



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
AGENDA**

6:30 P.M. OCTOBER 11, 2018
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

3. ADJOURN TO A MEETING OF THE BOARD OF DIRECTORS OF THE DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND NONPROFIT PUBLIC BENEFIT CORPORATION ([SEE SEPARATE AGENDA](#))

4. RECONVENE THE REGULAR MT. VIEW SANITARY DISTRICT BOARD MEETING

5. CONSENT CALENDAR
Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President
 - A. [RECIEVE THE MINUTES OF THE SEPTEMBER 11, 2018, PUBLIC INFORMATION COMMITTEE MEETING](#)

- B. [APPROVE THE MINUTES OF THE SEPTEMBER 13, 2018, REGULAR BOARD MEETING](#)
 - C. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 54059 THROUGH 54140 DATED SEPTEMBER 13, 2018](#)
(See Purchase Journal following this item for details.)
 - D. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 54141 THROUGH 54150 DATED SEPTEMBER 13, 2018](#)
 - E. [RATIFY APPROVAL OF FACILITIES REHABILITATION FUND 3410 PAYMENT ORDER NUMBER 601 DATED SEPTEMBER 13, 2018](#)
(See Purchase Journal following this item for details.)
 - F. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2783 THROUGH 2793 DATED SEPTEMBER 13, 2018](#)
(See Purchase Journal following this item in packet for details.)
 - G. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 54151 THROUGH 54159 DATED SEPTEMBER 28, 2018](#)
(See Purchase Journal following this item for details.)
6. [PUBLIC HEARING](#)
- A. [DISTRICT CONFLICT OF INTEREST CODE AMENDMENT](#)
 - 1. REPORT FROM STAFF
 - 2. PUBLIC HEARING
 - a) OPEN PUBLIC HEARING
 - b) RECEIVE PUBLIC TESTIMONY
 - c) CLOSE PUBLIC HEARING
 - 3. CONSIDER ADOPTION OF ORDINANCE NO. 2018-124 (GENERAL REGULATION NO. 124), AN ORDINANCE OF THE BOARD OF DIRECTORS OF MT. VIEW SANITARY DISTRICT (MVSD) ADOPTING GENERAL REGULATION NO. 124 AMENDING THE CONFLICT OF INTEREST CODE FOR THE DISTRICT
 - B. [CALIFORNIA VOTING RIGHTS ACT](#)
 - 1. REPORT FROM STAFF

2. PUBLIC HEARING
 - a) OPEN PUBLIC HEARING
 - b) RECEIVE PUBLIC TESTIMONY
 - c) CLOSE PUBLIC HEARING

3. PROVIDE DIRECTION AS NECESSARY

C. [PROPOSED ORDINANCE AMENDING THE DISTRICT CODE REGARDING ACCESSORY DWELLING UNITS TO COMPLY WITH CALIFORNIA SENATE BILL 229; ADOPTION OF ORDINANCE NO. 2018-125 INCORPORATING GENERAL REGULATION NO. 125](#)

1. REPORT FROM STAFF

2. PUBLIC HEARING
 - a) OPEN PUBLIC HEARING
 - b) RECEIVE PUBLIC TESTIMONY
 - c) CLOSE PUBLIC HEARING

3. CONSIDER ADOPTION OF ORDINANCE NO. 2018-125 AMENDING THE MT. VIEW SANITARY DISTRICT CODE AND PROMULGATING GENERAL REGULATION NO. 125 REVISING CERTAIN EXISTING PROVISIONS AND ADDING NEW PROVISIONS TO THE DISTRICT CODE RELATED TO ACCESSORY DWELLING UNITS

7. NEW BUSINESS

A. [RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF AN INSTALLMENT SALE AGREEMENT FOR WASTEWATER SYSTEM IMPROVEMENTS, AUTHORIZING AND DIRECTING CERTAIN ACTIONS IN CONNECTION THEREWITH, AND ADOPTING DEBT ISSUANCE AND MANAGEMENT POLICIES](#)

1. REPORT FROM STAFF

2. CONSIDER ADOPTION OF RESOLUTION NO. 1487-2018 AUTHORIZING THE EXECUTION AND DELIVERY OF AN INSTALLMENT SALE AGREEMENT FOR WASTEWATER SYSTEM IMPROVEMENTS, AUTHORIZING AND DIRECTING CERTAIN ACTIONS IN CONNECTION THEREWITH, AND ADOPTING DEBT ISSUANCE AND MANAGEMENT POLICIES

B. [ADVANCEMENT OF LABORATORY ANALYST JANE RACHAPAETAYAKOM](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION AUTHORIZING THE ADVANCEMENT OF LABORATORY ANALYST JANE RACHAPAETAYAKOM FROM SALARY STEP 4 TO STEP 5 TO BE EFFECTIVE OCTOBER 16, 2018

C. [MOORHEN MARSH PHASE B CHANGE ORDER NOS. 4 THROUGH 6](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING CHANGE ORDER NOS. 4 THROUGH 6 FOR PHASE B OF THE MOORHEN MARSH WESTERN POND TURTLE HABITAT ENHANCEMENT PROJECT AUTHORIZING A TOTAL \$41,751.35 INCREASE TO THE CONTRACT AMOUNT

D. [RATIFICATION OF DISTRICT LETTER DATED SEPTEMBER 11, 2018, TO GOVERNOR BROWN REQUESTING SIGNATURE ON SENATE BILL 929](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION RATIFYING DISTRICT LETTER DATED SEPTEMBER 11, 2018 TO CALIFORNIA GOVERNOR EDMUND G. BROWN REQUESTING SIGNATURE ON SENATE BILL 929

E. [ADMINISTRATIVE SERVICES MANGER – JOB CLASSIFICATION DESCRIPTION AND RECOMMENDED SALARY RANGE](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF REVISED DISTRICT POLICY AND PROCEDURE 2300 - AUTHORIZED POSITIONS
3. CONSIDER ADOPTION OF DISTRICT POLICY AND PROCEDURE 2XXX – MVSD ADMINISTRATIVE SERVICES MANAGER ESTABLISHING THE CLASSIFICATION (JOB DESCRIPTION) FOR NEWLY DEFINED DISTRICT POSITION IDENTIFIED AS THE MVSD ADMINISTRATIVE SERVICES MANAGER

4. DIRECT THE DISTRICT MANAGER TO PROCEED WITH FILLING THE EXISTING VACANT POSITION

F. INTER-FUND TRANSFERS FROM FUNDS 3409 TO FUND 3412

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF RESOLUTION NO. ____-2018 AUTHORIZING THE TRANSFER OF \$750,000 FROM FUND 3409 TO FUND 3412

8. REPORTS

R-1. DISTRICT MANAGER

R-2. ASSISTANT DISTRICT MANAGER

R-3. DISTRICT ENGINEER

R-4. DISTRICT LEGAL COUNSEL

R-5. BOARD SECRETARY

R-6. DIRECTORS

- R 6.01 VICE PRESIDENT STANLEY R. CALDWELL
- R 6.02 DIRECTOR DAVID P. MAGGI
- R 6.03 DIRECTOR GREGORY T. PYKA
- R 6.04 DIRECTOR ELMER J. SCHAAL
- R 6.05 PRESIDENT BRIAN A. DANLEY

9. COMMUNICATIONS

None

10. FUTURE BOARD ITEMS

A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

11. CLOSED SESSION

A. PUBLIC EMPLOYMENT CALIFORNIA GOVERNMENT CODE 54957
TITLE: DISTRICT MANAGER EMPLOYMENT CONTRACT

B. REPORT OUT OF CLOSED SESSION

12. ADJOURNMENT

A. THE NEXT SCHEDULED MEETING IS A REGULAR BOARD MEETING ON THURSDAY,
NOVEMBER 8, 2018 AT 6:30 P.M.