



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
AMENDED AGENDA**

October 8, 2020 06:30 PM Pacific Time (US and Canada)

Due to the ongoing health crisis, the Mt. View Sanitary District will hold its Board Meetings on line until further notice.

**You may attend this virtual meeting via a Zoom meeting by calling
(253) 215-8782 or (929) 205-6099**

You may register in advance for this meeting:

https://us02web.zoom.us/join/register/tZUlCuGpqjssH9PwF7iCq4_yZXNiRSqWbSLO

After registering, you will receive a confirmation email containing information about joining the meeting.

NOTICE:

Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS
2. PUBLIC COMMENT
3. ADJOURN TO A MEETING OF THE BOARD OF DIRECTORS OF THE DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND NONPROFIT PUBLIC BENEFIT CORPORATION ([SEE SEPARATE AGENDA](#))
4. RECONVENE THE REGULAR MT. VIEW SANITARY DISTRICT BOARD MEETING

5. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

- A. [APPROVE THE MINUTES OF THE SEPTEMBER 10, 2020 REGULAR BOARD MEETING](#)
- B. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 57602 THROUGH 57640 DATED SEPTEMBER 8, 2020](#) (See purchase journal following this item in packet for details.)
- C. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 57642 THROUGH 57678 DATED SEPTEMBER 22, 2020](#) (See purchase journal following this item in packet for details.)
- D. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBER 57680 DATED SEPTEMBER 28, 2020](#) (See purchase journal following this item in packet for details.)
- E. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3410 PAYMENT ORDER NUMBER 639 DATED SEPTEMBER 8, 2020](#) (See purchase journal following this item in packet for details.)
- F. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3410 PAYMENT ORDER NUMBER 640 DATED SEPTEMBER 22, 2020](#) (See purchase journal following this item in packet for details.)
- G. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2948 THROUGH 2950 DATED SEPTEMBER 8, 2020](#) (See purchase journal following this item in packet for details.)
- H. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2951 THROUGH 2952 DATED SEPTEMBER 22, 2020](#) (See purchase journal following this item in packet for details.)

5.5. PUBLIC HEARING

- A. [PUBLIC HEARING - DISTRICT CONFLICT OF INTEREST CODE AMENDMENT](#)
 - 1. REPORT FROM STAFF
 - 2. PUBLIC HEARING
 - a) OPEN PUBLIC HEARING
 - b) RECEIVE PUBLIC TESTIMONY
 - c) CLOSE PUBLIC HEARING
 - 3. ADOPT ORDINANCE NO. 2020 - 130 (GENERAL REGULATION NO. 130), AN ORDINANCE OF THE BOARD OF DIRECTORS OF MT. VIEW SANITARY

DISTRICT (MVSD) ADOPTING GENERAL REGULATION NO. 130 AMENDING
THE CONFLICT OF INTEREST CODE FOR THE DISTRICT

6. NEW BUSINESS

A. ADVANCEMENT OF LEAD OPERATOR KEN DENNISON

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION AUTHORIZING THE ADVANCEMENT FROM STEP 1 TO STEP 2 OF THE LEAD OPERATOR, KEN DENNISON, EFFECTIVE OCTOBER 16, 2020

B. ADOPT POLICY NO. 2115 – INVESTMENT OF DISTRICT FUNDS

1. REPORT FROM STAFF
2. ADOPT A MOTION APPROVING POLICY NO. 2115 – INVESTMENT OF DISTRICT FUNDS; AND DIRECTING THE DISTRICT MANAGER TO INCLUDE THE REVISED POLICY IN THE DISTRICT'S POLICY AND PROCEDURE MANUAL AND TO DISTRIBUTE IT TO DISTRICT STAFF.

C. AWARD OF CONSTRUCTION CONTRACT FOR THE PIPELINE CLEANING & TELEVISIONING PHASE 1

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF RESOLUTION NO. ____-2020, AWARDING CONTRACT 19-2 FOR THE PIPELINE CLEANING & TELEVISIONING PHASE 1 (PROJECT) TO HOFFMAN SOUTHWEST CORPORATION, DBA PROFESSIONAL PIPE SERVICES (PRO PIPE) IN THE AMOUNT OF \$356,724.00, AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE THE CONTRACT

D. PROPOSED REVISIONS TO 2040 - SICK LEAVE POLICY

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING THE PROPOSED REVISIONS TO POLICIES AND PROCEDURES 2040 – SICK LEAVE

E. [LINDSAY WILDLIFE EXPERIENCE PROFESSIONAL SERVICES AGREEMENT](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING AGREEMENT 20-0003 AND TASK ORDER NO. 1 WITH LINDSAY WILDLIFE EXPERIENCE (LWE) AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE AGREEMENT 20-0003 WITH A NOT-TO-EXCEED LIMIT OF \$91,500 AND TASK ORDER NO. 01 WITH A NOT-TO-EXCEED LIMIT OF \$30,500 FOR FISCAL YEAR 2020-2021

F. [ASSOCIATE ENGINEER – JOB CLASSIFICATION DESCRIPTION AND RECOMMENDED SALARY RANGE](#)

1. REPORT FROM STAFF
2. CONSIDER APPROVAL OF ASSOCIATE ENGINEER JOB DESCRIPTION POLICY AND PROCEDURE _____, REVISED ORGANIZATIONAL CHART, AND AUTHORIZATION OF THE ASSOCIATE ENGINEER POSITION
3. CONSIDER ADOPTION OF THE REVISED POLICY AND PROCEDURE 2305 SALARY SCHEDULE

7. [REPORTS](#)

- R-1. [DISTRICT MANAGER](#)
- R-2. [DISTRICT ENGINEER](#)
- R-3. [CFO/ADMINISTRATIVE SERVICES MANAGER](#)
- R-4. [ENVIRONMENTAL SERVICES MANAGER](#)
- R-5. [WASTEWATER OPERATIONS MANAGER](#)
- R-6. [DISTRICT LEGAL COUNSEL](#)
- R-7. BOARD SECRETARY
- R-8. DIRECTORS

- R 8.01 DIRECTOR BRIAN A. DANLEY
- R 8.02 DIRECTOR DAVID P. MAGGI
- R 8.03 DIRECTOR GREGORY T. PYKA
- R 8.04 DIRECTOR ELMER J. SCHAAL
- R 8.05 DIRECTOR STANLEY R. CALDWELL

8. COMMUNICATIONS

- A. [BANK OF THE WEST AUGUST STATEMENT](#)
- B. [DISTRICT MANAGER'S LETTER TO R. BAILEY OF CENTRAL SAN DATED SEPTEMBER 30, 2020](#)

9. FUTURE BOARD ITEMS

- A. [REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS](#)

10. ADJOURNMENT

- A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, NOVEMBER 12, 2020 At 6:30 P.M.