



**MT. VIEW SANITARY DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
AGENDA**

6:30 P.M. MAY 9, 2019  
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

**NOTICE:** Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

3. CONSENT CALENDAR

*Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President*

A. APPROVE THE MINUTES OF THE MARCH 16, 2019 SPECIAL BOARD MEETING

B. APPROVE THE MINUTES OF THE APRIL 11, 2019, REGULAR BOARD MEETING

C. RECEIVE THE MINUTES OF THE APRIL 24, 2019, FINANCE COMMITTEE MEETING

D. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 54739 THROUGH 54818 DATED APRIL 15, 2019  
(See Purchase Journal following this item for details.)

- E. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 54819 THROUGH 54823 DATED APRIL 15, 2019
- F. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2843 THROUGH 2848 DATED APRIL 15, 2019  
(See Purchase Journal following this item in packet for details.)
- G. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 54824 THROUGH 54833 DATED APRIL 30, 2019  
(See Purchase Journal following this item for details.)

#### 4. PUBLIC HEARING

- A. INCREASE IN DISTRICT CHARGES AND FEES FOR FISCAL YEAR 2019-2020
  - 1. REPORT FROM STAFF
  - 2. CONDUCT PUBLIC HEARING ON PROPOSED INCREASE IN DISTRICT CHARGES AND FEES FOR FISCAL YEAR 2019-2020
    - a) OPEN PUBLIC HEARING
    - b) RECEIVE PUBLIC TESTIMONY
    - c) CLOSE PUBLIC HEARING
  - 3. CONSIDER ADOPTION OF ORDINANCE NO. 2019-127, PROMULGATING GENERAL REGULATION NO. 127 ADOPTING AND ESTABLISHING A SCHEDULE OF CHARGES AND FEES FOR FISCAL YEAR 2019-2020
- B. REPUBLIC SERVICES OF CONTRA COSTA COUNTY REQUEST FOR RATE INCREASE
  - 1. REPORT FROM STAFF
  - 2. CONDUCT PUBLIC HEARING ON PROPOSED RATE INCREASE FOR REPUBLIC SERVICES OF CONTRA COSTA COUNTY OPEN PUBLIC HEARING
    - a) OPEN PUBLIC HEARING
    - b) RECEIVE PUBLIC TESTIMONY
    - c) CLOSE PUBLIC HEARING

3. CONSIDER ADOPTION OF A MOTION TO APPROVE A ONE-TIME RATE INCREASE OF \$0.78 PER MONTH ON RESIDENTIAL SOLID WASTE PICK UP AND RECYCLING SERVICES ACCOUNTS AND A 2.35% PER MONTH INCREASE ON COMMERCIAL AND INDUSTRIAL SOLID WASTE PICK UP AND RECYCLING SERVICES ACCOUNTS TO BE EFFECTIVE AS OF THE DATE OF APPROVAL
4. CONSIDER ADOPTION OF A MOTION TO APPROVE A ONE-TIME RATE INCREASE OF 7.73% FOR ALL RESIDENTIAL AND COMMERCIAL AND INDUSTRIAL SOLID WASTE PICK UP AND RECYCLING SERVICES ACCOUNTS, EFFECTIVE JANUARY 1, 2020 FOR REGULATORY REQUIREMENTS TO COMPOST GREEN WASTE (PICK UP REMAINS BIWEEKLY)
5. NEW BUSINESS
  - A. DRAFT FISCAL YEAR 2019-2020 (FY19-20) BUDGET FOR FUNDS 3409, 3410 AND 3412
    1. REPORT FROM STAFF
    2. RECEIVE REPORT AND PROVIDE DIRECTION AS NECESSARY
  - B. COST OF LIVING ADJUSTMENT AND EMPLOYER PAID MEMBER CONTRIBUTIONS FOR DISTRICT CLASSIC EMPLOYEES
    1. REPORT FROM STAFF
    2. APPROVE A 3.865% COST OF LIVING ADJUSTMENT (COLA) TO ALL DISTRICT POSITIONS AND;
    3. CONSIDER ADOPTION OF RESOLUTION NO. \_\_\_\_-2019 REDUCING THE DISTRICT EMPLOYER PAID MEMBER CONTRIBUTIONS (EPMC) TO ZERO WITH A CORRESPONDING 5% INCREASE IN THE CLASSIC CALPERS MEMBER EMPLOYEES' CONTRIBUTION TO THEIR PENSIONS (OR 100% OF THE REQUIRED MEMBER CONTRIBUTION)

C. ANNUAL REVIEW OF DISTRICT STAFF POSITIONS AND SUCCESSION

1. REPORT FROM STAFF
  
2. CONSIDER ADOPTION OF A MOTION ADOPTING REVISED POLICY AND PROCEDURE 2300 – AUTHORIZED POSITIONS, INCREASING THE TOTAL NUMBER OF FULL TIME AUTHORIZED POSITIONS FROM 16 TO 18, AND; ADOPT REVISED ORGANIZATION CHART TO REFLECT CHANGES RESULTING FROM REVISED POLICY AND PROCEDURE 2300, AND; ADOPT REVISED ORGANIZATION CHART TO REFLECT CHANGES RESULTING FROM REVISED POLICY AND PROCEDURE 2300
  
3. CONSIDER ADOPTION OF A MOTION ADOPTING REVISED POLICY AND PROCEDURE 2330 - LEAD WASTEWATER OPERATOR
  
4. PROVIDE DIRECTION TO THE DISTRICT MANAGER AS APPROPRIATE

D. REVISED COMPARATOR AGENCIES – DISTRICT POLICY 3110

1. REPORT FROM STAFF
  
2. CONSIDER ADOPTION OF A MOTION APPROVING REVISED DISTRICT POLICY 3110 – DISTRICT COMPARATOR AGENCIES

E. FISCAL YEAR 2018-2019 THIRD QUARTER BUDGET REVIEW

1. REPORT FROM STAFF
  
2. RECEIVE REPORT FROM STAFF AND PROVIDE DIRECTION AS APPROPRIATE

F. RIDGECREST APARTMENT HOMES SEWER SERVICE CHARGES REFUND

1. REPORT FROM STAFF

2. CONSIDER ADOPTION OF RESOLUTION NO. \_\_\_\_\_-2019  
AUTHORIZING AND DIRECTING THE CORRECTION OF SEWER SERVICE CHARGES WITH THE CONTRA COSTA COUNTY (COUNTY) AUDITOR-CONTROLLER (COUNTY AUDITOR) FOR THE CURRENT FISCAL YEAR (2018-2019) AND THE REFUND OF EXCESS SEWER SERVICE CHARGES TO MABURY RIDGECREST LLC FOR FISCAL YEARS 2015-2016, 2016-2017, AND 2017-2018 IN THE AGGREGATE AMOUNT OF \$16,195.40

6. REPORTS

R-1. DISTRICT MANAGER

R-2. ASSISTANT DISTRICT MANAGER

R-3. DISTRICT ENGINEER

R-4. ADMINISTRATIVE SERVICES MANAGER

R-5. DISTRICT LEGAL COUNSEL

R-6. BOARD SECRETARY

R-7. DIRECTORS

R 7.01 DIRECTOR BRIAN A. DANLEY

R 7.02 DIRECTOR DAVID P. MAGGI

R 7.03 DIRECTOR GREGORY T. PYKA

R 7.04 DIRECTOR ELMER J. SCHAAL

R 7.05 DIRECTOR STANLEY R. CALDWELL

7. COMMUNICATIONS

A. LAIF QUARTERLY STATEMENT - MARCH 31, 2019

B. CERBT QUARTERLY REPORT - MARCH 31, 2019

C. CORRESPONDENCE FROM TERESA ACOSTA, CHAIR OF INSTITUTE FOR LOCAL GOVERNMENT TO STAN CALDWELL DATED APRIL 9, 2019, REGARDING 2019 CONTRIBUTION

D. THANK YOU CARD FROM OPERATOR ROBERT MARTIN

8. FUTURE BOARD ITEMS

A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

9. CLOSED SESSION

A. PERSONNEL MATTERS – PUBLIC EMPLOYMENT– GOVERNMENT CODE  
SECTION 54957  
TITLE: DISTRICT LEGAL COUNSEL – ANNUAL REVIEW

B. PERSONNEL MATTERS – PUBLIC EMPLOYMENT – GOVERNMENT CODE  
SECTION 54957  
TITLE: DISTRICT MANAGER'S ANNUAL EVALUATION

C. REPORT OUT OF CLOSED SESSION

10. ADJOURNMENT

A. THE NEXT SCHEDULED MEETING IS A REGULAR BOARD MEETING ON THURSDAY,  
JUNE 13, 2019 AT 6:30 P.M.