



## MEMORANDUM

**TO:** All persons in possession of the Mt. View Sanitary District Code

**FROM:** Randy Leptien / Sharon Hoffman  
LCC, Inc.  
District Engineer

**DATE:** September 2, 2015

**SUBJECT:** Supplement No. 4 to the Mt. View Sanitary District Code

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Attached are Supplement No. 4 and the updated Supplement History Table. Please follow the instructions for updating your copy of the Code as listed below. Keep your Code up-to-date by completing this as soon as possible.

The Supplement History Table tracks supplements to the Code and includes the date and number of the Ordinance authorizing and approving any changes. Each time the Code is revised, the District issues a memorandum and insertion guide for inserting revised pages of the Code together with an updated Supplement History Table.

### INSERTION GUIDE

Replace Table 7-1 of the current Code binder with the attached Table 7-1 which was approved by Ordinance Nos. 2015-114 and 2015-116. Please retain this Memorandum and Insertion Guide and attachments as a permanent record of Supplement No. 4 by inserting them behind the tab provided therefore in the binder.

Table 7-1 lists the "Schedule of Charges and Fees" of the District for Fiscal Year 2015-16 and was approved by Ordinance No. 2015-114 on May 14, 2015 following a duly noticed and conducted public hearing. Table 7-1 was amended by Ordinance No. 2015-116 on August 13, 2015 which corrected the "Temporary Mobile Home or Office Fee", "Lease Payment" from \$341.43 to \$656.88 per year. The charges and fees set forth in Ordinance No. 114 and 116 supersede and replace those set forth in Ordinance No. 112 and Ordinance No. 113.

If you have any questions, please contact the Board Secretary at (925) 228-5635.

Attachments: Table 7-1 and Supplement History Table