOR STANLEY R. CALDWELL

R 6.02 DIRECTOR GREGORY T. PYKA

R 6.03 DIRECTOR ELMER J. SCHAAL

R 6.04 DIRECTOR BRIAN A. DANLEY

R 6.05 DIRECTOR DAVID P. MAGGI

8. COMMUNICATIONS

A. [LOCAL AGENCY INVESTMENT FUND – SEPTEMBER 30, 2017 – MONTHLY STATEMENT](#)

9. FUTURE BOARD ITEMS

A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

10. ADJOURNMENT

A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, NOVEMBER 9, 2017 AT 6:30 P.M.