



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
AGENDA**

6:30 P.M. JANUARY 10, 2019
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

3. BOARD GOVERNANCE MATTERS
 - A. APPOINTMENT OF STANDING COMMITTEES (INCLUDING CHAIR AND ALTERNATES) (Conducted by President Caldwell)
 1. THE BOARD PRESIDENT SOLICITS INTEREST AND APPOINTS COMMITTEE MEMBERS AND ALTERNATES TO THE FOLLOWING STANDING COMMITTEES:
 - A. PLANNING COMMITTEE
 - B. ORDINANCE COMMITTEE
 - C. PERSONNEL COMMITTEE
 - D. FINANCE COMMITTEE
 - E. PUBLIC INFORMATION COMMITTEE

2. CONSIDER ADOPTION OF A MOTION CONFIRMING THE BOARD PRESIDENT'S APPOINTMENTS
3. DIRECT BOARD SECRETARY TO POST FAIR POLITICAL PRACTICE COMMISSION FORM 806 TO THE DISTRICT WEBSITE AS REQUIRED BY STATE LAW
4. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

 - A. RECEIVE THE MINUTES OF THE OCTOBER 30, 2018, PUBLIC INFORMATION COMMITTEE MEETING
 - B. APPROVE THE MINUTES OF THE DECEMBER 13, 2018, REGULAR BOARD MEETING
 - C. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 54352 THROUGH 54434 DATED DECEMBER 14, 2018
(See Purchase Journal following this item for details.)
 - D. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 54435 THROUGH 54444 DATED DECEMBER 14, 2018
 - E. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2811 THROUGH 2822 DATED DECEMBER 14, 2018
(See Purchase Journal following this item in packet for details.)
 - F. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 54445 THROUGH 54453 DATED DECEMBER 31, 2018
(See Purchase Journal following this item for details.)
 - G. NOTICE OF ADOPTION OF ORDINANCE 2018-124 – POSTING AND PUBLICATION - ADOPT A MOTION ACKNOWLEDGING REPORT FROM BOARD SECRETARY VERIFYING POSTING AND PUBLICATION OF NOTICE OF ADOPTION OF ORDINANCE NO. 2018-124 (GENERAL REGULATION NO. 124) AND FINDING THAT THE PUBLICATION AND POSTING WERE PROPERLY MADE
5. NEW BUSINESS
 - A. AMENDED FY 2018-2019 LEGAL SERVICES TASK ORDER NO. 15 TO PROFESSIONAL LEGAL SERVICES AGREEMENT (AGREEMENT 11-0002) WITH TURNER, HUGUET, ADAMS AND FARR

1. REPORT FROM STAFF
 2. CONSIDER ADOPTION OF A MOTION APPROVING AMENDED TASK ORDER NO. 15 TO THE AGREEMENT FOR PROFESSIONAL LEGAL SERVICES (AGREEMENT NO. 11-0002) WITH TURNER, HUGUET, ADAMS AND FARR FOR DISTRICT LEGAL COUNSEL SERVICES, EFFECTIVE RETROACTIVELY TO JULY 1, 2018 AND DIRECTING THE BOARD PRESIDENT TO EXECUTE SAME
- B. AMENDMENT OF AGREEMENT WITH NUTE ENGINEERING AND TASK ORDER FOR ADDITIONAL BID PERIOD SERVICES AND ENGINEERING SERVICES DURING CONSTRUCTION FOR THE MOORHEN MARSH WESTERN POND TURTLE HABITAT ENHANCEMENT PROJECT PHASE B
1. REPORT FROM STAFF
 2. CONSIDER ADOPTION OF A MOTION APPROVING AMENDMENT NO. 3 TO CONTRACT NO. 15-0013 WITH NUTE ENGINEERING INCREASING THE TOTAL CONTRACT AMOUNT BY \$9,011.00 FROM \$421,486.00 TO \$430,497.00 AND DIRECTING THE BOARD PRESIDENT TO EXECUTE SAME
 3. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDER NO. 4 TO CONTRACT NO. 15-0013 IN THE NOT-TO-EXCEED AMOUNT OF \$37,778.00 AUTHORIZING NUTE TO PROVIDE ADDITIONAL ENGINEERING SERVICES DURING CONSTRUCTION AND DIRECTING THE BOARD PRESIDENT TO EXECUTE SAME
- C. AMENDMENT OF AGREEMENT WITH WEST YOST ASSOCIATES AND TASK ORDER FOR ADDITIONAL CONSTRUCTION MANAGEMENT SERVICES FOR THE MOORHEN MARSH WESTERN POND TURTLE HABITAT ENHANCEMENT PROJECT PHASE B
1. REPORT FROM STAFF
 2. CONSIDER ADOPTION OF A MOTION APPROVING AMENDMENT NO. 1 TO CONTRACT NO. 17-0008 WITH WEST YOST ASSOCIATES (WEST YOST) INCREASING THE TOTAL CONTRACT AMOUNT BY \$45,000.00 FROM \$900,000.00 TO \$945,000.00 AND DIRECTING THE BOARD PRESIDENT TO EXECUTE SAME
 3. CONSIDER ADOPTION OF A MOTION APPROVING AMENDMENT NO. 2 TO CONTRACT NO. 17-0008 WITH WEST YOST INCREASING THE TOTAL

CONTRACT AMOUNT BY \$106,482.00 FROM \$945,000.00 TO \$1,051,482.00 AND DIRECTING THE BOARD PRESIDENT TO EXECUTE SAME

4. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDER NO. 3 TO CONTRACT NO. 17-0008 IN THE NOT-TO-EXCEED AMOUNT OF \$106,482.00 AUTHORIZING WEST YOST TO PROVIDE ADDITIONAL CONSTRUCTION MANAGEMENT SERVICES AND DIRECTING THE BOARD PRESIDENT TO EXECUTE SAME

D. TASK ORDER NO. 02 TO LARRY WALKER ASSOCIATES SERVICE AGREEMENT 17-0010

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION AUTHORIZING THE BOARD PRESIDENT TO EXECUTE LARRY WALKER ASSOCIATES (LWA) TASK ORDER NO. 02 TO PROFESSIONAL SERVICES AGREEMENT NO. 17-0010, NOT TO EXCEED \$8,000

E. MT. VIEW SANITARY DISTRICT STRATEGIC PLAN UPDATE – JANUARY 2019

1. REPORT FROM STAFF
2. CONSIDER SCHEDULING THE ANNUAL BOARD STRATEGIC PLANNING MEETING FOR MARCH 16, 2019

6. REPORTS

- R-1. DISTRICT MANAGER
- R-2. ASSISTANT DISTRICT MANAGER
- R-3. DISTRICT ENGINEER
- R-4. DISTRICT LEGAL COUNSEL
- R-5. BOARD SECRETARY
- R-6. DIRECTORS

- R 6.01 DIRECTOR STANLEY R. CALDWELL
- R 6.02 DIRECTOR BRIAN A. DANLEY
- R 6.03 DIRECTOR DAVID P. MAGGI
- R 6.04 DIRECTOR GREGORY T. PYKA
- R 6.05 DIRECTOR ELMER J. SCHAAL

7. COMMUNICATIONS

- A. LAIF – NOVEMBER 30, 2018, MONTHLY STATEMENT
- B. LAIF – DECEMBER 31, 2018, MONTHLY STATEMENT

8. FUTURE BOARD ITEMS

- A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

9. CLOSED SESSION

- A. PUBLIC EMPLOYMENT CALIFORNIA GOVERNMENT CODE 54957
TITLE: DISTRICT MANAGER EMPLOYMENT CONTRACT
- B. REPORT OUT OF CLOSED SESSION

10. ADJOURNMENT

- A. THE NEXT SCHEDULED MEETING IS A REGULAR BOARD MEETING ON THURSDAY, FEBRUARY 14, 2019 AT 6:30 P.M.