



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
AGENDA**

6:30 P.M. NOVEMBER 14, 2019
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

3. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

A. RECEIVE THE MINUTES OF THE OCTOBER 9, 2019 FINANCE COMMITTEE MEETING

B. APPROVE THE MINUTES OF THE OCTOBER 10, 2019 REGULAR BOARD MEETING

C. RECEIVE THE MINUTES OF THE OCTOBER 23, 2019, PUBLIC INFORMATION COMMITTEE MEETING

D. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 55452 THROUGH 55490 DATED OCTOBER 15, 2019 (See Purchase Journal following this item for details.)

- E. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 55491 THROUGH 55494 DATED OCTOBER 15, 2019
- F. RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBER 614 DATED OCTOBER 15, 2019 (See Purchase Journal following this item for details.)
- G. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2871 THROUGH 2874 DATED OCTOBER 15, 2019(See Purchase Journal following this item in packet for details.)
- H. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 55495 THROUGH 55506 DATED OCTOBER 31, 2019 (See Purchase Journal following this item in packet for details.)

4. NEW BUSINESS

- A. STATE CONTRACT WITH THE CALIFORNIA CONSERVATION CORPS
 - 1. REPORT FROM STAFF
 - 2. CONSIDER ADOPTION A MOTION TO APPROVE A THREE-YEAR STATE CONTRACT (CCC WORK CODE R-19-5669-4638) WITH THE CALIFORNIA CONSERVATION CORPS (CCC) FOR \$103,500 TO PERFORM WEED ABATEMENT AND PLANT SURVIVORSHIP SUPPORT SERVICES IN THE 21-ACRE MOORHEN MARSH.
- B. CONTRA COSTA SPECIAL DISTRICT ASSOCIATION – PRESIDENT NOMINATION
 - 1. REPORT FROM STAFF
 - 2. CONSIDER ADOPTION OF A MOTION APPROVING RESOLUTION NO. _____-2019 OF THE BOARD OF DIRECTORS OF THE MT. VIEW SANITARY DISTRICT IN SUPPORT OF THE NOMINATION AND ELECTION OF MVSD DIRECTOR STANLEY R. CALDWELL AS PRESIDENT FOR THE CONTRA COSTA SPECIAL DISTRICTS ASSOCIATION (CCSDA).
- C. AGREEMENT WITH HYDROSCIENCE ENGINEERS, INC. AND TASK ORDER NO. 1 FOR THE FY20 SCADA SYSTEM UPGRADES PROJECT
 - 1. REPORT FROM STAFF
 - 2. CONSIDER ADOPTION OF A MOTION APPROVING CONTRACT NO. 19-0017 WITH HYDROSCIENCE ENGINEERS, INC. (HYDROSCIENCE) WITH A TOTAL CONTRACT AMOUNT OF \$87,560.

3. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDER NO. 1 TO CONTRACT NO. 19-0017 IN THE AMOUNT OF \$87,560 AUTHORIZING HYDROSCIENCE TO PROVIDE DESIGN AND BID PERIOD SERVICES.
- D. TASK ORDER NO. 5 TO AGREEMENT 16-0017 FOR THE LINDSAY WILDLIFE EXPERIENCE FOR PROFESSIONAL SERVICES RELATED TO THE WETLANDS FIELD TRIP AND WETLANDS CLASSROOM PROGRAMS
1. REPORT FROM STAFF
 2. CONSIDER ADOPTION OF A MOTION AUTHORIZING THE BOARD PRESIDENT TO EXECUTE TASK ORDER NO. 5 TO AGREEMENT 16-0017 FOR LINDSAY WILDLIFE EXPERIENCE (LWE). TASK ORDER NO. 5 WILL SUPERSEDE TASK ORDER NO. 4.
- E. DISTRICT TRANSPARENCY CERTIFICATE OF EXCELLENCE RENEWAL – APPLICATION TO SPECIAL DISTRICT LEADERSHIP FOUNDATION (SDLF)
1. REPORT FROM STAFF
 2. PROVIDE DIRECTION TO SUBMIT THE COMPLETED APPLICATION FOR RENEWAL OF THE SDLF DISTRICT TRANSPARENCY CERTIFICATE OF EXCELLENCE.
- F. AGREEMENT WITH WEST YOST ASSOCIATES AND TASK ORDER FOR THE MANHOLE REPAIR / REPLACEMENT PROJECT
1. REPORT FROM STAFF
 2. CONSIDER ADOPTION OF A MOTION APPROVING CONTRACT NO. 19-0018 WITH WEST YOST ASSOCIATES (WEST YOST) WITH A TOTAL CONTRACT AMOUNT OF \$263,920.
 3. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDER NO. 1 TO CONTRACT NO. 19-0018 IN THE AMOUNT OF \$193,876 AUTHORIZING WEST YOST TO PROVIDE DESIGN AND BID PERIOD SERVICES.
- G. WEST YOST ASSOCIATES TASK ORDER NO. 2 FOR THE BIOTOWER PUMPS & DISCHARGE PIPES REPLACEMENT PROJECT
1. REPORT FROM STAFF

2. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDER NO. 2 TO CONTRACT NO. 19-0018 IN THE AMOUNT OF \$70,044 AUTHORIZING WEST YOST TO PROVIDE DESIGN AND BID PERIOD SERVICES.

H. APPOINTMENT OF BOARD SECRETARY

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF RESOLUTION NO. ____-2019 APPOINTING STEPHANIE L. SEREGIN AS BOARD SECRETARY AND AUTHORIZING THE DISTRICT MANAGER, ADMINISTRATIVE SERVICES MANAGER, AND BOARD SECRETARY TO COUNTERSIGN DISTRICT DOCUMENTS, WARRANTS, RELEASES, RECEIPTS, AND SIMILAR DOCUMENTS IN THE NAME OF THE DISTRICT
3. CONSIDER ADOPTION OF A MOTION AMENDING AND CONFIRMING SIGNATURE AUTHORITY AS SET FORTH IN EXHIBIT "A" HERETO REGARDING WARRANTS AND PAYMENT ORDERS, DIRECTING THE BOARD PRESIDENT TO EXECUTE THE LETTER AND THE BOARD SECRETARY TO TRANSMIT THE LETTER TO CONTRA COSTA COUNTY AUDITOR-CONTROLLER

5. REPORTS

- R-1. DISTRICT MANAGER
- R-2. DISTRICT ENGINEER
- R-3. CFO/ADMINISTRATIVE SERVICES MANAGER
- R-4. WASTEWATER OPERATIONS MANAGER
- R-5. DISTRICT LEGAL COUNSEL
- R-6. BOARD SECRETARY
- R-7. DIRECTORS

- R 7.01 DIRECTOR BRIAN A. DANLEY
- R 7.02 DIRECTOR DAVID P. MAGGI
- R 7.03 DIRECTOR GREGORY T. PYKA
- R 7.04 DIRECTOR ELMER J. SCHAAL
- R 7.05 DIRECTOR STANLEY R. CALDWELL

6. COMMUNICATIONS

- A. 2020 EXECUTIVE BOARD ELECTIONS LETTER TO CSRMA MEMBERS
- B. MVSD BOARD MEMBER STAN CALDWELL HONORED AT STATEWIDE CONFERENCE

7. FUTURE BOARD ITEMS

- A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

8. ADJOURNMENT

- A. THE NEXT SCHEDULED MEETING IS A REGULAR BOARD MEETING ON THURSDAY, DECEMBER 12, 2019 AT 6:30 P.M.