



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING AMENDED
AGENDA**

May 14, 2020 06:30 PM Pacific Time (US and Canada)

Due to the ongoing health crisis, the Mt. View Sanitary District will hold its Board Meetings on line until further notice.

**You may attend this virtual meeting via a Zoom meeting by calling
(253) 215-8782 or (929) 205-6099**

You may register in advance for this meeting:

<https://us02web.zoom.us/join/zoom/register/tZcoceysqTkqHdRRFzadxqhGu7PVafMRjfQS>

After registering, you will receive a confirmation email containing information about joining the meeting.

NOTICE:

Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

3. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

A. [APPROVE THE MINUTES OF THE APRIL 9, 2020 REGULAR BOARD MEETING](#)

B. [APPROVE THE MINUTES OF THE APRIL 22, 2020 SPECIAL BOARD MEETING](#)

- C. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBER 56092 DATED APRIL 8, 2020](#)
- D. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBER 56093 DATED APRIL 14, 2020](#)
- E. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 56095 THROUGH 56137 DATED APRIL 15, 2020](#) (See Purchase Journal following this item for details.)
- F. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 56138 THROUGH 56157 DATED APRIL 22, 2020](#) (See Purchase Journal following this item for details.)
- G. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBER 56158 DATED APRIL 28, 2020](#)
- H. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2913 THROUGH 2918 DATED APRIL 15, 2020](#) (See Purchase Journal following this item in packet for details.)

4. PUBLIC HEARING

- A. [CONTINUED PUBLIC HEARING TO CONSIDER INCREASE IN SEWER SERVICE CHARGE FOR FISCAL YEARS 2020-2021 THROUGH 2024-2025](#)
 - 1. RECEIVE REPORT FROM STAFF
 - 2. CONDUCT PUBLIC HEARING
 - a. OPEN CONTINUED PUBLIC HEARING
 - b. RECEIVE PUBLIC TESTIMONY
 - c. CONTINUE PUBLIC HEARING TO THE JUNE 11, 2020, REGULAR BOARD MEETING
 - 3. ADOPT A MOTION ACCEPTING THE REVISED FINAL 2020 SEWER SERVICE CHARGE STUDY DATED APRIL 9, 2020 (REVISED FINAL RATE STUDY). ADJUSTMENT IN RATES AND PROVIDE NOTICE OF A PUBLIC HEARING TO AMEND THE DISTRICT CODE AT THE JUNE 11, 2020 REGULAR MEETING OF THE BOARD OF DIRECTORS.

5. NEW BUSINESS

A. FINAL 10-YEAR CAPITAL IMPROVEMENT PROGRAM UPDATE AND FISCAL YEAR 2020-2021 WORK PLAN

1. REPORT FROM STAFF
2. ADOPT A MOTION APPROVING THE FINAL 10-YEAR CIP UPDATE
3. ADOPT A MOTION DELEGATING AUTHORITY TO THE DISTRICT MANAGER TO ADVERTISE FOR BIDDING ALL PROJECTS NOTED IN THE FY21 WORK PLAN AS HAVING AN UPCOMING BID PERIOD

B. COST OF LIVING ADJUSTMENT

1. REPORT FROM STAFF
2. APPROVE A 3.00% COST OF LIVING ADJUSTMENT TO ALL DISTRICT POSITIONS AND;
3. PROVIDE DIRECTION TO REVISE THE DISTRICT POLICY AND PROCEDURE 2305 – SALARY & WAGE SCHEDULES AND PRESENT TO THE BOARD FOR APPROVAL AT THE JUNE 11, 2020 REGULAR BOARD MEETING

C. FISCAL YEAR 2019-2020 – 3rd QUARTER BUDGET REPORT

1. REPORT FROM STAFF
2. PROVIDE DIRECTION AS NECESSARY

D. DRAFT FISCAL YEAR 2020-2021 (FY20-21) BUDGET FOR FUNDS 3409, 3410, 3412 AND 3415

1. REPORT FROM STAFF
2. PROVIDE DIRECTION AS NECESSARY

E. INTER-FUND TRANSFER FROM FUND 3415 TO FUND 3412

1. REPORT FROM STAFF

2. APPROVE RESOLUTION NO. 1516-2020 AUTHORIZING THE TRANSFER OF \$1,758,500.00 FROM FUND 3415 TO FUND 3412

F. CALL FOR PUBLIC HEARING - DISTRICT CHARGES AND FEES FOR FISCAL YEAR 2020-2021

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION CONFIRMING THE PREVIOUSLY APPROVED INCREASE IN SEWER SERVICE CHARGES AS PRESENTED FOR FISCAL YEAR 2020-2021 AND INTENT TO INCREASE OTHER FEES AND CHARGES OF THE DISTRICT BY THE DISTRICT INFLATION FACTOR OF 3.310%.
3. CONSIDER ADOPTION OF A MOTION DIRECTING STAFF TO PREPARE AND PUBLISH AS NECESSARY, THE DOCUMENTATION CALLING FOR A PUBLIC HEARING ON JUNE 11, 2020, AND FOLLOW THE REQUIRED PROCEDURES NECESSARY FOR THE BOARD OF DIRECTORS TO CONSIDER ADOPTION OF THE INCREASE IN DISTRICT FEES AND CAPACITY CHARGES, OTHER THAN SEWER SERVICE CHARGES, UP TO A 3.310 PERCENT INCREASE TO BE EFFECTIVE JULY 1, 2020

G. DESIGNATION OF LABOR NEGOTIATOR(S)

1. REPORT FROM STAFF
2. APPOINT ONE OR MORE MEMBERS OF THE BOARD OF DIRECTORS AS YOUR NEGOTIATOR(S) FOR THE PURPOSE OF NEGOTIATIONS WITH THE DISTRICT MANAGER REGARDING COMPENSATION

6. REPORTS

- R-1. DISTRICT MANAGER
- R-2. DISTRICT ENGINEER
- R-3. CFO/ADMINISTRATIVE SERVICES MANAGER
- R-4. ENVIRONMENTAL SERVICES MANAGER
- R-5. WASTEWATER OPERATIONS MANAGER

R-6. DISTRICT LEGAL COUNSEL

R-7. BOARD SECRETARY

R-8. DIRECTORS

R 8.01 DIRECTOR BRIAN A. DANLEY

R 8.02 DIRECTOR DAVID P. MAGGI

R 8.03 DIRECTOR GREGORY T. PYKA

R 8.04 DIRECTOR ELMER J. SCHAAL

R 8.05 DIRECTOR STANLEY R. CALDWELL

7. COMMUNICATIONS

A. [LAIF QUARTERLY STATEMENT](#)

B. [LAIF MONTHLY STATEMENT – MARCH 2020](#)

C. [BANK OF THE WEST MONTHLY STATEMENT](#)

8. FUTURE BOARD ITEMS

A. [REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS](#)

9. ADJOURNMENT

A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, JUNE 11, 2020 At 6:30 P.M.