



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
AGENDA**

6:30 P.M. APRIL 12, 2018
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

3. PRESENTATIONS

A. PRESENTATION BY CSDA – GOVERNANCE CERTIFICATION FOR LILIA M. CORONA

1. REPORT FROM STAFF

2. PRESENTATION OF GOVERNANCE CERTIFICATION FOR LILIA M. CORONA BY COLLEEN HALEY, CSDA PUBLIC AFFAIRS FIELD COORDINATOR, BAY AREA NETWORK,

B. RANDOLPH W. LEPTIEN - RECOGNITION FOR THIRTY FOUR 34 YEARS OF SERVICE

1. REPORT FROM STAFF

2. CONSIDER ADOPTION OF RESOLUTION NO. 1473-2018 RECOGNIZING RANDY LEPTIEN FOR THIRTY FOUR (34) YEARS OF DEDICATED SERVICE TO THE MT. VIEW SANITARY DISTRICT
3. PRESENTATION OF RESOLUTION NO. 1473-2018
4. ADJOURN FOR RECEPTION
5. RECONVENE REGULAR BOARD MEETING
6. ADJOURN TO A MEETING OF THE BOARD OF DIRECTORS OF THE DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND NONPROFIT PUBLIC BENEFIT CORPORATION (SEE SEPARATE AGENDA)
7. RECONVENE THE REGULAR MT. VIEW SANITARY DISTRICT BOARD MEETING
8. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

 - A. [APPROVE THE MINUTES OF THE JANUARY 31, 2018, SPECIAL BOARD MEETING](#)
 - B. [RECEIVE THE MINUTES OF THE FEBRUARY 14, 2018, PUBLIC INFORMATION MEETING](#)
 - C. [APPROVE THE MINUTES OF THE MARCH 8, 2018, REGULAR BOARD MEETING](#)
 - D. [APPROVE THE MINUTES OF THE MARCH 10, 2018, SPECIAL BOARD MEETING](#)
 - E. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 53422 THROUGH 53507 DATED MARCH 15, 2018](#)
(See Purchase Journal following this item for details.)
 - F. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 53508 THROUGH 53512 DATED MARCH 15, 2018](#)
 - G. [RATIFY APPROVAL OF FACILITIES REHABILITATION FUND 3410 PAYMENT ORDER NUMBERS 583 THROUGH 586 DATED MARCH 15, 2018](#)
(See Purchase Journal following this item for details.)

H. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2714 THROUGH 2724 DATED MARCH 15, 2018](#)

(See Purchase Journal following this item in packet for details.)

I. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 53513 THROUGH 53520 DATED MARCH 30, 2018](#)

(See Purchase Journal following this item for details.)

9. PUBLIC HEARING

A. [BOARD MEMBER COMPENSATION](#)

[Handout](#)

1. REPORT FROM STAFF
2. PUBLIC HEARINGS
 - a) OPEN PUBLIC HEARING
 - b) RECEIVE PUBLIC TESTIMONY
 - c) CLOSE PUBLIC HEARING
3. CONSIDER ADOPTION OF ORDINANCE NO. 2018-122 ADOPTING GENERAL REGULATION NO. 122 INCREASING THE COMPENSATION TO BE PAID MEMBERS OF THE BOARD OF DIRECTORS FOR A DAY'S SERVICES AS A DIRECTOR FROM \$220.00 TO NOT GREATER THAN \$226.60 TO BE EFFECTIVE JULY 1, 2018

10. NEW BUSINESS

A. [DETERMINATION OF DISTRICT INFLATION INDEX](#)

1. REPORT FROM STAFF
2. PROVIDE DIRECTION AS NECESSARY

B. [COST OF LIVING ADJUSTMENT AND EMPLOYER PAID MEMBER CONTRIBUTIONS FOR DISTRICT CLASSIC EMPLOYEES](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING A 3.000% COST OF LIVING ADJUSTMENT TO ALL DISTRICT POSITIONS

3. CONSIDER ADOPTION OF RESOLUTION NO. ____-2018 REDUCING THE DISTRICT EMPLOYER PAID MEMBER CONTRIBUTIONS BY 1% TO 5% OF SALARY (62.5% OF THE REQUIRED MEMBER CONTRIBUTION) WITH A CORRESPONDING 1% INCREASE IN THE CLASSIC CALPERS MEMBER EMPLOYEES' CONTRIBUTION TO THEIR PENSIONS
 4. PROVIDE DIRECTION TO REVISE THE DISTRICT POLICY AND PROCEDURE 2305 – SALARY & WAGE SCHEDULES AND PRESENT TO THE BOARD FOR APPROVAL AT THE JUNE 14, 2018 REGULAR BOARD MEETING
- C. ANNUAL REVIEW OF DISTRICT STAFF POSITIONS
1. [REPORT FROM STAFF](#)
 2. PROVIDE DIRECTION TO THE DISTRICT MANAGER AS APPROPRIATE
- D. [RATIFICATION OF DISTRICT MANAGER'S APPROVAL AND ISSUANCE OF AMENDMENT NO. 1 TO STATE CONTRACT 18-2660-442R WITH THE CALIFORNIA CONSERVATION CORPS FOR PHASE B OF THE MOORHEN MARSH WESTERN POND TURTLE HABITAT ENHANCEMENT PROJECT](#)
1. REPORT FROM STAFF
 2. CONSIDER ADOPTION OF A MOTION RATIFYING THE DISTRICT MANAGER'S APPROVAL AND ISSUANCE OF AMENDMENT NO. 1 TO STATE CONTRACT NO. 18-2660-442R REALLOCATING COSTS AMONG LINE ITEMS RESULTING IN NO CHANGE TO THE NOT-TO-EXCEED AMOUNT
- E. [APPROVAL OF CHANGE ORDER NO. 3 TO BIOTOWER AND BIOFILTER EQUIPMENT REPLACEMENT PROJECT, OVERAA CONSTRUCTION CONTRACT NO. 3-17](#)
1. REPORT FROM STAFF
 2. CONSIDER ADOPTION OF A MOTION APPROVING CHANGE ORDER NO. 3 TO BIOTOWER AND BIOFILTER EQUIPMENT REPLACEMENT PROJECT, OVERAA CONSTRUCTION CONTRACT NO. 3-17 IN THE AMOUNT OF \$2,951.60 FOR LOSS OF PRODUCTION DUE TO ROCK EXCAVATION

- F. ALLIED WASTE SERVICES ANNUAL REPORT DISTRICT SOLID WASTE FRANCHISE AGREEMENT
1. REPORT FROM STAFF
 2. CONSIDER ADOPTION OF A MOTION ACCEPTING THE DISTRICT MANAGER'S PRESENTATION OF THE ANNUAL REPORT REQUIRED BY DISTRICT SOLID WASTE FRANCHISE AGREEMENT
- G. APPROVAL OF CHANGE ORDERS NO. 9 THROUGH 13, WATER ROCK CONSTRUCTION CONTRACT NO. 2-17 FOR PHASE A OF THE MOORHEN MARSH WESTERN POND TURTLE HABITAT ENHANCEMENT PROJECT, AN INCREASE OF \$29,803.84 AND 11 ADDITIONAL DAYS OF CONTRACT TIME
1. REPORT FROM STAFF
 2. CONSIDER ADOPTION OF A MOTION TO APPROVE CHANGE ORDERS NO. 9 THROUGH 13 TO WATER ROCK CONSTRUCTION CONTRACT NO. 2-17, PHASE A OF THE MOORHEN MARSH WESTERN POND TURTLE HABITAT ENHANCEMENT PROJECT, WITH A NOT TO EXCEED LIMIT OF \$29,803.84 AND 11 ADDITIONAL DAYS OF CONTRACT TIME
- H. AWARD OF CONTRACT FOR MOORHEN MARSH WESTERN POND TURTLE HABITAT ENHANCEMENT PROJECT - PHASE B, CONTRACT NO. 1-18
1. REPORT FROM STAFF
 2. CONSIDER ADOPTION OF RESOLUTION NO. _____ -2018, AWARDING CONTRACT FOR THE "MOORHEN MARSH WESTERN POND TURTLE HABITAT ENHANCEMENT PROJECT - PHASE B" TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER
- I. CALL FOR PUBLIC HEARING -DISTRICT CHARGES AND FEES FOR FISCAL YEAR 2018-2019
1. REPORT FROM STAFF ON POTENTIAL RATE AND FEE ADJUSTMENTS BASED ON DISTRICT ORDINANCE 2017-120 PROMULGATING GENERAL REGULATION NO. 120, WHICH ESTABLISHED A SCHEDULE OF DISTRICT CHARGES AND FEES FOR FISCAL YEARS 2018-2019 THROUGH 2021-2022, AND DISTRICT ORDINANCE 2018-121 PROMULGATING GENERAL REGULATION NO. 121, WHICH REVISED CERTAIN EXISTING PROVISIONS AND ADDED NEW PROVISIONS TO THE DISTRICT CODE RELATED TO

WASTEWATER CAPACITY FEES AND OTHER DISTRICT SERVICES (NOT INCLUDING SEWER SERVICE CHARGES)

2. DIRECT STAFF TO PREPARE THE DOCUMENTATION, CALL FOR A PUBLIC HEARING, AND FOLLOW THE REQUIRED PROCEDURES NECESSARY FOR THE BOARD OF DIRECTORS TO CONSIDER ADOPTION OF THE RECOMMENDED INCREASE IN THE SEWER SERVICE CHARGE TO \$591 PER YEAR AND UP TO A 3.221 PERCENT INCREASE TO ALL OTHER CHARGES AND FEES OF THE DISTRICT TO BE JULY 1, 2018

11. REPORTS

R-1. [DISTRICT MANAGER](#)

R-2. [ASSISTANT DISTRICT MANAGER](#)

R-3. DISTRICT ENGINEER

R-4. DISTRICT LEGAL COUNSEL

R-5. BOARD SECRETARY

R-6. DIRECTORS

R 6.01 VICE PRESIDENT STANLEY R. CALDWELL

R 6.02 DIRECTOR DAVID P. MAGGI

R 6.03 DIRECTOR GREGORY T. PYKA

R 6.04 DIRECTOR ELMER J. SCHAAL

R 6.05 PRESIDENT BRIAN A. DANLEY

12. COMMUNICATIONS

A. [FEBRUARY 2018 LOCAL AGENCY INVESTMENT FUND MONTHLY STATEMENT](#)

B. [FEBRUARY 16, 2018, CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS SEAT A](#)

13. FUTURE BOARD ITEMS

A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

14. CLOSED SESSION

A. PERSONNEL MATTERS – PUBLIC EMPLOYMENT – GOVERNMENT CODE
SECTION 54957
TITLE: DISTRICT MANAGER'S ANNUAL EVALUATION

B. REPORT OUT OF CLOSED SESSION

15. ADJOURNMENT

A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON
THURSDAY, MAY 10, 2018 AT 6:30 P.M.