



**MT. VIEW SANITARY DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
AGENDA**

6:30 P.M. JANUARY 11, 2018  
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

**NOTICE:** Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS
  
2. PUBLIC COMMENT
  
3. BOARD GOVERNANCE MATTERS
  - A. APPOINTMENT OF STANDING COMMITTEES (INCLUDING CHAIR AND ALTERNATES) (Conducted by President Danley)
    1. PLANNING COMMITTEE
    2. ORDINANCE COMMITTEE
    3. PERSONNEL COMMITTEE
    4. FINANCE COMMITTEE
    5. PUBLIC INFORMATION COMMITTEE

#### 4. CONSENT CALENDAR

*Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President*

- A. APPROVE THE MINUTES OF THE DECEMBER 11, 2017 REGULAR BOARD MEETING
- B. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 53063 THROUGH 53072 DATED NOVEMBER 30, 2017  
(See Purchase Journal following this item for details.)
- C. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 53073 THROUGH 53205 DATED DECEMBER 15, 2017  
(See Purchase Journal following this item for details.)
- D. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 53206 THROUGH 53214 DATED DECEMBER 15, 2017
- E. RATIFY APPROVAL OF FACILITIES REHABILITATION FUND 3410 PAYMENT ORDER NUMBERS 568 THROUGH 571 DATED DECEMBER 15, 2017  
(See Purchase Journal following this item for details.)
- F. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2689 THROUGH 2696 DATED DECEMBER 15, 2017  
(See Purchase Journal following this item in packet for details.)
- G. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 53215 THROUGH 53224 DATED DECEMBER 29, 2017  
(See Purchase Journal following this item for details.)

#### 5. COMBINED PUBLIC HEARING

- A. PUBLIC HEARINGS ON INTENT TO ADOPT CAPACITY FEES AND ADOPTION OF A SCHEDULE OF OF DISTRICT FEES NOT COLLECTED ON THE PROPERTY TAX ROLL FOR FISCAL YEARS 2017-18 THROUGH 2021 AND ON APPROVAL OF DISCTRICT CODE AMENDMENTS INCORPORATING EXISTING GENERAL REGULATIONS AND ORDINANCE OF THE DISTRICT, REVISING CERTAIN EXISTING PROVISION AND ADDING NEW PROVISIONS

##### 1. REPORT FROM STAFF

2. COMBINED PUBLIC HEARINGS
    - a) RESUME PUBLIC HEARINGS
    - b) RECEIVE PUBLIC TESTIMONY
    - c) CLOSE PUBLIC HEARINGS
  
  3. CONSIDER ADOPTION OF ORDINANCE 2018-121 PROMULGATING GENERAL REGULATION 121 AMENDING THE MT. VIEW SANITARY DISTRICT CODE AND REVISING CERTAIN EXISTING PROVISIONS AND ADDING NEW PROVISIONS TO THE DISTRICT CODE RELATED TO WASTEWATER CAPACITY FEES AND OTHER DISTRICT SERVICES (NOT INCLUDING SEWER SERVICE CHARGES)
6. NEW BUSINESS
- A. FISCAL YEAR 2016-2017 AUDIT
    1. REPORT FROM STAFF
    2. CONSIDER ADOPTION OF A MOTION ACCEPTING FISCAL YEAR 2016-2017 AUDITOR'S REPORT
  
  - B. TASK ORDER NO.2 FOR THE WILDLIFE PROJECT CONSULTING SERVICES AGREEMENT 17-0010 FOR BIOLOGICAL MONITORING AND RELATED SERVICES DURING PRE-CONSTRUCTION ACTIVITIES FOR PHASE B OF THE MOORHEN MARSH WESTERN POND TURTLE HABITAT ENHANCEMENT PROJECT
    1. REPORT FROM STAFF
    2. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDER NO. 2 TO AGREEMENT 17-0010 FOR PRE-CONSTRUCTION BIOLOGICAL MONITORING AND RELATED SERVICES FOR PHASE B OF THE MOORHEN MARSH WESTERN POND TURTLE HABITAT ENHANCEMENT PROJECT (ENHANCEMENT PROJECT) AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE TASK ORDER NO. 2 WITH A NOT-TO-EXCEED LIMIT OF \$61,200 FOR FISCAL YEAR 2017-2018

C. APPROVAL OF CHANGE ORDERS NO. 7 AND 8, CONTRACT NO. 2-17 FOR PHASE A OF THE MOORHEN MARSH WESTERN POND TURTLE HABITAT ENHANCEMENT PROJECT, AN INCREASE OF \$54,937.60 AND 10 ADDITIONAL DAYS OF CONTRACT TIME

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION TO APPROVE CHANGE ORDERS NO. 7 AND 8 TO CONTRACT NO. 2-17, PHASE A OF THE MOORHEN MARSH WESTERN POND TURTLE HABITAT ENHANCEMENT PROJECT, AN INCREASE OF \$54,937.60 AND 10 ADDITIONAL DAYS OF CONTRACT TIME

D. APPROVAL OF TASK ORDER NO 2. FOR AGREEMENT 17-0008 WITH WEST YOST ASSOCIATES, INC. FOR PROFESSIONAL CONSTRUCTION MANAGEMENT SERVICES FOR PHASE B OF THE MOORHEN MARSH WESTERN POND TURTLE HABITAT ENHANCEMENT PROJECT

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDER NO. 2 FOR AGREEMENT 17-0008 FOR CONSTRUCTION MANAGEMENT SERVICES FOR PHASE B OF THE MOORHEN MARSH WESTERN POND TURTLE HABITAT ENHANCEMENT PROJECT AND AUTHORIZING THE BOARD CHAIR TO EXECUTE TASK ORDER NO. 2 NOT TO EXCEED \$505,000

E. TASK ORDERS NO. 25-26 FOR LCC ENGINEERING & SURVEYING, INC. PROFESSIONAL SERVICES AGREEMENT 15-0008 FOR FISCAL YEAR 2017-2018 (FY17-18)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDERS NO. 25 AND 26 TO PROFESSIONAL SERVICES AGREEMENT 15-0008 WITH LCC ENGINEERING & SURVEYING, INC. (LCC) FOR DISTRICT ENGINEER SERVICES AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE TASK ORDER 25 FOR FUND 3410 WITH A TOTAL NOT EXCEED AMOUNT OF \$5,000 AND TASK ORDER 26 FOR FUND 3412 WITH A TOTAL NOT EXCEED AMOUNT OF \$28,000

F. [PEYTON SLOUGH HYDRAULIC RELIEF PROJECT DESIGN AND ENVIRONMENTAL PERMITTING – APPROVAL OF CONTRACT AMENDMENT NO. 2 AND TASK ORDER NO. 4 TO CONTRACT NO. 13-0005 – HDR ENGINEERING, INC.](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION APPROVING AMENDMENT NO. 2 TO CONTRACT NO. 13-0005 WITH HDR ENGINEERING, INC. FOR THE DESIGN AND PERMITTING OF THE PEYTON SLOUGH HYDRAULIC RELIEF PROJECT (UPRR BRIDGE REPLACEMENT) INCREASING THE TOTAL CONTRACT NOT-TO-EXCEED AMOUNT BY \$352,375 FROM \$756,000 TO \$1,108,375.
3. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDER NO. 4, CONTRACT NO. 13-0005 WITH HDR ENGINEERING, INC. FOR THE FINAL DESIGN AND ENVIRONMENTAL REVIEW OF THE PEYTON SLOUGH HYDRAULIC RELIEF PROJECT (UPRR BRIDGE REPLACEMENT), NOT-TO-EXCEED \$684,235 AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE TASK ORDER NO. 4, CONTRACT 13-0005

7. [REPORTS](#)

R-1. [DISTRICT MANAGER](#)

R-2. [ASSISTANT DISTRICT MANAGER](#)

R-3. [DISTRICT ENGINEER](#)

R-4. DISTRICT LEGAL COUNSEL

R-5. BOARD SECRETARY

R-6. DIRECTORS

R 6.01 DIRECTOR STANLEY R. CALDWELL

R 6.02 DIRECTOR GREGORY T. PYKA

R 6.03 DIRECTOR ELMER J. SCHAAL

R 6.04 DIRECTOR BRIAN A. DANLEY

R 6.05 DIRECTOR DAVID P. MAGGI

8. COMMUNICATIONS

- A. LOCAL AGENCY INVESTMENT FUND – DECEMBER 31, 2017 STATEMENT
- B. DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND AUDIT SAS  
114 LETTER FROM CROPPER ACCOUNTANCY CORPORATION

9. FUTURE BOARD ITEMS

- A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

10. ADJOURNMENT

- A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, FEBRUARY 8, 2018 AT 6:30 P.M.