

MINUTES OF THE PERSONNEL COMMITTEE
OF MT. VIEW SANITARY DISTRICT
August 31, 2017

The Personnel Committee of the Mt. View Sanitary District convened a duly Noticed Committee Meeting at the Mt. View Sanitary District Conference Room, 3800 Arthur Road, Martinez, County of Contra Costa, State of California on August 31, 2017 at 10:04 a.m.

1. ROLL CALL OF DIRECTORS

PRESENT: Director Elmer "Al" J. Schaal, Chair Gregory T. Pyka

ABSENT: None

Also Present: STAFF – District Manager Neal B. Allen and Assistant District Manager Lilia M. Corona

PUBLIC: Kelly Davidson, MVSD District Biologist as member of public,
Mark Gonzalez, MVSD Wastewater Operator 2 as member of public

2. PUBLIC COMMENT

None

3. NEW BUSINESS

A. DISTRICT ENGINEER – JOB DESCRIPTION, PROPOSED SALARY, RECRUITMENT MATERIAL

1. RECEIVE REPORT FROM STAFF

District Manager Allen presented a staff report for both subjects of the District Engineer position and the Assistant District Manager Compensation.

2. GENERAL DISCUSSION

Discussion ensued. The Committee asked questions and staff provided responses. District Manager Allen presented additional information regarding benefit package comparisons amongst comparator agencies.

3. PROVIDE DIRECTION

The Committee suggested that the Assistant District Manager's compensation adjustment should be effective January 1, 2018. They gave the direction to take the District Engineer job description and proposed salary as well as the Assistant District Manager's salary adjustment to the Board.


B. ASSISTANT DISTRICT MANAGER – COMPENSATION CONSIDERATIONS

1. RECEIVE REPORT FROM STAFF

See Item 3A above.

5. ADJOURNMENT – THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON SEPTEMBER 14, 2017, AT 6:30 P.M.

Business concluded; the meeting was adjourned at 11:13 a.m.



Lilia M. Corona, Assistant District Manager