



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
AGENDA**

6:30 P.M. NOVEMBER 8, 2018
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

3. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

A. [RECIEVE THE MINUTES OF THE OCTOBER 1, 2018, PERSONNEL COMMITTEE MEETING](#)

B. [APPROVE THE MINUTES OF THE OCTOBER 11, 2018, REGULAR BOARD MEETING](#)

C. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 54160 THROUGH 54236 DATED OCTOBER 15, 2018](#)
(See Purchase Journal following this item for details.)

D. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 54237 THROUGH 54242 DATED OCTOBER 15, 2018](#)

- E. [RATIFY APPROVAL OF FACILITIES REHABILITATION FUND 3410 PAYMENT ORDER NUMBER 602 DATED OCTOBER 15, 2018](#)
(See Purchase Journal following this item for details.)
 - F. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2794 THROUGH 2800 DATED OCTOBER 15, 2018](#)
(See Purchase Journal following this item in packet for details.)
 - G. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 54243 THROUGH 54250 DATED OCTOBER 31, 2018](#)
(See Purchase Journal following this item for details.)
 - H. [ADOPT A MOTION ACKNOWLEDGING REPORT FROM BOARD SECRETARY VERIFYING POSTING AND PUBLICATION OF ORDINANCE NO. 2018-125 \(GENERAL REGULATION NO. 125\) AND FINDING THAT THE PUBLICATION AND POSTING WERE PROPERLY MADE](#)
4. [PUBLIC HEARING](#)
- A. [DISTRICT CONFLICT OF INTEREST CODE AMENDMENT](#)
 - 1. REPORT FROM STAFF
 - 2. PUBLIC HEARING
 - a) OPEN CONTINUED PUBLIC HEARING
 - b) RECEIVE PUBLIC TESTIMONY
 - c) CLOSE PUBLIC HEARING
 - 3. CONSIDER ADOPTION OF ORDINANCE NO. 2018-124 (GENERAL REGULATION NO. 124), AN ORDINANCE OF THE BOARD OF DIRECTORS OF MT. VIEW SANITARY DISTRICT ADOPTING GENERAL REGULATION NO. 124 AMENDING THE CONFLICT OF INTEREST CODE FOR THE DISTRICT
5. [OLD BUSINESS](#)
- A. [CALIFORNIA VOTING RIGHTS ACT](#)
 - 1. REPORT FROM STAFF
 - 2. PROVIDE DIRECTION AS NECESSARY

6. NEW BUSINESS

A. HOUSEHOLD HAZARDOUS WASTE COLLECTION FACILITY ANNUAL REPORT PRESENTATION BY CENTRAL CONTRA COSTA SANITARY DISTRICT

1. REPORT FROM STAFF
2. PRESENTATION BY CENTRAL CONTRA COSTA SANITARY DISTRICT
3. PROVIDE DIRECTION AS NECESSARY

B. MOORHEN MARSH PHASE B CHANGE ORDER NOS. 7 THROUGH 13

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING CHANGE ORDER NOS. 7 THROUGH 13 FOR PHASE B OF THE MOORHEN MARSH WESTERN POND TURTLE HABITAT ENHANCEMENT PROJECT (PROJECT) AUTHORIZING A TOTAL \$274,009.69 DECREASE TO THE CONTRACT AMOUNT

C. APPROVAL OF CHANGE ORDER NOS. 1 AND 2 AND ACCEPTANCE OF THE 2017 SEWER REHABILITATION PROJECT REBID

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING CHANGE ORDER NOS. 1 AND 2 FOR THE 2017 SEWER REHABILITATION PROJECT REBID (PROJECT) AUTHORIZING A TOTAL \$22,555.08 INCREASE TO THE CONTRACT AMOUNT AND A TOTAL 14 CALENDAR DAY INCREASE TO THE CONTRACT TIME
3. CONSIDER ADOPTION OF RESOLUTION NO. ____-2018 APPROVING AND ACCEPTING AS COMPLETE THE 2017 SEWER REHABILITATION PROJECT REBID AND DIRECTING THE BOARD SECRETARY TO FILE A NOTICE OF COMPLETION

D. ADOPTION OF REVISED SALARY AND WAGE SCHEDULE (POLICY AND PROCEDURE 2305)

1. REPORT FROM STAFF

2. CONSIDER ADOPTION OF A MOTION AMENDING DISTRICT POLICY AND PROCEDURE 2305 – SALARY & WAGE SCHEDULES, EFFECTIVE NOVEMBER 8, 2018
 3. PROVIDE DIRECTION TO MAKE THE DISTRICT SALARY WAGE SCHEDULE AS AMENDED AVAILABLE ON THE DISTRICT'S WEBPAGE
- E. [APPROVAL OF SHARP BUSINESS SYSTEMS MASTER CLIENT SERVICES AGREEMENT FOR INFORMATION TECHNOLOGY AND CYBER SECURITY](#)
1. REPORT FROM STAFF
 2. CONSIDER ADOPTION OF A MOTION AUTHORIZING THE BOARD PRESIDENT TO EXECUTE SHARP BUSINESS SYSTEMS THREE-YEAR MASTER CLIENT SERVICES AGREEMENT FOR INFORMATION TECHNOLOGY (IT) AND CYBER SECURITY SERVICES AND ATTACHED STATEMENT OF WORK FOR FISCAL YEAR 2018-2019
- F. [FISCAL YEAR 2018-2019 FIRST QUARTER BUDGET REVIEW](#)
1. REPORT FROM STAFF
 2. PROVIDE DIRECTION AS APPROPRIATE
- G. [INTER-FUND TRANSFERS FROM FUND 3412 TO PROJECTS FUND AS ASSIGNED BY CONTRA COSTA COUNTY](#)
1. REPORT FROM STAFF
 2. CONSIDER ADOPTION OF RESOLUTION NO. ____-2018 AUTHORIZING THE TRANSFER OF \$6,000,000 FROM FUND 3412 TO PROJECTS FUND AS ASSIGNED BY THE CONTRA COSTA COUNTY
- H. CSDA DISTRICTS MAKE THE DIFFERENCE 2018 VIDEO CONTEST WINNERS
1. REPORT FROM STAFF
 2. PROVIDE DIRECTION AS NECESSARY

7. REPORTS

R-1. [DISTRICT MANAGER](#)

R-2. [ASSISTANT DISTRICT MANAGER](#)

R-3. [DISTRICT ENGINEER](#)

R-4. DISTRICT LEGAL COUNSEL

R-5. BOARD SECRETARY

R-6. DIRECTORS

R 6.01 VICE PRESIDENT STANLEY R. CALDWELL

R 6.02 DIRECTOR DAVID P. MAGGI

R 6.03 DIRECTOR GREGORY T. PYKA

R 6.04 DIRECTOR ELMER J. SCHAAL

R 6.05 PRESIDENT BRIAN A. DANLEY

8. COMMUNICATIONS

A. [OCTOBER 1, 2018, LETTER FROM MICHAEL P. GEBHARDT, VICE PRESIDENT, SUPPLY CHAIN MANAGEMENT, MARATHON PETROLEUM COMPANY LP – NOTIFICATION OF STRATEGIC COMBINATION OF ANDEAVOR AND MARATHON PETROLEUM CORPORATION](#)

B. [LAIF – AUGUST 31, 2018, MONTHLY STATEMENT](#)

C. [LAIF – SEPTEMBER 30, 2018, MONTHLY STATEMENT](#)

D. [LAIF – SEPTEMBER 30, 2018, QUARTERLY STATEMENT](#)

E. [PERS – CERBT – SEPTEMBER 30, 2018, QUARTERLY STATEMENT](#)

9. FUTURE BOARD ITEMS

A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

10. ADJOURNMENT

A. THE NEXT SCHEDULED MEETING IS A REGULAR BOARD MEETING ON THURSDAY, DECEMBER 13, 2018 AT 6:30 P.M.