



**MT. VIEW SANITARY DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
AGENDA**

6:30 P.M. DECEMBER 13, 2018  
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

**NOTICE:** Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS
  
2. SWEARING IN CEREMONY  
The Board President administers the oaths of Directors Caldwell & Pyka
  
3. PUBLIC COMMENT
  
4. REORGANIZATION OF THE BOARD
  - A. NOMINATE AND ELECT THE BOARD PRESIDENT FOR THE PERIOD COMMENCING DECEMBER 13, 2018  
(Conducted by President Maggi)
  
  - B. NOMINATE AND ELECT THE BOARD VICE PRESIDENT FOR THE PERIOD COMMENCING DECEMBER 13, 2018  
(Conducted by the newly elected Board President)

## 5. CONSENT CALENDAR

*Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President*

- A. [APPROVE THE MINUTES OF THE NOVEMBER 8, 2018, REGULAR BOARD MEETING](#)
- B. [APPROVE THE MINUTES OF THE NOVEMBER 13, 2018, SPECIAL BOARD MEETING](#)
- C. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 54251 THROUGH 54336 DATED NOVEMBER 15, 2018](#)  
(See Purchase Journal following this item for details.)
- D. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 54337 THROUGH 54343 DATED NOVEMBER 15, 2018](#)
- E. [RATIFY APPROVAL OF FACILITIES REHABILITATION FUND 3410 PAYMENT ORDER NUMBER 603 DATED NOVEMBER 15, 2018](#)  
(See Purchase Journal following this item for details.)
- F. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2801 THROUGH 2810 DATED NOVEMBER 15, 2018](#)  
(See Purchase Journal following this item in packet for details.)
- G. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 54344 THROUGH 54351 DATED NOVEMBER 30, 2018](#)  
(See Purchase Journal following this item for details.)

## 6. NEW BUSINESS

- A. [MOORHEN MARSH PHASE B CHANGE ORDER NOS. 14 THROUGH 18](#)
  - 1. REPORT FROM STAFF
  - 2. CONSIDER ADOPTION OF A MOTION APPROVING CHANGE ORDER NOS. 14 THROUGH 18 FOR PHASE B OF THE MOORHEN MARSH WESTERN POND TURTLE HABITAT ENHANCEMENT PROJECT AUTHORIZING A TOTAL \$29,119.13 INCREASE TO THE CONTRACT AMOUNT

B. APPROVAL OF CHANGE ORDER NOS. 8 THROUGH 11 AND ACCEPTANCE OF THE BIOTOWER AND BIOFILTER EQUIPMENT REPLACEMENT PROJECT

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING CHANGE ORDER NOS. 8 THROUGH 11 FOR THE BIOTOWER AND BIOFILTER EQUIPMENT REPLACEMENT PROJECT (PROJECT) AUTHORIZING A TOTAL \$25,081.53 DECREASE TO THE CONTRACT AMOUNT AND A TOTAL 10 CALENDAR DAY INCREASE TO THE CONTRACT TIME
3. CONSIDER ADOPTION OF RESOLUTION NO. \_\_\_\_-2018 APPROVING AND ACCEPTING AS COMPLETE THE BIOTOWER AND BIOFILTER EQUIPMENT REPLACEMENT PROJECT AND DIRECTING THE BOARD SECRETARY TO FILE A NOTICE OF COMPLETION

C. AMENDMENT OF AGREEMENT WITH LCC ENGINEERING & SURVEYING, INC. AND TASK ORDER FOR ADDITIONAL PROFESSIONAL ENGINEERING SERVICES DURING FISCAL YEAR 2018-2019

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING AMENDMENT NO. 1 TO CONTRACT NO. 15-0008A WITH LCC ENGINEERING & SURVEYING, INC. (LCC) INCREASING THE TOTAL CONTRACT AMOUNT BY \$231,188.00 FROM \$167,320.38 TO \$398,508.38
3. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDER NO. 30 TO CONTRACT NO. 15-0008A IN THE NOT-TO-EXCEED AMOUNT OF \$39,000.00 AUTHORIZING LCC TO PROVIDE ADDITIONAL PROFESSIONAL ENGINEERING SERVICES DURING FY18-19

D. AMENDMENT OF AGREEMENT WITH TANNER PACIFIC, INC. AND TASK ORDER FOR ADDITIONAL CONSTRUCTION MANAGEMENT SERVICES FOR THE 2017 SEWER REHABILITATION PROJECT

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING AMENDMENT NO. 2 TO CONTRACT NO. 17-0015 WITH TANNER PACIFIC, INC. (TPI) INCREASING THE TOTAL CONTRACT AMOUNT BY \$9,417.00 FROM

\$95,000.00 TO \$104,417.00 AND EXTENDING THE AGREEMENT EXPIRATION DATE TO NOVEMBER 30, 2018

3. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDER NO. 3 TO CONTRACT NO. 17-0015 IN THE NOT-TO-EXCEED AMOUNT OF \$27,717.00 AUTHORIZING TPI TO PROVIDE ADDITIONAL CONSTRUCTION MANAGEMENT SERVICES
- E. [APPROVAL OF CHANGE ORDER NO. 16, CONTRACT NO. 2-17 FOR PHASE A OF THE MOORHEN MARSH WESTERN POND TURTLE HABITAT ENHANCEMENT PROJECT, AN INCREASE OF \\$12,893.26, AND ZERO \(0\) ADDITIONAL DAYS OF CONTRACT TIME](#)
1. REPORT FROM STAFF
  2. CONSIDER ADOPTION OF A MOTION TO APPROVE CHANGE ORDER NO. 16 TO CONTRACT NO. 2-17, PHASE A OF THE MOORHEN MARSH WESTERN POND TURTLE HABITAT ENHANCEMENT PROJECT, WITH A NOT TO EXCEED LIMIT OF \$12,893.26 AND ZERO (0) ADDITIONAL DAYS OF CONTRACT TIME
- F. [ACCEPTANCE OF THE 2017 SEWER REHABILITATION PROJECT REBID](#)
1. REPORT FROM STAFF
  2. CONSIDER ADOPTION OF RESOLUTION NO. \_\_\_\_-2018 RESCINDING RESOLUTION NO. 1489-2018, APPROVING AND ACCEPTING AS COMPLETE THE 2017 SEWER REHABILITATION PROJECT REBID (PROJECT), AND AUTHORIZING AND RATIFYING THE NOTICE OF COMPLETION (NOC) FILING
- G. [PROPOSED REVISED FISCAL YEAR 2018-2019 BUDGET FOR FUNDS 3409, 3410, 3412 AND 3415](#)
1. REPORT FROM STAFF
  2. CONSIDER ADOPTION A MOTION TO APPROVE THE REVISED FY 18-19 BUDGETS FOR FUNDS 3409, 3410, 3412 AND 3415
- H. [AGREEMENT 17-0016 AMENDMENT AND TASK ORDER NO. 2 FOR CIRCLEPOINT BRANDING AND MARKETING OF THE DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND](#)

1. REPORT FROM STAFF
  2. CONSIDER ADOPTION A MOTION AUTHORIZING THE MT. VIEW SANITARY BOARD PRESIDENT TO EXECUTE THE AMENDMENT TO AGREEMENT 17-0016 AND TASK ORDER NO. 2 WITH CIRCLEPOINT TO EXPAND THE BRANDING AND MARKETING SCOPE FOR THE DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND ("DMSEEF"), FOR AN ADDITIONAL \$14,500 TO A TOTAL NOT TO EXCEED OF \$44,500
- I. [REIMBURSEMENT OF DISTRICT CAPITAL IMPROVEMENT AND FACILITIES REHABILITATION PROGRAM EXPENDITURES FROM TAX-EXEMPT FINANCING](#)
1. REPORT FROM STAFF
  2. CONSIDER ADOPTION RESOLUTION \_\_\_-2018 AUTHORIZING THE TRANSFER OF \$3,160,000 FROM DISTRICT PROJECT FUND 3415 TO DISTRICT CAPITAL OUTLAY FUND 3412 FOR REIMBURSEMENT OF EXPENDITURES MADE PRIOR TO ISSUANCE OF TAX-EXEMPT FINANCING AS ANTICIPATED BY RESOLUTION 1484-2018 ADOPTED SEPTEMBER 13, 2018

## 7. REPORTS

- R-1. [DISTRICT MANAGER](#)
- R-2. [ASSISTANT DISTRICT MANAGER](#)
- R-3. [DISTRICT ENGINEER](#)
- R-4. DISTRICT LEGAL COUNSEL
- R-5. BOARD SECRETARY

R-6. DIRECTORS

- R 6.01 DIRECTOR STANLEY R. CALDWELL
- R 6.02 DIRECTOR BRIAN A. DANLEY
- R 6.03 DIRECTOR DAVID P. MAGGI
- R 6.04 DIRECTOR GREGORY T. PYKA
- R 6.05 DIRECTOR ELMER J. SCHAAL

8. COMMUNICATIONS

- A. [LAIF – OCTOBER 31, 2018, MONTHLY STATEMENT](#)
- B. [ART MEJIA, DIVISION MANAGER, NOVEMBER 15, 2018, LETTER TO DISTRICT MANAGER NEAL ALLEN – NOTIFICATION OF CPI INCREASE](#)

9. FUTURE BOARD ITEMS

- A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

10. ADJOURNMENT

- A. THE NEXT SCHEDULED MEETING IS A REGULAR BOARD MEETING ON THURSDAY, JANUARY 10, 2019 AT 6:30 P.M.