



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
AGENDA**

6:30 P.M. MARCH 8, 2018
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

3. CEREMONIALS

- A. PRESENTATION BY CSDA – GOVERNANCE CERTIFICATION FOR LILIA M. CORONA
- B. PRESENTATION BY CSDA – CERTIFICATE OF TRANSPARENCY

4. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

- A. [APPROVE THE MINUTES OF THE FEBRUARY 8, 2018, REGULAR BOARD MEETING](#)

- B. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 53325 THROUGH 53404 DATED FEBRUARY 15, 2018](#)
(See Purchase Journal following this item for details.)
- C. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 53405 THROUGH 53412 DATED FEBRUARY 15, 2018](#)
- D. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBER 53413 DATED FEBRUARY 15, 2018](#)
(See Purchase Journal following item 4B for details.)
- E. [RATIFY APPROVAL OF FACILITIES REHABILITATION FUND 3410 PAYMENT ORDER NUMBERS 578 THROUGH 582 DATED FEBRUARY 15, 2018](#)
(See Purchase Journal following this item for details.)
- F. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2704 THROUGH 2713 DATED FEBRUARY 12, 2018](#)
(See Purchase Journal following this item in packet for details.)
- G. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 53414 THROUGH 53421 DATED FEBRUARY 28, 2018](#)
(See Purchase Journal following this item for details.)

5. PUBLIC HEARING

A. APPROVAL OF LEASE AGREEMENT WITH AT&T MOBILITY

1. REPORT FROM STAFF
2. PUBLIC HEARINGS
 - a) OPEN PUBLIC HEARING
 - b) RECEIVE PUBLIC TESTIMONY
 - c) CLOSE PUBLIC HEARING
3. CONSIDER ADOPTION OF RESOLUTION NO. _____-2018 MAKING THE NECESSARY FINDINGS UNDER CALIFORNIA HEALTH AND SAFETY CODE 6514.1 AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE THE COMMUNICATIONS SITE GROUND LEASE AGREEMENT WITH NEW CINGULAR WIRELESS PCS, LLC MANAGED BY AT&T MOBILITY CORPORATION (AT&T) ON THE MT. VIEW SANITARY DISTRICT PROPERTY AT 3800 ARTHUR RD., MARTINEZ, CA

6. OLD BUSINESS

A. APPROVAL OF CHANGE ORDER NO. 2 TO BIOTOWER AND BIOFILTER EQUIPMENT REPLACEMENT PROJECT, CONTRACT NO. 3-17

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING CHANGE ORDER NO. 2 TO BIOTOWER AND BIOFILTER EQUIPMENT REPLACEMENT PROJECT, CONTRACT NO. 3-17 IN THE AMOUNT OF \$8,440 AND AN ADDITIONAL 14 DAYS OF TIME TO PROVIDE FOR ALTERNATIVE VALVES

7. NEW BUSINESS

A. BOARD POLICY B-180 – DISTRICT ENGINEER

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION RESCINDING BOARD POLICY B-180

B. ADVANCEMENT OF ENGINEERING TECHNICIAN JEFFREY GREER

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION AUTHORIZING THE ADVANCEMENT OF ENGINEERING TECHNICIAN JEFFREY GREER FROM SALARY STEP 3 TO STEP 4 TO BE EFFECTIVE AS OF MARCH 16, 2018

C. INTER-FUND TRANSFER FROM FUND 3409 TO FUND 3412

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF RESOLUTION NO. ____-2018 AUTHORIZING THE TRANSFER OF \$1,500,000.00 FROM FUND 3409 TO FUND 3412

D. AGREEMENT FOR PROFESSIONAL SERVICES WITH TELSTAR INSTRUMENTS

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING AGREEMENT FOR PROFESSIONAL SERVICES WITH TELSTAR INSTRUMENTS FOR THE BIOTOWER

AND BIOFILTER EQUIPMENT REPLACEMENT PROJECT, CONTRACT NO. 3-17 FOR AN AMOUNT NOT TO EXCEED \$46,189.00 AND AUTHORIZING THE BOARD PRESIDENT TO SIGN

3. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDER NO. 1 FOR PROFESSIONAL SERVICES WITH TELSTAR INSTRUMENTS FOR PROGRAMMING SERVICES FOR THE BIOTOWER AND BIOFILTER EQUIPMENT REPLACEMENT PROJECT, CONTRACT NO. 3-17 IN AN AMOUNT NOT TO EXCEED \$41,189.00 AND AUTHORIZING THE BOARD PRESIDENT TO SIGN

E. [ANNUAL EMPLOYEE APPRECIATION EVENT – SCHEDULE](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION AUTHORIZING THE 2018 EMPLOYEE APPRECIATION EVENT TO BE HELD AT A TIME DETERMINED BY THE DISTRICT MANAGER THAT MAY BE OTHER THAN THE LAST WEEK IN APRIL AND DIRECTING THE DISTRICT MANAGER TO PLAN AND SCHEDULE THE 2018 EMPLOYEE APPRECIATION EVENT

8. [REPORTS](#)

R-1. [DISTRICT MANAGER](#)

R-2. [ASSISTANT DISTRICT MANAGER](#)

R-3. [DISTRICT ENGINEER](#)

R-4. [DISTRICT LEGAL COUNSEL](#)

R-5. BOARD SECRETARY

R-6. DIRECTORS

R 6.01 VICE PRESIDENT STANLEY R. CALDWELL

R 6.02 DIRECTOR DAVID P. MAGGI

R 6.03 DIRECTOR GREGORY T. PYKA

- R 6.04 DIRECTOR ELMER J. SCHAAL
- R 6.05 PRESIDENT BRIAN A. DANLEY

9. COMMUNICATIONS

- A. [JANUARY 31, 2018, LOCAL AGENCY INVESTMENT FUND \(LAIF\) MONTHLY STATEMENT](#)

10. FUTURE BOARD ITEMS

- A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

11. ADJOURNMENT

- A. THE NEXT SCHEDULED BOARD MEETING IS A SPECIAL BOARD MEETING ON SATURDAY, MARCH 10, 2018 AT 8:00 A.M.
- B. THE NEXT SCHEDULED BOARD MEETING THEREAFTER IS A REGULAR BOARD MEETING ON THURSDAY, APRIL 12, 2018 AT 6:30 P.M.