



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
AGENDA**

November 12, 2020 06:30 PM Pacific Time (US and Canada)

Due to the ongoing health crisis, the Mt. View Sanitary District will hold its Board and Committee Meetings online until further notice.

**You may attend this virtual meeting via a Zoom meeting by calling
(253) 215-8782 or (929) 205-6099**

You may register in advance for this meeting:

<https://us02web.zoom.us/meeting/register/tZlkdeuuqD4uGtevx9sUMwGbh1SXR-VRTavS>

After registering, you will receive a confirmation email containing information about joining the meeting.

NOTICE:

Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

3. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

A. [RECEIVE THE MINUTES OF THE AUGUST 5, 2020 PUBLIC INFORMATION COMMITTEE MEETING](#)

- B. [RECEIVE THE MINUTES OF THE AUGUST 19, 2020 PERSONNEL COMMITTEE MEETING](#)
- C. [RECEIVE THE MINUTES OF THE OCTOBER 8 2020 PERSONNEL INFORMATION COMMITTEE MEETING](#)
- D. [APPROVE THE MINUTES OF THE OCTOBER 8, 2020 REGULAR BOARD MEETING](#)
- E. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 57681 THROUGH 57715 DATED OCTOBER 7, 2020](#) (See purchase journal following this item in packet for details.)
- F. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 57717 THROUGH 57750 DATED OCTOBER 20, 2020](#) (See purchase journal following this item in packet for details.)
- G. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 57752 THROUGH 57793 DATED NOVEMBER 4, 2020](#) (See purchase journal following this item in packet for details.)
- H. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3410 PAYMENT ORDER NUMBER 641 THROUGH 642 DATED OCTOBER 7, 2020](#) (See purchase journal following this item in packet for details.)
- I. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3410 PAYMENT ORDER NUMBER 643 DATED OCTOBER 20, 2020](#) (See purchase journal following this item in packet for details.)
- J. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2953 THROUGH 2957 DATED OCTOBER 7, 2020](#) (See purchase journal following this item in packet for details.)
- K. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2958 THROUGH 2961 DATED OCTOBER 20, 2020](#) (See purchase journal following this item in packet for details.)
- L. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2962 THROUGH 2965 DATED NOVEMBER 4, 2020](#) (See purchase journal following this item in packet for details.)

4. [NEW BUSINESS](#)

- A. [CONSTRUCTION CONTRACT FOR MANHOLE REPAIR / REPLACEMENT](#)
 - 1. REPORT FROM STAFF
 - 2. CONSIDER ADOPTION OF RESOLUTION NO. _____ -2020, AWARDING CONTRACT 19-3 FOR THE MANHOLE REPAIR / REPLACEMENT (PROJECT) TO KEREX ENGINEERING IN THE AMOUNT OF \$558,500.00, AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE THAT CONTRACT

B. [CALPERS OPPOSITION LETTER](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION RATIFYING THE DISTRICT'S CALPERS DECISION OPPOSITION LETTER, DATED OCTOBER 8, 2020, WRITTEN TO THE CALPERS LEGAL OFFICE AND DILLON GIBBONS, SENIOR LEGISLATIVE REPRESENTATIVE, CSDA

C. [REORGANIZATION](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION TO APPROVE:
 - a) POLICY AND PROCEDURE 2388 MVSD PUBLIC OUTREACH JOB DESCRIPTION,
 - b) REVISED POLICY AND PROCEDURE 2300 AUTHORIZED POSITIONS
 - c) REVISED POLICY AND PROCEDURE 2305 SALARY SCHEDULE, AND THE REVISED ORGANIZATIONAL CHART

D. [SUPPLEMENTAL BENEFITS](#)

1. REPORT FROM STAFF
2. ADOPT A MOTION TO APPROVE THE DISTRICT MOVE FORWARD WITH:
 - d) PURCHASING SHORT-TERM DISABILITY (STD) INSURANCE WITH THE STANDARD INSURANCE COMPANY,
 - e) SWITCH CARRIERS FROM GUARDIAN AND PURCHASE LONG-TERM DISABILITY (LTD) INSURANCE WITH THE STANDARD INSURANCE COMPANY'S GUARANTEED PLAN,
 - f) SWITCH CARRIERS FROM SYMETRA AND PURCHASE A COST-SAVING LIFE INSURANCE/ ACCIDENTAL DEATH & DISMEMBERMENT PLAN WITH THE STANDARD INSURANCE COMPANY AT LESS COST TO THE DISTRICT AND HIGHER BENEFIT TO THE EMPLOYEES, AND PROVIDE DIRECTION TO THE DISTRICT MANAGER.

3. PROVIDE ADDITIONAL DIRECTION TO THE DISTRICT MANAGER AS MAY BE REQUIRED

E. [FISCAL YEAR 2020-2021 – 1ST QUARTER BUDGET REPORT](#)

1. REPORT FROM STAFF
2. PROVIDE DIRECTION AS NECESSARY

5. [REPORTS](#)

- R-1. [DISTRICT MANAGER](#)
- R-2. [DISTRICT ENGINEER](#)
- R-3. [CFO/ADMINISTRATIVE SERVICES MANAGER](#)
- R-4. [ENVIRONMENTAL SERVICES MANAGER](#)
- R-5. [WASTEWATER OPERATIONS MANAGER](#)
- R-6. DISTRICT LEGAL COUNSEL
- R-7. BOARD SECRETARY
- R-8. DIRECTORS
 - R 8.01 DIRECTOR BRIAN A. DANLEY
 - R 8.02 DIRECTOR DAVID P. MAGGI
 - R 8.03 DIRECTOR GREGORY T. PYKA
 - R 8.04 DIRECTOR ELMER J. SCHAAL
 - R 8.05 DIRECTOR STANLEY R. CALDWELL

6. [COMMUNICATIONS](#)

- A. [BANK OF THE WEST MONTHLY STATEMENT](#)
- B. [LAIF MONTHLY STATEMENT](#)
- C. [CORRESPONDANCE FROM KATHLEEN JENNINGS OF THE CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE, DATED 11/4/2020](#)

7. FUTURE BOARD ITEMS

A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

8. ADJOURNMENT

A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, DECEMBER 10, 2020 AT 6:30 P.M.