



## Invites applications for **Collections** **Maintenance Lead**

### EXCITING OPPORTUNITY

The Mt. View Sanitary District (MVSD) is seeking a new Collections Maintenance Lead. This is a fantastic opportunity for an individual with experience planning and performing collections system maintenance, which includes mainline cleaning and pump station upkeep. The MVSD team is composed of dedicated employees that work well together to provide exceptional services to their customers.

The Collections Maintenance Lead will be responsible for overseeing and performing a broad range of maintenance activities related to the District's collection systems. ***If you are the type of person that enjoys a broad range of responsibilities and takes the initiative to research issues and follow up with the most effective actions,*** this is the job for you. This position will work days, Monday through Friday.

### THE COMMUNITY

MVSD is located in the City of Martinez, within Contra Costa County, one of nine counties in the San Francisco-Oakland Bay Area. Contra Costa has one of the fastest-growing workforces and is rich in ethnic, cultural, and socioeconomic population diversity. The City has added an award-winning Intermodal Facility and an outdoor amphitheater as well as recently completing a restoration of Alhambra Creek which runs through downtown. Recreation within the County varies from fishing, boating, water skiing, hiking, horseback riding, and camping. The wine country of Napa and Sonoma Counties, as well as picturesque seaside communities, are nearby.

### THE ORGANIZATION

MVSD provides wastewater collection, treatment, and disposal services to a portion of the City of Martinez and unincorporated Contra Costa County. MVSD also oversees, through a franchise agreement, trash collection, recycling, and disposal services. An independent special district, MVSD serves an estimated population of around 21,000 with around 10,100 residential and commercial sewer connections. Wastewater reaches the plant through 75 miles of underground pipelines and four strategically spaced pump stations. **Because MSVD has a small staff,**



**employees must be versatile, willing to do a lot of different tasks, and quickly to take on new roles and responsibilities.** MVSD is one of the few sanitary districts in the State which discharges treated effluent into a series of constructed wetlands. This wetland is a rich and diverse area for wildlife and is readily accessible to the public. **MSVD is a training focused organization that encourages its employees to grow and advance and offers training opportunities with possible cross-training to assist with operations from time to time and the ability to train for plant operations.**

More information about MVSD can be found on their website at [About the District](#)

## THE POSITION

Under general direction by the Wastewater Operations Manager, this position performs job planning and resource scheduling of work orders relating to underground, mechanical, electrical, civil, architectural, and control systems work. This position also oversees the District's Sanitary Sewer Management Plan (SSMP), Fats, Oil and Grease (FOG) Program, and Overflow Emergency Response Plan. The new Collections Maintenance Lead will research, plan, and coordinate a variety of resources for the safe and successful completion of wastewater systems' maintenance activities and projects; assist with and schedule the appropriate acquisition, delivery, and application of necessary resources within approved timeframes; and monitor the efficiencies and effectiveness of resource allocations and utilization during the course of designated work projects. This position will also direct the daily activities of field crews responsible for performing maintenance activities on the collections system. To see the full job description, click here: [Job Description](#)

## THE IDEAL CANDIDATE

The ideal candidate will have a strong technical background in collections system maintenance which includes knowledge of basic sewer systems, pump stations, systems for planning and tracking maintenance (for example CMMS or MMS), the impacts of source control on the planning of line maintenance; and familiarity with Sanitary Sewer Management Plans (SSMP) and root foaming. The successful candidate will demonstrate effective leadership, excellent customer service skills, with the ability to work with irate customers and quickly resolve emergency situations such as sanitary sewer overflows.

### Education and Experience

*Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:*

Five years of experience in collections system maintenance which includes at least one year of planning, scheduling, and increased leadership responsibilities and equivalent to completion of the 12th grade.

College level background in water/wastewater treatment technology and/or training such as academic courses and certification programs that are relevant to this classification is preferred.

### Licenses and Certifications:

- Must possess and maintain a California Water Environment Association (CWEA) Collection System Maintenance Grade II certification within two years.
- Must possess and maintain a valid class C California driver's license. The ability to acquire and maintain a Class B California driver's license with tanker and airbrake endorsements within nine

months of start date. Possession of Class A or B California driver license at time of appointment is desirable.

- Must meet all the requirements to be insured by the District as a condition of employment.
- Must be able to maintain a Transportation Worker Identification Credential (TWIC).
- Must be NASSCO certified within two years of employment start date.

## COMPENSATION AND BENEFITS

The salary range for this position is \$90,756 to \$110,316 annually (\$7,563 to \$9,193 per month). The actual salary will be determined by the final candidate's qualifications and experience.

MVSD also offers a benefits package that includes excellent healthcare plans, generous leave benefits, life insurance, and a deferred compensation program. MVSD is a member of CalPERS retirement system and offers an enhanced retirement formula of [2.7%@55](#) for individuals who are MSVD employees hired prior to 1/1/13 or were employed with another agency with CalPERS or reciprocal retirement prior to 1/1/13 and then start working for MSVD with less than a 6-month break in service from prior employer. The Collections Maintenance Lead will also receive on-call pay of \$682/week and a minimum call out rate of 2 hours per call out.

## APPLICATION PROCESS AND RECRUITMENT SCHEDULE

The position is open until filled with the first review of resumes on **Monday, August 24, 2020**. To be considered for this exceptional opportunity, please upload an electronic version of your resume (including dates of employment and employees supervised), cover letter, and the names of four professional references (including two current or former supervisors) by clicking [Here](#)

For more information contact:

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Resumes will be screened in relation to the criteria outlined in this flyer. Candidates deemed to have the most relevant qualifications will be invited to interview with the consultant, following which, the most qualified candidates will be referred for interviews with MVSD. A final selection will be made upon completion of a comprehensive reference and background checks.